

The October 7, 2020 meeting of the Heidelberg Township Board of Supervisors was held at the Porters Community Fire Company and was called to order at 7:00 PM by Chairman Tim Hansen.

Tim Hansen, Matt Bollinger, Paul King, Steve McKonly, Adam Smith and Norma Markle were present.

Others present were Trent Funt, Bob Stine, Phil Smith, Dan Schmidt, Tara & Ray Wenzel, Doug Brodhecker, Jeff Martin, Travis Laughman, Mike Myers, Ellen Thompson, Meg Powell, Glenn Longstreth, George Kuntz, Amy Taylor, Julie Hollinger, Brian Kramer, Kris Raubenstine, Ron Lippy and Larry Sterner.

The meeting was opened with the Pledge of Allegiance.

Matt Bollinger made a motion to approve the September minutes as distributed, Tim Hansen seconded. **VOTE 3-0**

Amy Taylor read the September Fire Report, the department responded to 10 calls. Amy stated the Trunk-or-Treat will be held in the parking lot of the fire company on Sunday October 25, 2020 from 3:00 – 6:00 PM

Kris Raubenstine, from Hanover Land Services, presented a sketch of a proposed add-on and subdivision of the Allen Haar property at Laurel Summit. Would the township be in favor of a shared driveway, currently has a shared agreement, a notation on the plan stating there would be no further development, Kris was just on an information obtaining path at this time.

Brian Kramer, from Scout Troop 30, is interested in doing an Eagle Scout project at the park. Brian would like to reboard the deck at the park at the playground. He will be doing some fund raising for the project. Tim asked that he works with Trent on this project.

Tim Hansen opened the floor up to public comments; he stated no ridiculing, no shouting, no swearing and a 3 minute time limit.

Meg Powell stated she is interested in filling the vacant audit position and presented her resume in her background of accounting. Tim Hansen made a recommendation to appoint Meg as auditor, Matt Bollinger seconded, **VOTE 3-0**. This will need to go before the Vacancy Board.

Ron Lippy from Smith Station Road desires the weeds be mowed along Smith Station Road at the rail road tracks. This is a state road and should be done by Penn DOT. He stated he spoke to DEP about the flooding in this area and they removed rail road ties from the creek which was causing problems. Mr. Lippy requested a Hidden Driveway sign for his property.

Bob Stine recommended an Organization Chart with job descriptions for all employees. Bob also suggested that leaf collection should be offered to township residents.

Dan Schmidt stated that the flooding issue along Route 116 still needs to be addressed and needs a productive plan in place to complete.

Tara Wenzel suggested job descriptions for all the employees and elected officials of the township. Tara stated the office was closed one day last week and she was contacted via face book, she suggested that Norma let her know when the office is closed so she can post it on the website and social media. Tara asked about a "Dumpster Day" for a township clean up once a year.

Travis Laughman stated that the road crew did a good job on tar and chipping on Thoman Drive and the job on Hill Top Drive by Kinsley was well done. The culvert on Becky Drive appears to be completed in working order.

Julie Hollinger asked about the camper on Iron Ridge Road. Concerned about where the septic waste is going. Can campers be permanent residents, rules on campsites. This was an existing building lot with a well and septic. Tim stated there is no easy way out of this because of the previous home.

Tara Wenzel presented a listing of outstanding items to keep track of for use at our public meetings. It was a color coded listing of priority of items that are being worked on.

Norma Markle read the Planning Commission Report.

Norma Markle read the Zoning Officers Report, there was \$120.00 revenue for the month.

Adam Smith reviewed the Engineers Report. There was a change order to the Hill Top Drive road project. There is a significant drop off at places along the road, not sure if it could be milled to taper this or filled in with rip-rap. The ACT 537 Plan is being reviewed by the Senior Engineer at this time. The Comprehensive Plan is being reviewed also.

Steve McKonly stated he needs Trent Funt's information for the 5013C for the rec park. Steve stated that calls to his office should be limited to Township officials and suggested possibly with one Supervisor.

Matt Bollinger stated that the police building dedication ceremony will be held on October 21, 2020 at 4 PM. Pension documents were signed in the Court of Common Pleas. The new water meters were delivered, Matt is currently obtaining prices to install. Tim Hansen made a motion to go with the lowest price to install, Paul King seconded. **VOTE 3-0**

Paul King stated the Recreation Board has no budget at this time. Paul suggested that the plaques that Logan Shearer places at the park for his Eagle Scout project, be approved by the Board. The 2021 proposed budget will include a less expensive health care plan and some cost cutting measures.

A Budget Workshop will be held on October 28, 2020 at 7:00 PM.

Norma Markle presented the Smith/Rumbaugh Plan to be redated, since the 90 days have expired and it needs to be notarized by the owner.

A \$500.00 donation will be made to the Fire Company for Truck-or-Treat.

Norma Markle read the Treasures Report.

|                                  |              |
|----------------------------------|--------------|
| GENERAL FUND - Beginning Balance | \$504,523.30 |
| Revenue                          | 64,820.70    |
| Expenditures                     | 204,892.11   |
| Ending Balance                   | 364,451.89   |
| <br>                             |              |
| STATE FUND - Savings             | \$364,284.87 |

Tim Hansen made a motion to pay the bills, Matt Bollinger seconded. **VOTE 3 - 0**

Meeting adjourned at 8:03 PM.

