

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes

May 7, 2025

1. Call to Order

The May Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, May 7, 2025, at Heidelberg Township building. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman

Matt Bollinger, Vice Chairman - absent

Paul King, Supervisor

Judy Mustard, Manager

Katie Holmes, Secretary

Tim Shultis, Solicitor

Approximately 31 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum later in the meeting under Communications Section 6.

4. Public Comment

Pat Parish, of Hoff Road, discussed a dog noise ordinance.

Sandra Sterling, of Pamadeva Road, discussed speed limit sign.

Bill Shoemaker, of Hoff Road, discussed a property on Porters Road.

Susan Kellerer, of Pamadeva Road, discussed gravel in storm drain on Pamadeva Road.

Victoria Senft, of Danner Drive, discussed the Egg Hunt and the Recreation Board moving forward with Event Schedule.

Mark Hudak, of Porters Road, questioned the police presence at meetings, zoning rules, and acting a way that's fair.

Renan Castillo, of Cannery Road, discussed accountability, committees, zoning, the water company, and leadership.

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Supervisor King, to approve the April BOS Meeting Minutes. Motion failed 1-1. Supervisor King voted no.

6. Communications

Chairman Hansen acknowledged the Notice of Audit – Final posted to the Hanover Evening Sun on Tuesday April 29, 2025, and that the 2024 Audit is available for Public Inspection at the Township Office as well as posted on the Township Website.

Chairman Hansen made a motion, seconded by Supervisor King, to accept SEK's 2024 Audit Final Report. Motion failed 1-1. Supervisor King voted no.

Chairman Hansen made a motion, seconded by Supervisor King, to accept the Proclamation for Peter E Stauffer Day as May 7, 2025 in Heidelberg Township. Motion passed 2-0.

Chairman Hansen acknowledged the receipt of Porters Community Fire Company Financial Statement for the year ending 10/31/2024.

7. Public Safety

Chairman Hansen acknowledged the receipt of Porter's April Fire Report.

Chairman Hansen acknowledged the receipt of the March EMS Report.

Chairman Hansen acknowledged the receipt of the NYCPRD Police Report.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity Report and Code Enforcement Officer Report.

9. Finance

Chairman Hansen made a motion, seconded by Supervisor King, to approve the April Treasurer's Report. Motion failed 1-1. Supervisor King voted no. See attached.

Chairman Hansen made a motion, seconded by Supervisor King, to approve the April Bill's Paid Report. Motion failed 1-1. Supervisor King voted no. See attached.

Chairman Hansen stated there were two RTK's received and six RTK's completed in the month of April.

Chairman Hansen acknowledged the approval of Mill Road repair grant in the amount of \$183,290.00

Chairman Hansen made a motion, seconded by Supervisor King, to authorize the design and preparation of MS-944 for Mill Road by C.S. Davidson. Supervisor King called for discussion. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor King, to approve the 2024 Real Estate Tax Refund for Jamie and Dawn Hartlaub in the amount of \$7.59. Motion passed 2-0

Chairman Hansen made a motion, seconded by Supervisor King, to award Contract to the low bidder **Vulcan Construction Materials, LLC** for various estimated quantities of crushed stone as follows: Screenings (AASHTO#10), 415 tons @ \$17.50/ton; PA 2A & RC Stone, 4,920 tons @ \$11.25/ton; Sand & Crushed Stone Anti-skid, 2,190 tons @ \$15.90/ton; 1B Stone (AASHTO #8) and HB 6 Stone (AASHTO#9), 1,375 tons @ \$19.50/ton; 2B Stone (AASHTO 57), 1,645 tons @ \$15.60/ton; All other stone including 4"Ballast (AASHTO 1 and AASHTO 3), 1,250 tons @ \$15.60/ton; and Rip-Rap (including R-5 & R-4), 925 tons @ \$20.75/ton, at a total combined bid price of \$188,601.75 for all participating municipalities [estimated quantity for Heidelberg Township - 2A & 2RC Stone: 300 ton @ \$11.25/ton; Crushed Stone Antiskid/Sand: 220 ton @ \$15.90/ton; Rip-Rap: 100 ton @ \$20.75/ton plus delivery @ \$4.00/ton] and to authorize the Chairman to execute the Joint Municipal Agreement with Vulcan Construction Materials, LLC. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor King, to award Contract to the low bidder **Riverside Construction Materials, Inc.** for various estimated quantities of Snow & Ice Rock Salt as follows: 4,590 tons of Snow & Ice Rock Salt @ \$79.63/ton at a total combined bid price of \$365,501.70 for all participating municipalities [estimated quantity for Heidelberg Township – 220 tons @ 79.63/ ton] and to authorize the Chairman to execute the Joint Municipal Agreement with Riverside Construction Materials, Inc. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor King, to award Contract to the low bidder **Mid-Atlantic Cooperative Solutions, Inc., dba Aero Energy** for various estimated quantities of petroleum products as follows: 94,600 gallons of Regular Lead-Free Minimum 87 Octane @ \$2.3413/gallon, 72,200 gallons of Diesel Oil #2 Straight Run @ \$2.9713/gallon; and 5,400 gallons of Fuel Oil #2 @ \$2.9336/gallon, at a total combined bid price of \$451,856.28 for all municipalities [estimated quantity for Heidelberg

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Township – Regular Lead-Free Gasoline: 200 gallons @ \$2.3413/gallon; Diesel Oil No. 2, straight run: 1,200 gallons @ \$2.9713/gallon; Fuel Oil No. 2: 1,500 gallons @ 2.9336/gallon] and to authorize the Chairman to execute the Joint Municipal Agreement with Mid-Atlantic Cooperative Solutions, Inc., dba Aero Energy. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor King, to award Contract to the low bidder **York Materials Group LLC** for various estimated quantities of Premixed Bituminous Concrete as follows: FOB Plant – Premixed Bituminous Stock Pile Material, 290 tons @ \$120.00/ton; Bituminous Concrete Base Course (BCBC), 10 tons @ \$61.90/ton; 9.5 mm Superpave Surface Course, 1,905 tons @ \$72.15/ton; 19mm Superpave Surface Course, 470 tons @ \$65.40/ton; 25 mm Superpave Base Course, 1,100 tons @ \$62.35/ton; FOB Job – Bituminous Concrete Base Course (BCBC), 600 tons @ \$69.20/ton; 9.5 mm Superpave Surface Course, 9,620 tons @ \$79.45/ton; 19 mm Superpave Surface Course, 7,370 tons @ \$72.70/ton; 25 mm, 600 tons @ \$69.65/ton at a total combined bid price of \$1,655,605.75 for all participating municipalities **[estimated quantity for Heidelberg Township – 20 ton of Pre-Mixed Bituminous Stock Pile Material (FOB Plant) @ \$120.00/ton]** and to authorize the Chairman to execute the Joint Municipal Agreement with York Materials Group LLC. Motion passed 2-0.

Chairman Hansen made a motion, seconded by Supervisor King, to award Contract to the low bidder **Kinsley Construction, LLC** for Street Milling Services, including mobilization fees, at a total combined bid price of \$60,207.00 for an estimated 28,670 square yards @ \$2.10/square yard **[estimated quantity of Street Milling services for Heidelberg Township - 20 square yards @ \$2.10/square yard]** and to authorize the Chairman to execute the Joint Municipal Agreement with Kinsley Construction, LLC

10. Highway, Roads and Streets

Chairman Hansen acknowledging the receipt of the Road Maintenance Report.

11. Engineer

Chairman Hansen acknowledged the receipt of the April 2025 Engineer Report.

12. Recreation

Chairman Hansen acknowledged the cost of the Citizen Survey return postage and authorized the staff to proceed.

13. Water

Chairman Hansen acknowledged that all Water Company customers are paid up to date and the Quarter 2-meter reads will take place June 5, 2025.

14. Solicitor

None.

15. Supervisors

Chairman Timothy Hansen

Chairman Hansen made a motion, seconded by Supervisor King, to authorize the Solicitor to draft a Resolution waiving Township Permit fees for Residential Owners residing within Heidelberg Township that are victims of house fires. Motion passed 2-0.

Vice Chairman Matt Bollinger

None.

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Supervisor Paul King

Supervisor King stated that he will be at the township building on Sunday fixing planted trees that have fallen over.

16. Old Business

None.

17. New Business

None.

18. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

Chairman Hansen opened the floor for any additional comments.

Pat Parish, of Hoff Road, asked where Vice Chairman Bollinger was tonight. Chairman Hansen stated that Vice Chairman Bollinger was not available for this evening's meeting.

Renan Castillo, of Cannery Road, stated the Citizen Survey is online now with a QR Code.

Victoria Senft, of Danner Dr, stated volunteers can go out and help with Citizen Survey.

Pat Parish, of Hoff Road, asked if return postage will be charged for surveys not returned.

Mary Uffelman, of Straw Acres Road, discussed transparency and thanked the Manager and Secretary.

19. Adjourn

Chairman Hansen made a motion to adjourn the meeting at 6:40PM. There was no second to the motion. Supervisor King left abruptly. At 6:41PM, there was no longer a quorum, and therefore, the meeting ended.

Katie Holmes

Katie Holmes, Secretary

