

Heidelberg Township York County, PA  
Board of Supervisors' Meeting Minutes

July 2, 2025

## **1. Call to Order**

The July Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, July 2, 2025, at Porters Fire Company. The meeting was called to order at 5:58PM by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman

Matt Bollinger, Vice Chairman (absent)

Paul King, Supervisor

Judy Mustard, Manager

Katie Holmes, Secretary

Timothy Shultis, Solicitor

Ben Niner, Asst Roadmaster

Approximately 23 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **3. Acknowledgment of a quorum**

Chairman Hansen stated that Vice Chairman Bollinger had a work emergency and was hoping to try to make the meeting before it ended. Chairman Hansen acknowledged the declaration of a quorum.

## **4. Public Comment**

TerryLynn Ross, thanked the BOS for their financial support with the cemetery on Marburg Rd. Stated that someone destroyed the veteran's flag that was placed there while mowing. She made a request for the BOS to consider a multi-year project to make minor repairs to the cemetery and stated she is willing to look into costs and ideas.

Paul Hilbert, spoke how the courts authorized the Township to maintain the grounds of the cemetery on Marburg Road

Pat Parrish, questioned the speed limit on Pamadeva Road and referenced the Sunshine Law. Supervisor King told the audience that he filed a lawsuit against Chairman Hansen and Vice Chairman Bollinger regarding the violation of the Sunshine Act. She also mentioned the speed limit and stop signs on Hoff Road and Smith Station Road. Chief Lash informed her that Smith Station Road is a state road. Chairman Hansen said it would be taken under consideration.

Stevie Ennis, thanked the BOS for mowing the trails behind the Fire Department.

Bill Shoemaker, requested an update on the property along the creek on Porters Road

Tara Wenzel, questioned the PIB Loan item on the agenda. She questioned Chief Lash whether anyone has been arrested in the Township by his department and whether the Supervisors condone people being arrested for illegal behaviors. She then brought up joining the YMCA and the allegations that have been made about the YMCA by people in the audience.

Chris Walker, spoke about mowing the trails and the walking trails. He stated that their mower was damaged during the mowing, and they are waiting to get it fixed. He also stated that he is working with various resources and the property owners regarding the land and trailers along the creek.

Ed Strasubaugh, questioned the motion to table the PIB Loan

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Meg Powell, reported that the 501C3 had a great first day at the farmers market held at the American Seed Company. This will be held every Saturday until November 8am-12pm.

## **5. Approval of BOS Minutes**

Chairman Hansen made a motion to approve the June meeting minutes; there was not a second. Motion died.

## **6. Communications**

Chairman Hansen announced that archery permits will be available at the Township Building for the 2025-2026 Season starting August 4, 2025.

Chairman Hansen made a motion to approve the First Amendment to the Intergovernmental Cooperation Agreement creating a County Board of Appeals. There was not a second. Motion died.

## **7. Public Safety**

Chairman Hansen acknowledged the receipt of the Porters Volunteer Fire Company Report

Chairman Hansen acknowledged the receipt of the WellSpan EMS May Report

Chief Lash read the NYCRPD Police Report. He also noted that National Night Out will be held on August 5<sup>th</sup>, 2025, from 5:30pm-8:00pm at the Dover Borough Fire Department on Canal Street. The Ribbon Cutting and Grand Opening for the new headquarters will be held September 13, 2025, from 10:00am to 1:00pm at 1 Regional Way in York PA.

## **8. Planning/Zoning/ Code Enforcement**

Chairman Hansen acknowledged the receipt of the Zoning Activity Report

Chairman Hansen acknowledged the receipt of the Code Enforcement Officer Report

Chairman Hansen made a motion to approve the recommendation from the Planning Commission to accept the 2024 Planning Commission Annual Report. Supervisor King seconded the motion. Motion passed 2-0.

## **9. Finance**

Chairman Hansen made a motion to approve the June Treasurer's Report. There was not a second. Motion died. (See attached)

Chairman Hansen made a motion to approve the June Bill's Paid Report. There was not a second. Motion died. (See attached)

Chairman Hansen acknowledged that the Township received four RTK's and completed five RTK's in the month of June.

Chairman Hansen then discussed Resolution 2025-10 which would authorize him to sign the paperwork if we were indeed going to take a loan out and why he listed it as tabled on the agenda. Because there were so many questions about the loan, an information sheet was prepared and placed in the back of the room for anyone to take which defined the loan amount and payment amounts. He then announced that after talking with the Engineer, it was determined that it would probably be unlikely that the project would get done this year and invited the Engineer to speak about the project. Supervisor King questioned whether we could table something that has already been tabled. Solicitor Shultis stated that the BOS had the ability to take action one way or another tonight. Supervisor King wants to see this project put on the 2026 budget and Solicitor Shultis then stated we should hear what the Engineer thinks about what can be done

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this year. Anthony Laine from CS Davidson then gave his report on the High Rock Road, the PIB Loan, and offered his opinions and answered questions from Supervisor King. Anthony felt there was time to get the project bid out and make the project happen in the spring of

2025. Supervisor King questioned Anthony about a leveling course as opposed to paving the road, the depth of the pipe and whether we could use reclaiming methods. Question from the audience regarding the interest rates on the PIB Loan was asked and answered. Chairman Hansen made a motion to table Resolution 2025-10 at least until next month. There was no second. Motion died. Supervisor King asked Solicitor Shultis if this motion can be brought up to be tabled again next month. Solicitor Shultis stated that the Township needs to make a decision whether they want to do any work under the PIB Loan and that if the Township isn't going to do the work and the Commonwealth needs to be told what we are doing with the loan. He felt that it can be brought up again. Chairman Hansen stated that it should be placed on the agenda again next month.

Chairman Hansen made a motion to approve 2025 Real Estate Tax Refund for Margaret Custer in the amount of \$309.45. Supervisor King seconded the motion. Motion passed 2-0.

Chairman Hansen made a motion to approve the 2025 Real Estate Tax Refund for Austin Doll in the amount of \$64.24. Supervisor King seconded. Motion passed 2-0.

Chairman Hansen made a motion to approve the 2025 Real Estate Tax Refund for Allen and Ann Haar in the amount of \$1158.22. Supervisor King seconded the motion. Motion passed 2-0.

## **10. Highway, Roads and Streets**

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

Chairman Hansen made a motion to approve rental of High-Speed PTO Blower for storm gutter cleaning in mid-Fall of 2025 in the amount of \$600.00 (\$150/day) for 4 days from Zimmerman Farm Service Inc. The following roads are being considered: High Rock Road, Glatco Lodge, Woodland Drive and Hoff Road. Other roads are being evaluated to be added to this list. Supervisor King seconded this motion. Motion passed 2-0.

## **11. Engineer**

Chairman Hansen acknowledged the receipt of the June 2025 Engineer Report.

## **12. Recreation**

Chairman Hansen stated that the Business Reply Mail Permit and return envelope artwork for the Citizen Survey was completed and received back on 6/25/2025. Wise printing stated they will go out ASAP after the July 4<sup>th</sup> holiday. Will advise when they have been officially mailed. Supervisor King questioned what the artwork was.

## **13. Water**

Chairman Hansen made a motion to approve the recommendations from the Water Committee to accept the Engineers memorandum and to approve the RFP for Water System Analysis to be advertised for proposals. Supervisor King made a second. Supervisor King then called for discussion. He then stated that he felt this did not come into the office in time to make the agenda. He offered suggestions to make the deadline. Motion passed 2-0

Chairman Hansen stated that Quarter 2 Water Bills have been sent and are due July 9, 2025.

## **14. Solicitor**

Solicitor Shultis led a discussion on drafting Resolution 2025-11 regarding fees required in the reconstruction of a house destroyed by fire in our Township. The first issue is whether this is just a fire loss or any kind of casualty loss. Is it limited to a home or rental real estate or business? Do you want to include garages and other structures destroyed by fire? He would like the Board to direct him further before he constructs this Resolution. Supervisor King asked questions about the third-party fees. Solicitor Shultis stressed that we would only be waiving township fees. Solicitor requested that the BOS get any comments to him so that he can construct this Resolution. Chairman Hansen made a motion to table Resolution 2025-11. Seconded by Supervisor King. Motion passed 2-0

## **15. Supervisors**

### **Chairman Timothy Hansen**

### **Vice Chairman Matt Bollinger**

In Vice Chairman Bollinger's absence, Chairman Hansen spoke about his agenda items. Chairman Hansen stated that Vice Chairman Bollinger tried to do a good thing by reducing the speed limit on Pamadeva Road to address the complaints from the residents on Pamadeva. At a previous meeting, Vice Chairman Bollinger suggested to lower the speed limit from 35 MPH to 25 MPH. Vice Chairman Bollinger was not aware that there was an ordinance done in 1988 that set Township speed limits on most of the Township roads at a maximum of 35 MPH, including Pamadeva Road. Chairman Hansen then addressed the accusation that Supervisor King made that this was a violation of the Sunshine Act and because both Chairman Hansen and Vice Chairman Bollinger did not meet outside of a public meeting or discuss this in any way that this was not a violation of the Sunshine Act. Chairman Hansen stated that he would like to leave the 25 MPH sign up until we can revise the previous ordinance, provided that Supervisor King will agree to that. Chairman Hansen then directly asked Supervisor King if he was willing to leave the 25 MPH sign up or if he wanted us to change it back to 35 MPH? Supervisor King then explained that he filed a lawsuit in pursuit of the Sunshine Act violation. Supervisor King stated that he told Solicitor Shultis that he expected this to be fixed at the April BOS Meeting, and he had to file the Sunshine Act violation. Supervisor King then questioned Chief Lash of the NYCRP whether there would be a problem enforcing the 25 MPH speed limit. Chief Lash stated that it is unenforceable but stressed that not a lot of speed enforcement is done on Pamadeva due to the length of Pamadeva. He sees no problem with the 25 MPH sign being posted as a caution or warning sign. Chief Lash then explained how state roads and township roads get posted for speed limits. Chairman Hansen made a motion to authorize the Solicitor to prepare an amendment to Ordinance # 88-2 to revise the speed limit on Pamadeva Road to 25 MPH in accordance with section 3362 of the vehicle code (residence district) Supervisor King seconded the motion. Motion passed 2-0

Solicitor Shultis then said we need to get back to the authorization to post the speed limit on Pamadeva Road. He offered two options. One would be to authorize the posting of the speed limit at 35 MPH or authorize the speed limit to remain as posted at 25 MPH until the ordinance is acted upon with the provision that we cannot enforce 25 MPH. Supervisor King then made a motion to put up a 25 MPH speed limit sign as a warning sign to travelers until the ordinance is officially changed. Chairman Hansen seconded the motion. Motion passed 2-0. A question from the audience was asked about Hoff Road and how do residents know which roads have been determined to be state roads versus township roads. Chief Lash explained that this is determined by the State.

Another question was asked by the audience about the ability of Supervisors to act alone. They stated that there are multiple incidents of a particular supervisor acting without the permission and consent of the entire Board. They specifically stated that Supervisor King frequently acts without the consent of other Supervisors. They gave examples of planting trees all over the park with no thought to how that affects maintenance, and feels he bypasses the other Supervisors. Chairman Hansen then gave examples of putting up bird houses and by hiring contractors without prior approval from the other Supervisors. Then Supervisor King stated that he had a \$2000

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limit and he took care of things that needed to be done. The audience member then said that was all done without the consent of the other Supervisors.

**Supervisor Paul King**

**16. Old Business**

None.

**17. New Business**

None.

**18. Upcoming Meetings**

Chairman Hansen discussed upcoming meetings.

Planning Commission July 9, 2025, 6:00pm Township Building. CANCELLED due to lack of business

Recreation Board July 15, 2025, 6:00pm Township Building

Water Committee July 30, 2025, 5:30pm Township Building

Zoning Hearing Board July 30, 2025, 7:00pm Township Building

Board of Supervisor Regular Scheduled Meeting August 6, 2025, 6:00pm Porters Fire Hall

**19. Adjourn**

Before Chairman Hansen called for adjournment, he requested an apology from Supervisor King for calling Chairman Hansen a liar when it was clear that Doug Stambaugh was contacted by the Township about the property on Porters Road. Supervisor King said he will not apologize because he spoke with Doug Stambaugh.

Chairman Hansen then adjourned the meeting at 7:00pm. Supervisor King did not vote.



Judy Mustard, Manager

Heidelberg Township  
June 2025 Treasurer's Report

General Fund Checking

Beginning Balance	\$994,303.22
Revenue	\$ 77,386.70
Expenses	<u>\$219,710.80</u>
Ending Balance	\$851,979.12

SouthWest Police Fund

Beginning Balance	\$21,445.09
Revenue	\$ 0.00
Expenses	<u>\$ 412.50</u>
Ending Balance	\$21,032.59

Water Company Fund

Beginning Balance	\$ 4,825.01
Revenue	\$ 1,610.34
Expenses	<u>\$ 1,395.26</u>
Ending Balance	\$ 5,040.09

State Fund Checking-Savings

Beginning Balance	\$347,995.88
Revenue	\$ 2.84
Expenses	<u>\$ 4,100.00</u>
Ending Balance	\$343,898.72

PIBB Loan

Beginning Balance	\$ 20.00
Revenue	\$ 0.00
Expenses	<u>\$ 0.00</u>
Ending Balance	\$ 20.00

26 AM  
7/01/25

**Bills Paid Report**  
June 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
II Pmt-Check	ACH	06/03/2025	ADAMS COUNTY COOPERATIVE INC - 1102	3282	Water Company Account 3...		-172.49
II	maybill	05/14/2025		448.361	Electricity	-172.49	172.49
TOTAL						-172.49	172.49
II Pmt-Check	ACH	06/03/2025	Adams Electric Cooperative, Inc. 1900	101.00	PNC Bank - General Chec...		-147.50
II	maybill	05/14/2025		434.00	Street Lighting	-147.50	147.50
TOTAL						-147.50	147.50
III Pmt-Check	ACH	06/04/2025	Met-Ed 391	101.00	PNC Bank - General Chec...		-27.26
III	maybill	06/04/2025		409.36	Electric - Building	-27.26	27.26
TOTAL						-27.26	27.26
III Pmt-Check	ACH	06/06/2025	Comcast	101.00	PNC Bank - General Chec...		-199.32
III	maybill	05/15/2025		409.32	Communications	-199.32	199.32
TOTAL						-199.32	199.32
III Pmt-Check	ACH	06/17/2025	Met-Ed 503	101.00	PNC Bank - General Chec...		-673.18
III	June	06/17/2025		434.00	Street Lighting	-673.18	673.18
TOTAL						-673.18	673.18
III Pmt-Check	ACH	06/17/2025	Aero Energy	101.00	PNC Bank - General Chec...		-462.41
III	13886...	06/09/2025		411.23	Gas/Fuel - Fire Co.	-462.41	462.41
TOTAL						-462.41	462.41
III Pmt-Check	ACH	06/18/2025	Met-Ed 396	101.00	PNC Bank - General Chec...		-117.74
III	June	06/18/2025		409.36	Electric - Building	-117.74	117.74
TOTAL						-117.74	117.74
III Pmt-Check	ACH	06/23/2025	PNC CC's	101.00	PNC Bank - General Chec...		-1,096.94
III	June2...	06/20/2025		409.32	Communications	-147.87	160.83
				409.23	Postage	-21.36	23.24
				409.20	Supplies - Building & Plant	-13.68	14.88
				409.32	Communications	-0.92	1.00
				409.32	Communications	-256.40	278.86
				405.20	Office Supplies 2	-67.29	62.31
				454.10	Park & Rec Board	-321.81	350.00
				409.23	Postage	-67.12	73.00
				409.226	Cleaning Supplies	-62.61	68.09
				409.32	Communications	-147.88	160.83
TOTAL						-1,096.94	1,193.04
III Pmt-Check	ACH	06/25/2025	LEAF	101.00	PNC Bank - General Chec...		-89.50
III	18504...	06/25/2025		409.32	Communications	-89.50	89.50
TOTAL						-89.50	89.50
III Pmt-Check	ACH	06/25/2025	ADAMS COUNTY COOPERATIVE INC - 1102	3282	Water Company Account 3...		-77.77
III		06/25/2025		448.361	Electricity	-77.77	77.77
TOTAL						-77.77	77.77
III Pmt-Check	ACH	06/25/2025	Adams Electric Cooperative, Inc. 1900	101.00	PNC Bank - General Chec...		-152.40
III		06/25/2025		434.00	Street Lighting	-152.40	152.40
TOTAL						-152.40	152.40
III Pmt-Check	15	06/17/2025	Christian Fuhrman	3282	Water Company Account 3...		-195.00
III	1038	06/06/2025		448.31	Professional Services	-195.00	195.00
TOTAL						-195.00	195.00

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07/01/25

## Bills Paid Report

June 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	16	06/17/2025	Laboratory, Analytical & Biological Servs		3282 - Water Company Account 3...		-35.00
Bill	126656	06/13/2025			448.31 - Professional Services	-35.00	35.00
TOTAL						-35.00	35.00
Bill Pmt -Check	129	06/04/2025	Bortek Industries, Inc.		Truist Acct - LIQUID FUELS		-4,100.00
Bill	84176...	06/02/2025			91438 - Liquid Fuels - Maintenance ...	-4,100.00	4,100.00
TOTAL						-4,100.00	4,100.00
Bill Pmt -Check	28139	06/05/2025	Porters Fire Co.		101.00 - PNC Bank - General Chec...		-41,585.95
Bill	Tax C...	06/05/2025			411.54 - Contributions to Fire Co.	-40,803.12	40,803.12
					411.54 - Contributions to Fire Co.	-782.83	782.83
TOTAL						-41,585.95	41,585.95
Bill Pmt -Check	28140	06/17/2025	Abbottstown Repair Shop, LLC		101.00 - PNC Bank - General Chec...		-26.99
Bill	70862	06/04/2025			409.74 - Purchase of Equipment	-26.99	26.99
TOTAL						-26.99	26.99
Bill Pmt -Check	28141	06/17/2025	GHI Engineers and Surveyors		101.00 - PNC Bank - General Chec...		-3,365.00
Bill	21126	06/04/2025			413.31 - Sewage Enforcement Officer	-3,365.00	3,365.00
TOTAL						-3,365.00	3,365.00
Bill Pmt -Check	28142	06/17/2025	Kalashnik Law Office		101.00 - PNC Bank - General Chec...		-678.00
Bill	11232	06/04/2025			414.30 - Other Service Charges	-678.00	678.00
TOTAL						-678.00	678.00
Bill Pmt -Check	28143	06/17/2025	Kocman Insurance		101.00 - PNC Bank - General Chec...		-12,306.00
Bill	70267	05/30/2025			486.2 - Insurance Property & Casual...	-4,089.00	4,089.00
					486.2 - Insurance Property & Casual...	-1,592.00	1,592.00
					486.2 - Insurance Property & Casual...	-2,253.50	2,253.50
					486.2 - Insurance Property & Casual...	-604.00	604.00
					486.2 - Insurance Property & Casual...	-1,111.00	1,111.00
					486.2 - Insurance Property & Casual...	-2,321.00	2,321.00
					486.2 - Insurance Property & Casual...	-50.00	50.00
					486.2 - Insurance Property & Casual...	-285.50	285.50
TOTAL						-12,306.00	12,306.00
Bill Pmt -Check	28144	06/17/2025	LocalIQ		101.00 - PNC Bank - General Chec...		-409.44
Bill	00071...	05/31/2025			400.34 - Advertising	-409.44	409.44
TOTAL						-409.44	409.44
Bill Pmt -Check	28145	06/17/2025	Northern York County Regional Police		101.00 - PNC Bank - General Chec...		-113,468.12
Bill	25-81	05/28/2025			410.00 - Regional Police	-113,468.12	113,468.12
TOTAL						-113,468.12	113,468.12
Bill Pmt -Check	28146	06/17/2025	Reel Attitude, LLC dba Smith's Port-A-Pot		101.00 - PNC Bank - General Chec...		-220.00
Bill	13630	05/31/2025			454.45 - Contracted Services	-220.00	220.00
TOTAL						-220.00	220.00
Bill Pmt -Check	28147	06/17/2025	Salzman Hughes, P.C.		101.00 - PNC Bank - General Chec...		-3,599.70
Bill	50611	05/30/2025			404.31 - Legal Fees	-3,081.70	3,081.70
Bill	50612	05/30/2025			404.31 - Legal Fees	-518.00	518.00
TOTAL						-3,599.70	3,599.70
Bill Pmt -Check	28148	06/17/2025	SEK & Co., LLC		101.00 - PNC Bank - General Chec...		-2,975.00
Bill	267807	05/31/2025			402.31 - Accounting/Auditing Services	-2,975.00	2,975.00
TOTAL						-2,975.00	2,975.00



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June 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
I Pmt -Check	28149	06/17/2025	SWIF		101.00 - PNC Bank - General Chec...		-1,857.00
I	10of10	06/12/2025			486.2 - Insurance Property & Casual...	-1,857.00	1,857.00
TOTAL						-1,857.00	1,857.00
I Pmt -Check	28150	06/17/2025	Work Center Susquehanna Physician Service		101.00 - PNC Bank - General Chec...		-140.00
I	00070...	06/05/2025			405.31 - Professional Services	-40.00	40.00
I	00070...	06/13/2025			405.31 - Professional Services	-100.00	100.00
TOTAL						-140.00	140.00
II Pmt -Check	28151	06/17/2025	3rd Element Consulting		101.00 - PNC Bank - General Chec...		-465.30
I	21078...	05/31/2025			405.27 - Computer Software	-465.30	465.30
TOTAL						-465.30	465.30
II Pmt -Check	28152	06/24/2025	Porters Fire Co.		101.00 - PNC Bank - General Chec...		-9,754.74
I	2025...	06/24/2025			411.54 - Contributions to Fire Co.	-9,754.74	9,754.74
TOTAL						-9,754.74	9,754.74
II Pmt -Check	28160	06/26/2025	Christine M Myers		101.00 - PNC Bank - General Chec...		-125.00
I	625Z...	06/26/2025			414.30 - Other Services Charges	-125.00	125.00
TOTAL						-125.00	125.00
II Pmt -Check	28161	06/26/2025	Double Dog Communications		101.00 - PNC Bank - General Chec...		-69.95
II	220474	06/20/2025			400.453 - Web Design/Maintenance	-69.95	69.95
TOTAL						-69.95	69.95
II Pmt -Check	28162	06/26/2025	GHI Engineers and Surveyors		101.00 - PNC Bank - General Chec...		-103.00
II	21186	06/17/2025			408.31 - Engineering	-103.00	103.00
TOTAL						-103.00	103.00
II Pmt -Check	28163	06/26/2025	Messicks		101.00 - PNC Bank - General Chec...		-16.66
II	API21...	06/23/2025			409.37 - Repairs & Maintenance Svcs	-16.66	16.66
TOTAL						-16.66	16.66
III Pmt -Check	28164	06/26/2025	PA Dept of Labor & Industry-B		101.00 - PNC Bank - General Chec...		-146.53
II	12496...	06/26/2025			409.26 - Small Tools and Minor Equ...	-146.53	146.53
TOTAL						-146.53	146.53