



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Moment of Silence Honoring 3 Fallen Officers of NYCRPD

Detective Sgt. Cody Becker
Detective Mark Baker
Detective Isaiah Emenheiser

4. Acknowledge the Declaration of a quorum.

5. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name.*

6. Approval of the BOS Meeting Minutes

- Motion to approve August BOS Meeting Minutes
- Motion to approve September BOS Meeting Minutes

7. Communications

- Motion to authorize the disbursement to Porters Fire Company for the Volunteer Fire Relief Association funds received by the Commonwealth of Pennsylvania in the amount of \$22,129.36.
- Motion to accept the Proclamation of Heidelberg Township proclaiming Kindness Week Worldwide
- Acknowledge the receipt of letter from PAPUC for the application of Verizon Pennsylvania LLC for approval to alter two crossings (DOT 872 269 L and 872 270 F) by placing an aerial fiber optic cable and innerduct attached to existing utility poles where Porters Road crosses, at grade, tracks of the York Railway Company located in Heidelberg Township, York County.
- Acknowledge the receipt of letter from York County Solid Waste Authority stating the YCSWA will hold a FREE Household Hazardous Waste Collection Event on Saturday, October 11th from 9am-1pm located at the Recycling Drop-off Center on Blackthorne Court, York
- Acknowledge the receipt of letter from York County Agricultural Land Preservation Board for the notice and opportunity to be heard on the application of Bowersox Family Trust, 133.45 acres of farmland located at 6670 York Road slated to be preserved permanently from Development on October 9, 2025.
- Motion to approve the receipt of letter from Governor Josh Shapiro requesting approval for the placement of signs for the September 11th National Memorial Trail Alliance to mark the 25th Anniversary in remembrance of the heroes and events of September 11, 2001.
- Motion to approve the 2026 Animal Care and Housing Agreement Fee from the SPCA in the amount of \$2,577.00. 2025 budget allocation for SPCA agreement fee was set at \$2,300.00, for an overage of \$277.00.

8. Public Safety

- Porters Volunteer Fire Company
 - Fire Report
 - Wellspan EMS August Report
- Northern York County Regional Police Department
 - Police Report

9. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report
- Acknowledge receipt of the Code Enforcement Officer Report

10. Finance

- Motion to approve
 - August Treasurer's Report
 - August Bills Paid Report
 - September Treasurer's Report

- September Bills Paid Report
- Right to Know Requests – Received 0 and completed 3 in September. 29 YTD.
- Motion to approve Real Estate Tax Refund to Gary & Leslie Brooks in the amount of \$12.51.

11. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report

12. Engineer

- Acknowledge receipt of September Engineer's Report
- Motion to award the 2025 Mill Road Improvement Project to the lowest bidder, Kinsley Construction, in the amount of \$189,122.00. The original grant allocation for this project \$183,290.00, with an in-kind contribution from the Township of \$6,720.52 to cover the difference. Additional funding in the amount of \$11,735.00 has been secured through the Dirt, Gravel, and Low Volume Road Program, ensuring full coverage of project costs.

13. Recreation

- Motion to approve the recommendation from the Recreation Board to end return postage paid for park surveys on October 2, 2025
- Motion to approve the recommendation from the Recreation Board to incorporate their 2026 budget of \$8,000.00 for possible events and possible improvements to the park to the General Fund Budget.
- Motion to authorize the purchase of security cameras and a 1-year subscription in the amount of \$755.96.

14. Water

- Motion accepting the recommendation from the Committee to award the proposal from C.S. Davidson the Water Analysis Proposal under the following conditions:
 1. Future Needs (task 2) is removed
 2. Rate Study (task 3) is removed assuming it is not required for the grant
 3. Any task that exceeds 10% over estimated cost requires additional approval

15. Solicitor

- None.

Timothy Shultis

16. Supervisors

Chairman

- None.

Tim Hansen

Vice Chairman

Matt Bollinger

- None.

Supervisor

Paul King

- Motion to have the following made into an ordinance or to have them as an amendment to the TWP Zoning Ordinance:
 - a. Occupying a recreational vehicle or camper or in tents for more than 15 days in any six-month period. A special permit can be issued to extend the time if for the purpose of providing health care to the owner of the property. A special permit can be issued to extend the time if for the purpose of renovating a house on the same property.
 - b. Connecting a recreational vehicle to the TWP sewer or water system or to a well or septic system of any property owner of the TWP.
- Motion to accept C.S. Davidson's bid for feasibility study for the Heidelberg Water System with the following sections eliminated:
 - a. The growth study
 - b. The rate study
 - c. Any task that exceeds 10% over estimated cost requires additional approval
- A motion to amend Ordinance 88—2:
 - a. Add the following roads to Section 1:

Acorn Rd	Oakwood Rd	Amy Way	Liberty Rd
Shelbourne	Faith Way	Charity Way	Hope Way
Locust	Gardener	Gregory	Glatco Lodge
Hayrick	Laurel Woods Ct	Laurel Summit	Packing House
Mountain Rd	Mountain Ct	West Side	Alexis Ct
Clinton Ct	Hoff Rd from Marburg to Porters		

17. Old Business

18. New Business

19. Upcoming Meetings

- Planning Commission October 8, 2025, 6:00PM Township Building
- Recreation Board October 14, 2025, 6:00PM Township Building
- Water Committee October 29, 5:30PM Township Building
- Zoning Hearing Board October 29, 2025, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting November 5, 2025, 6:00PM Porters Fire Hall

20. Adjourn

- Motion to adjourn BOS Meeting