

The September 2, 2015 meeting of the Heidelberg Township Board of Supervisors was held at the municipal building and called to order by Chairman Tim Hansen at 7:30 PM.

Tim Hansen, Larry Sterner, Matt Bollinger, Steve McKonly, Adam Smith and Norma Markle were present.

Others present were Cleo Wilasin, Gerry Funk, Allen Prittell, Becky Shearer, Ken and Amy Guarragno, Lynn and Shane Snyder, Scott Rabenstine and Sgt. Jamie Stalcup.

Minutes of the August meeting were approved as distributed.

Scott Rabenstine reviewed the August Fire Report. The Department responded to 12 calls for the month. Scott stated the Shutt Road street sign at Porters Road is missing.

Allen Prittell and Becky Shearer, from the Glatfelter Memorial Library, presented documents to the Board showing what the Townships investment in the library is going towards. Allen thanked the Board for their support in the past. The Board thanked Allen and Becky for what they are doing for the community.

Ken and Amy Guarragno from West Side Avenue stated that Jeff Paules has purchased the former Sterner property and has opened the cul-de-sac and have concerns of the increased traffic this has caused. The Paules' held a wedding and also teen retreats. This was never a road, just a farmers field. There are safety concerns for this street and there is no lighting and there was significant speeding with these events. The Board asked Norma to contact the Paules' and inform them to not schedule any events until a Special Exception is obtained and not to use the driveway until a permit is obtained and improvements are made.

Sgt. Jamie Stalcup presented the July Police Report. The Department responded to 388 calls, with 71 of them being in the Township. Larry Sterner asked that the Department still patrol Menges Mills Road for truck traffic. Jamie also reported the Department has hired 2 new officers.

Lynn and Shane Snyder stated they purchased the church/house in Porters and there is 1 septic system that serves both structures. They would like to subdivide this and had Doug Stambaugh, SEO, check things out and Doug stated they would need an alternate site at the church and there is not enough land to do this. The Snyder's feel the Township could waive this since the site perched for a sand mound. Tim Hansen told the Snyder's that DEP is requiring the Township to complete an ACT 537 Plan and that Porter's and Menges Mills are the target areas. Tim agrees that this would be an improvement for the area, but is concerned about the updates that this Plan will require. Tim would like to talk to Doug Stambaugh and Rettew about this and obtain more information.

Cleo Wildasin stated there should be a Historical District in the Township. He stated that there were many "Mills" in the area. The Indians used the Monocacy Trail to travel through this area, as well as the soldiers during the Civil War era, which follows the creeks through the area. Cleo's house has been recognized as a historical building by the Spring Grove Historical Society. There are also many "meeting houses" and cemeteries in the area that should be recognized for their historical value. Tim Hansen stated he would like to check into what restrictions to the land use this would require. Cleo would like to see about promoting this.

Cleo also stated he read that Southwestern Regional Police Department is looking into expanding their district. Cleo feels that if this would happen you would lose your local control of the Department. Matt Bollinger stated that all the municipalities and borough are tapped out of money and feels this is worth looking into and feels that this would not give up control. Matt thanked Cleo for his views on this matter.

Gerry Funk presented the Hanover Foods Waste Water Treatment Plant Plan, with just a small portion being in Heidelberg Township, the majority being in Penn Township. This plan has already been signed by Penn Township. Tim Hansen made a motion to conditionally approve this plan, pending approval of signing by the Planning Commission., Larry Sterner seconded and Matt Bollinger concurred.

Norma Markle read the Planning Commission Report.

Norma Markle read the Zoning Officers Report, there was \$ 1,322.00 revenue for the month.

Adam Smith reviewed the Engineers Report. Plans were received from GHI that need to be signed to proceed with the improvements that are required to make improvements to the lake at Glatco Lodge, this is MAW Property.

Adams also stated the resident on Liberty Road with the drainage is intending to comply with the Township in repairs.

Steve McKonly has reviewed the Flood Plain Ordinance and there are several options to go through and select, he and Adam will work on this project which needs to be adopted by December.

Matt Bollinger stated that North Codorus is looking at selling 40 hours of their police time and Manheim would like to sell 10% of their time to lower costs.

Larry Sterner stated the road crew has done some road work.

Tim Hansen stated that the bids for the Hayrick Road cul-de-sac have been opened by the County and the price to install would be \$28,549.00. They would cut the bridge out and the abutments would remain. The County could give this money to the Township as a grant and have the Township install the cul-de-sac themselves with this money. The Board was in agreement with this.

Norma Markle presented the 2015 Minimum Municipal Obligation (MMO) for the Heidelberg Township Police Pension Plan. There is nothing due.

Norma presented the 2015 contract for Klugh Animal Control Services to be signed. This will be paid by the Police Department.

A Liquor License application was filed for the Buon appetito Ristorante.

Norma Markle read the Treasures Report.

GENERAL FUND	-	Beginning Balance	86,489.36
		Revenue	60,087.69
		Expenditures	36,152.41
		Ending Balance	110,424.64
STATE FUND	-	Savings	185,659.00

**GENERAL FUND - RECEIPTS - SEPTEMBER 2, 2015**

Clerk of Courts	Criminal Fines	308.79
Tax Claim Bureau	Delinquent Taxes	1,279.27
Group Hanover	Septic Permits	430
The Earth Doctor, Inc.	Septic Permits	275
Tom Reilly	Vehicle Fines	390.98
Cash	Tag \$	150
Recorder of Deeds	Transfer Tax	2,649.67
York Adams Tax Bureau	Earned Income Tax	49,821.60
Sherry Thompson	Real Estate Tax ('15)	243.88
Sherry Thompson	Per Capita Tax ('15)	38.5
Sherry Thompson	Per Capita Tax (Prior)	11
Zoning Officer	2 - Bldg. Permits	1,322.00
Zoning Officer	CCIS Permit	3,167.00

**TOTAL \$60,087.69**

## GENERAL FUND - EXPENDITURES - SEPTEMBER 2, 2015

			Ach Debit
IRS - US Treasury	Tax Deposit	1,368.95	Ach Debit
PNC Bank	Service Charge	3	Ach Debit
VOID			23998
Capital Blue Cross	Insurance	4,575.08	23999
Norma Markle	Wages & Supplies	1,037.67	24000
Verizon	Phone	52.07	24001
at&t	Cell Phones	212.97	24002
Met-Ed	Elec - Park	123.80	24003
Met-Ed	Street Lights	530.94	24004
Adams Elec. Coop., Inc.	Street Lights	135.80	24005
Asso. Prod. Service, Inc.	Port-O-Lets	254.65	24006
Kress Oil LLC	Diesel Fuel	818.83	24007
Aero Energy	Gas - Fire Company	127.57	24008
Forge Hardware	Suplies	36.95	24009
American Seed Co., Inc.	Spray	39.85	24010
Finch Services, Inc.	Mower Repairs	590.56	24011
H & H Gen. Exc. Inc.	Parts	19.17	24012
Messick's	Mower Repairs	198.80	24013
Brett Bishard Gen. Exc.	Install Pipe - Locust Rd.	900.00	24014
York Materials Group	Cold Patch	202.40	24015
CCIS	Building Permit	3,167.00	24016
Kocman Insurance Group	W/C Insurance	723.00	24017
GHI Engineers	Septic Permits	430.00	24018
The Earth Doctor, Inc.	Septic Permits	100.00	24019
Rettew Asso. Inc.	Act 537 Plan	12,002.00	24020
C. S. Davidson, Inc.	Engineering Services	749.69	24021
G. Steven McKonly, PC	Legal Services - Aug.	1,917.50	24022
Chad Markle	Supplies	104.94	24023
Paul Hilbert	Mowing Cemetery	72.00	24024
Sherry Thompson	Tax Reimb & Supplies	186.33	24025
Phyllis Hilbert	Wages & Gas	999.21	24026
<del>Paul Hilbert</del>	Wages & Mower Repairs	341.73	24027
Norma Markle	Wages	1,002.71	24028
Kyle Flickinger	Wages & Mileage	122.42	24029
T. Samuel Myers	Wages & Mowing Hill	1,084.50	24030
Larry Sterner	Wages & Supervisors Pay	924.08	24031
Timothy Hansen	Supervisors Pay	413.81	24032
Matthew Bollinger	Supervisors Pay	383.81	24033
Larry Rohrbaugh	P/C Meetings	66.21	24034
Judy Tessem	P/C Meetings	44.13	24035
Andrew Warehime	P/C Meetings	22.07	24036
Kris Raubenstine	P/C Meetings	66.21	24037
	<b>TOTAL</b>	<b>\$36,152.41</b>	

## STATE FUND - EXPENDITURES - SEPTEMBER 2, 2015

York Building Products	Stones - Tar/Chipping	\$4,046.54	103
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Tim Hansen made a motion to pay the bills, Larry Sterner seconded and Matt Bollinger concurred.

Meeting adjourned at 9:13 PM.

*Norma Markle, Sec*