

## **RESOLUTION NO. 2024-10**

### **A RESOLUTION OF HEIDELBERG TOWNSHIP, YORK COUNTY, PENNSYLVANIA ESTABLISHING GUIDELINES FOR TOWNSHIP BOARDS AND/OR COMMITTEES IN PROVIDING REPORTS AND RECOMMENDATIONS TO THE BOARD OF SUPERVISORS**

**WHEREAS**, the Board of Supervisors of Heidelberg Township (hereinafter the "Township"), relies on its duly established boards and committees to provide reports and recommendations to the Township within the board's and/or committee's specific area of responsibility; and

**WHEREAS**, in order to provide a clear chain of communication from the boards/committees to the Township and to foster public interest and transparency, the Township wishes to establish certain guidelines for the boards/committees.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Heidelberg Township as follows:

1. The above recitals are incorporated herein by reference hereto.
2. If a board and/or committee wishes to make a report or a specific recommendation to the Board of Supervisors, the report/recommendation should be in writing and presented to the Township office at least four (4) working days before a regular or special meeting of the Board of Supervisors in order to permit the matter to be listed on the public agenda and to be reviewed by the Board of Supervisors and Township staff.
3. The provisions of this Resolution shall be severable, and if any of its provisions shall be held unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall not affect the validity of any of the remaining provisions of this resolution.
4. All resolutions or parts of resolutions inconsistent herewith are expressly repealed.
5. This Resolution shall become effective immediately.

**RESOLVED** this 7th day of August, 2024.

ATTEST:

**BOARD OF SUPERVISORS OF  
HEIDELBERG TOWNSHIP**

*Judgy G. Mustard*  
Secretary

*[Signature]*  
Timothy Hansen, Chairman

