

## **1. Call to Order**

The September Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, September 3, 2025, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman -absent  
Matt Bollinger, Vice Chairman  
Paul King, Supervisor

Judy Mustard, Manager  
Katie Holmes, Secretary  
Timothy Shultis, Solicitor

Ben Niner, Asst Road Master  
Anthony Lain, Engineer  
Chris Walker, Zoning Officer

Approximately 18 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **3. Acknowledgment of a quorum**

Vice Chairman Bollinger acknowledged the declaration of a quorum.

## **4. Public Comment**

Tara Wenzel discussed vandalism at the Recreation Park, field maintenance, and the purchase of security cameras.

Lori Van Tassel questioned the motion for security cameras under Recreation, and the proposal award for the Water Company. Supervisor King responded, the original estimate from C. S. Davidson was \$26,000 and we only have a grant for \$20,000. He then questioned if C.S. Davidson was going to do grant work for \$26,000. Anthony Lain, of C.S. Davidson, stated that it was offered for the Water Committee to remove the scope of work to reduce the cost. Alan Miller, of the Water Committee, responded that the Committee recommended to the BOS as is, because any change in the scope of work would have to go back to the County for approval and they would like to keep the project moving.

Bill Shoemaker discussed bike riders on the Rail Trail crossing Gitts Run Road. Vice Chairman Bollinger asked the Township Manager to email the Rail Trail to make them aware.

Renan Castillo first questioned the security cameras and suggested finding a cheaper cost. Secondly, asked about the Ordinance being considered in Paradise Township. Supervisor King responded it could be tailored to our township and likes to help resolve issues.

## **5. Approval of BOS Minutes**

Vice Chairman Bollinger made a motion to approve the August BOS Meeting Minutes. Motion failed due to lack of a second.

## **6. Communications**

None.

## **7. Public Safety**

Chief Walker read the Porters Fire Report.

Vice Chairman Bollinger acknowledged the receipt of the Wellspan EMS July Report.

NYCRPD stated the administrative offices will be closed 9/4-9/9 due to the move to the new building, reopening on 9/10. The Grand opening will be held on 9/13/2025 from 10:00-1:00 at 1 Regional Way York, PA. The David Tome Memorial Picnic will be held 10/16 at Little Creek Park from 5:00-7:00PM.

## **8. Planning/Zoning/ Code Enforcement**

Vice Chairman Bollinger acknowledged the receipt of the Zoning Activity Report.

Vice Chairman Bollinger acknowledged the receipt of the Code Enforcement Report.

Supervisor King asked from the CEO Report if the 4 guilty pleas were entered in a court room and if any fines were imposed by the court. Chris Walker responded that they were entered at the Magistrates office and that there were fines imposed by the court. Supervisor King also questioned a new business in an agricultural area within the Township, Chris Walker responded that he would look into this.

## **9. Finance**

Vice Chairman Bollinger made a motion to approve the August Treasurer's Report. Motion failed due to lack of a second.

Vice Chairman Bollinger made a motion to approve the August Bill's Paid Report. Motion failed due to lack of a second.

Vice Chairman Bollinger acknowledged the 3 Right to Knows received, 1 completed and 4 rescinded in August. Year to date 29 RTK's received.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to accept the Retainer Contract for Klugh Animal Control Services for 2026. Motion passed 2-0.

## **10. Highway, Roads and Streets**

Vice Chairman Bollinger acknowledged the receipt of the Road Maintenance Report.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to request traffic studies on the following roads, Porters Road – lower speed limit, High Rock Road N – stop sign, and Cannery Road – truck traffic. Supervisor King called for discussion, stating that if we ask PennDOT to consider lowering the speed on the entire length of Porters Road, they may not. Can we amend the motion to state the section from Porters Fire Hall to Marburg Road specifically. Vice Chairman Bollinger stated we could ask for the village of Porters. Solicitor Shultis responded we can ask PennDOT how to manage a road with different characteristics. Supervisor King withdrawals his second to the motion.

Vice Chairman Bollinger made a motion to amend the original motion, seconded by Supervisor King, to add in the request to PennDOT special attention paid to the Village on Porters Road. The amended motion is to request traffic studies on the following roads, Porters Road- lower the speed limit within the Village of Porters, High Rock Road N – stop sign, and Cannery Road – truck traffic. Motion passed 2-0.

## **11. Engineer**

Vice Chairman Bollinger acknowledged the receipt of the June 2025 Engineer Report.

## **12. Recreation**

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to accept the request for an extension for their 2026 Budget. Supervisor King called for discussion; will the Rec Board be able to put together a budget at one meeting. Vice Chairman Bollinger made a motion amending the original motion to accept the request for extension out until October 1, 2026. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to allow the Recreation Board to review the Raiders 2026 Facilities Agreement. Motion passed 2-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to authorize the purchase of security cameras and 1-year subscription for the Rec Park, due to vandalism, in the amount of \$755.96. Supervisor King called for discussion asking who the contract is with, how long footage is stored and do the police want hooked up to these cameras. Motion failed.

### **13. Water**

Vice Chairman Bollinger made a motion to table the acceptance of the recommendation from the Water Committee to award the proposal from C.S. Davidson for the Water System Analysis. Motion failed due to lack of a second.

Vice Chairman Bollinger made a motion to accept the recommendation from the Water Committee to award the proposal from C.S. Davidson for the Water System Analysis paid for by the CDBD Grant. Motion failed due to lack of a second.

Supervisor King discussed two budget items being assaulted, \$6,000 from the Water, which is already thousands of dollars in the rears. And the engineer budget is already close to being over budget for this year.

### **14. Solicitor**

Vice Chairman made a motion, seconded by Supervisor King, to adopt Ordinance No. 2025-02 [amending Ordinance No 88-2, as amended; to change the maximum speed limit on Pamadeva Road from 35mph to 25mph] Supervisor King discussed the original Ordinance also has more than a dozen streets, are we not addressing the other streets? It also states Trolley Road is 35mph with a 25mph speed limit sign. Vice Chairman Bollinger responded we will attack other streets at a later time. Motion passed 2-0.

### **15. Supervisors**

#### **Chairman Timothy Hansen**

None.

#### **Vice Chairman Matt Bollinger**

None.

#### **Supervisor Paul King**

Supervisor King made a motion to authorize the TWP Solicitor to draft a similar Ordinance as the one being considered in Paradise TWP. Motion failed due to lack of a second.

Supervisor King requested volunteers at the Park on September 20<sup>th</sup> at 11:00am. Please bring a bag of mulch. Meet at the flags.

### **16. Old Business**

None.

### **17. New Business**

None.

### **18. Upcoming Meetings**

Vice Chairman Bollinger discussed upcoming meetings.

**19. Adjourn**

Vice Chairman Bollinger made a motion to adjourn the meeting at 6:52PM. There was no second to the motion. At 6:53PM, there was no longer a quorum, and therefore, the meeting ended.



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**Katie Holmes, Secretary**

