



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

| | |
|----------------|---------------|
| Tim Hansen | Chairman |
| Matt Bollinger | Vice Chairman |
| Paul King | Supervisor |

Porters Fire Hall

6:00PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

| | |
|---------------------|------------------|
| Please Sign: | Attendance Sheet |
| | |

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name.*

5. Approval of the BOS Meeting Minutes

- Motion to approve April BOS Meeting Minutes

6. Communications

- Acknowledge the Notice of Audit – Final was in the Hanover Evening Sun on Tuesday April 29, 2025. The 2024 Audit is available for Public Inspection at the township office and is posted to the Township Website
- Motion to accept SEK's 2024 Audit Final Report
- Motion to accept the Proclamation for Peter E Stauffer Day, May 7, 2025 in Heidelberg Township.
- Acknowledge receipt of Porters Community Fire Company Financial Statement for year ending 10/31/2024

7. Public Safety

- Porters Volunteer Fire Company
 - Fire Report
 - Wellspan EMS March Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report
- Acknowledge receipt of the Code Enforcement Officer Report

9. Finance

- Motion to approve
 - April Treasurer's Report
 - April Bills Paid Report
- Right to Know Requests – Received 2 and completed 6 in April
- Acknowledge approval of Mill Road repair grant in the amount of \$183,290.00
- Motion to authorize the design and preparation of MS-944 for Mill Road by C.S. Davidson
- Motion to approve 2024 Real Estate Tax Refund for Jamie and Dawn Hartlaub in the amount of \$7.59.
- Motion to Award Contract to the low bidder **Vulcan Construction Materials, LLC** for various estimated quantities of crushed stone as follows: Screenings (AASHTO#10), 415 tons @ \$17.50/ton; PA 2A & RC Stone, 4,920 tons @ \$11.25/ton; Sand & Crushed Stone Anti-skid, 2,190 tons @ \$15.90/ton; 1B Stone (AASHTO #8) and HB 6 Stone (AASHTO#9), 1,375 tons @ \$19.50/ton; 2B Stone (AASHTO 57), 1,645 tons @ \$15.60/ton; All other stone including 4"Ballast (AASHTO 1 and AASHTO 3), 1,250 tons @ \$15.60/ton; and Rip-Rap (including R-5 & R-4), 925 tons @ \$20.75/ton, at a total combined bid price of \$188,601.75 for all participating municipalities **[estimated quantity for Heidelberg Township - 2A & 2RC Stone: 300 ton @ \$11.25/ton; Crushed Stone Antiskid/Sand: 220 ton @ \$15.90/ton; Rip-Rap: 100 ton @ \$20.75/ton plus delivery @ \$4.00/ton]** and to authorize the Chairman to execute the Joint Municipal Agreement with Vulcan Construction Materials, LLC.
- Motion to Award Contract to the low bidder **Riverside Construction Materials, Inc.** for various estimated quantities of Snow & Ice Rock Salt as follows: 4,590 tons of Snow & Ice Rock Salt @ \$79.63/ton at a total combined bid price of \$365,501.70 for all participating municipalities **[estimated quantity for Heidelberg Township – 220 tons @ 79.63/ ton]**

- and to authorize the Chairman to execute the Joint Municipal Agreement with Riverside Construction Materials, Inc.
- Motion to Award Contract to the low bidder **Mid-Atlantic Cooperative Solutions, Inc., dba Aero Energy** for various estimated quantities of petroleum products as follows: 94,600 gallons of Regular Lead-Free Minimum 87 Octane @ \$2.3413/gallon, 72,200 gallons of Diesel Oil #2 Straight Run @ \$2.9713/gallon; and 5,400 gallons of Fuel Oil #2 @ \$2.9336/gallon, at a total combined bid price of \$451,856.28 for all municipalities **[estimated quantity for Heidelberg Township – Regular Lead-Free Gasoline: 200 gallons @ \$2.3413/gallon; Diesel Oil No. 2, straight run: 1,200 gallons @ \$2.9713/gallon; Fuel Oil No. 2: 1,500 gallons @ 2.9336/gallon]** and to authorize the Chairman to execute the Joint Municipal Agreement with Mid-Atlantic Cooperative Solutions, Inc., dba Aero Energy.
- Motion to Award Contract to the low bidder **York Materials Group LLC** for various estimated quantities of Premixed Bituminous Concrete as follows: FOB Plant – Premixed Bituminous Stock Pile Material, 290 tons @ \$120.00/ton; Bituminous Concrete Base Course (BCBC), 10 tons @ \$61.90/ton; 9.5 mm Superpave Surface Course, 1,905 tons @ \$72.15/ton; 19mm Superpave Surface Course, 470 tons @ \$65.40/ton; 25 mm Superpave Base Course, 1,100 tons @ \$62.35/ton; FOB Job – Bituminous Concrete Base Course (BCBC), 600 tons @ \$69.20/ton; 9.5 mm Superpave Surface Course, 9,620 tons @ \$79.45/ton; 19 mm Superpave Surface Course, 7,370 tons @ \$72.70/ton; 25 mm, 600 tons @ \$69.65/ton at a total combined bid price of \$1,655,605.75 for all participating municipalities **[estimated quantity for Heidelberg Township – 20 ton of Pre-Mixed Bituminous Stock Pile Material (FOB Plant) @ \$120.00/ton]** and to authorize the Chairman to execute the Joint Municipal Agreement with York Materials Group LLC.
- Motion to Award Contract to the low bidder **Kinsley Construction, LLC** for Street Milling Services, including mobilization fees, at a total combined bid price of \$60,207.00 for an estimated 28,670 square yards @ \$2.10/square yard **[estimated quantity of Street Milling services for Heidelberg Township - 20 square yards @ \$2.10/square yard]** and to authorize the Chairman to execute the Joint Municipal Agreement with Kinsley Construction, LLC

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report

11. Engineer

- Acknowledge receipt of April Engineer's Report

12. Recreation

- Acknowledge the cost of return postage for Citizen Survey, not to exceed the amount of \$3,985.00, authorizing staff to proceed OR rescind motion made at April 2, 2025 BOS Meeting excluding return postage on Citizen Surveys. (Business Mail Reply permit cost \$350.00 and every survey returned will cost \$1.80 each).

13. Water

- All Water Customer Accounts are current, paid up to date
- Quarter 2 2025-meter reads will take place June 5th 2025

14. Solicitor

Timothy Shultis

- None

15. Supervisors

Chairman

Tim Hansen

- Authorize Solicitor Shultis to draft a Resolution waiving Township Permit Fees (not outside agency fees) for Residential Owners residing within Heidelberg Township that are victims of house fires.

Vice Chairman

Matt Bollinger

- None

Supervisor

Paul King

- None

16. Old Business

17. New Business

18. Upcoming Meetings

- Planning Commission May 14, 2025, 6:00PM Township Building (CANCELLED)
- Recreation Board May 20, 2025 6:00PM Township Building
- Water Committee May 28, 2025, 5:30PM Township Building
- Zoning Hearing Board May 28, 2025, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting June 4, 2025, 6:00PM Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting