

Heidelberg Township York County, PA  
Board of Supervisors' Meeting Minutes

July 15, 2024

## 1. Call to Order

The July Board of Supervisors' meeting for Heidelberg Township was held on Monday, July 15, 2024, at Heidelberg Township Municipal Building. The meeting was called to order at 11:59am by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Barbara Krebs, Manager
Matt Bollinger, Vice Chairman	Judy Mustard, Secretary
Paul King, Supervisor	Tim Shultis, Solicitor

Approximately 19 residents/members of the general public were present.

## 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

## 3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

## 4. Public Comment

Peg Moulton, Laurel Woods Lane, gave an update on the Hanover Trolley Trail development.

Meg Powell, Porters Road, asked three questions to the BOS. She questioned whether a draft had been written by the Solicitor regarding the 501C3 to the Ethics Commission, she questioned communications being sent to the supervisors and how they receive those communications, and she also asked the BOS to consider putting a committee together to have the people in the Township be able to look into the finances of the Township.

Tara Wenzel, Deagan Road, gave an update on the Rec Board Meeting held on July 2, 2024. She spoke about the recommendation of dog waste stations, vacancy on the Rec Board recommendation, and she requested guidance from the Solicitor regarding Supervisor "suggestions" when they attend meetings other than BOS meetings.

Sondra Sterling-Munoz, Pamadeva Road, expressed her frustrations about being able to hear the Supervisors and the board members during the meeting and also stated that more brush and trees need to be cut on corner of 116 and Gitts Run Road. She also commented on the restoration of Oil Creek for the Rail Trail.

Renan Castillo, Cannery Court, expressed his disappointment in the report that Tara Wenzel gave regarding the candidate recommendation for the vacancy on the Rec Board as he feels that it did not happen the way she stated in her public comment

Pat Parrish, Hoff Road, commented on her frustration with groups pitted against the board and wants the fighting to stop

Susan Kelleher, Pamadeva Road, expressed frustration at the time of the meeting and then noted that the speeding on Pamadeva is still happening. She questioned why there were white strips placed on the road and it was explained that they are used for timing speed

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Dawn Lee, Pamadeva Road, also expressed her concern about the speed limit on Pamadeva Road

Gloria Fuhrman-Lear, Smith Station Road, stated that she will support any team player that wants to be on the Rec Board

Tom Feninez, Silver Spring Drive, York, spoke about Trout Unlimited and his request to place signs in the township

## 5. Approval of BOS Minutes

Chairman Hansen made a motion to approve the June BOS meeting minutes. Vice Chairman Bollinger seconded. Motion passed 3-0.

## 6. Communications

Chairman Hansen announced that Archery Permits will be available for residents of Heidelberg Township starting August 1<sup>st</sup>, 2024 for the 2024-2025 season. They are available on a first come first serve basis at the Municipal Building.

## 7. Public Safety

Porters Fire Company, Chief Walker gave the June Fire Report. He noted that they took 16 calls for the month of June with 10 of them being in Heidelberg Township. He noted that WellSpan EMS responded to 31 calls in Heidelberg in May and 21 calls in June. He gave an update on the status of the rescue boat waiting on the motor to be mounted. He also spoke briefly about the renovations to the social hall. Chairman Hansen made a motion to authorize payment of \$50,000 in a donation to Porters Fire Company to be used for miscellaneous expenses. Seconded by Vice Chairman Bollinger. Motion passed 3-0

Northern York County Regional Police Department, Vice Chairman Bollinger gave a brief report on behalf of them. There were 92 calls for service in June with June of 2023 being 94. Year to date there have been 521 calls and last year for the same time there were 530 calls. 49 citations were issued in June. Year to date there have been 27 criminal arrests and 251 traffic citations.

## 8. Planning/Zoning

Chris Walker offered the June Zoning Report. There were 9 permit applications received, 4 building permits issued and 3 zoning permits issued. \$760 was collected.

## 9. Code Enforcement

Chris Walker stated that we currently have 6 properties with action underway. He has been unable to locate the owners of two properties. Two have made substantial progress on corrections. Two have made no progress.

## 10. Finance

Chairman Hansen made a motion to approve the June Treasurer's report, seconded by Vice Chairman Bollinger. Motion passed 3-0.

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**JUNE**

**General Fund- Checking**

Beginning Balance	\$732,458.84
Revenue	\$61,209.82
Expenses	<u>\$110,422.51</u>
<b>Ending Balance</b>	<b>\$683,246.15</b>

**SouthWest PD Fund**

Beginning Balance	\$21,032.59
Revenue	\$0.00
Expenses	<u>\$0.00</u>
<b>Ending Balance</b>	<b>\$ 21,032.59</b>

**COVID Relief Fund**

Beginning Balance	\$89,491.45
Revenue	\$0.00
Expenses	<u>\$13,868.37</u>
<b>Ending Balance</b>	<b>\$ 75,623.08</b>

**State Fund Checking-Savings**

Beginning Balance	\$385,294.22
Revenue	\$3.16
Expenses	<u>\$ 0.00</u>
<b>Ending Balance</b>	<b>\$385,297.38</b>

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the June Bills Paid Report. Motion passed 2-1. Supervisor King voted no.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the June Office/Maintenance Activity Report. Motion passed 3-0.

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen to accept the June Right-To-Know Report: Report Accepted. Motion passed 3-0

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to execute a release of all claims and demands in the amount \$27.79 for replacement of a Heidelberg Township sign caused by an accident at York Road and Deagan Road. This is the allowable amount being paid by the insurance agency. Motion passed 3-0.

## 11. Highway, Roads, and Streets

Chris Walker reported :

- Sycamore Drive grant work has been completed. Waiting on reimbursement of expenses totaling \$49,073.00
- Cold patch was done on High Rock Road, Locust Road, Cannery Road, Hayrick Road and Trolley Road
- Mowing continues on Township Roads
- Liberty Road and Shellborne Lane, Acorn and VanCleve Intersection, Oakwood Drive cul-de-sac-Road work completed as contracted for 2024
- PIBB Loan successfully submitted for High Rock Road Improvement in the amount of \$497,000

## 12. Engineer

Nothing to Report.

## 13. Recreation

Vice Chairman Bollinger made a motion to appoint Vickie Senft to replace the empty Rec Board seat with a term ending 12/31/2027 and make Dan Wilmot the alternate upon the resignation of Vickie Senft. He proposed that TerryLynn move up after the next vacancy. Chairman King seconded this motion. Chairman King then questioned whether Vickie would have to resign today in order to be appointed as the newest member to the Rec Board. Solicitor Shultis agreed. Vice Chairman Bollinger then reworded his motion to state that it would be appointed upon her resignation as alternate from the Rec Board. Motion passed 3-0. He also wants to set precedent that we only appoint vacancies at the next Reorg Meeting once a year unless the board fails to meet quorum. Supervisor King then asked about the Rules and Regulations that were given to the BOS from the Rec Board. He questioned whether an Ordinance would need to be created in order to change them from our previous Rules and Regulations that were done by ordinance. Solicitor Shultis (without having the previous rules and regulations with him), agreed that if the new rules and regulations are different than the established rules and reg, then a new ordinance would be needed. Supervisor King asked that we add the new Rules and Regulations to be on the agenda for discussion next month. He then questioned the new by-laws that were drafted by the Rec Board as he did not receive anything from them. It was stated that a listing of ideas was put out and not a draft of by-laws.

## 14. Water Committee

Chairman Hansen noted that second quarter water bills were mailed out 5/30/2024 with the new service fee of \$80 in effect. Second quarter water bills were due June 30, 2024, and we currently have 6 delinquent accounts, three of those are carrying balances from quarter one.

He noted that the CDBG Grant for Water Services Feasibility Study has been awarded for roughly 20-25 thousand.

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Chairman Hansen and the Board discussed water committee appointments. Chairman Hansen made a motion to change the Resolution to recognize that the third member does not have to be a Supervisor. Vice Chairman Bollinger seconded the motion and the motion passed 3-0.

15. Solicitor

Solicitor Shultis mentioned the Executive session that was held prior to the BOS meeting. That session was from 11:00am to 11:51am to discuss personnel matters relating to the township employees under section 708A1 of the Sunshine Act.

16. Supervisors

Chairman Timothy Hansen

No business to discuss.

Vice Chairman Matthew Bollinger

No business to discuss.

Supervisor Paul King

Supervisor King noted that he wanted to make a change to his agenda items. He wanted to suggest that the board donate to the Go Fund Me page for the retired fallen firefighter and the injured people that were injured during the shooting at the Trump Rally. Solicitor Shultis stated that this cannot be added to the agenda as it is asking for money over \$50. They agreed to add to the agenda for next month.

Supervisor King made a motion asking the Board to acknowledge and accept receipt of the 2022 Audit. Vice Chairman Bollinger seconded the motion. Motion passed 3-0. He then pointed out that the Water Fund was in arrears \$1994.00 in 2021. And again in 2022, it was in arrears \$5992.00.

Supervisor King made a motion to table his 2<sup>nd</sup> agenda item which called for a Resolution to establish guidelines for TWP Supervisors to show respect to TWP residents and taxpayers by not lying to them about their security and finances. This was seconded by Vice Chairman Bollinger. Motion passed 3-0.

Supervisor King discussed the spreadsheet that he put together showing expenses for the water company with information he obtained from filing a RTK for 2019. He noted that all expenses for the water company were not covered because we did not start collecting money until 2020. He offered to show anyone the invoices that he used to come up with his numbers. He would like to have an open discussion on ways to recoup some of this money. He stated that he is not interested in making money from this but that we have to cover the expenses for the township. Supervisor King then made a motion to table the discussion until a future time and it was seconded by Vice Chairman Bollinger. Motion passed 3-0.

Supervisor King made a warning to registered voters. He noted that during the last few elections, several people have not been able to vote because they were not registered. He wants everyone to verify that if you registered while handling a driver's license transaction, it may not have been done correctly. He urged everyone to double check with the York County Voters Office.

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Supervisor King made a motion to table his agenda item calling for a Resolution to establish restrictions on public comment. This was seconded by Vice Chairman Bollinger. Motion passed 3-0.

Supervisor King made a motion to table his agenda item calling for a Resolution for fines for Chairman and Supervisors during public comment. This was seconded by Vice Chairman Bollinger. Motion passed 3-0.

Supervisor King made a motion to move forward with asking the Solicitor to draw up a draft Resolution stating that any report or recommendation coming from a TWP board or committee is to be presented to the BOS in a public meeting, The board or committee is to provide copies to the TWP office in advance of the meeting so that copies are made available to the BOS and TWP staff for review before the meeting. Motion was seconded by Vice Chairman Bollinger. Motion passed 3-0.

Supervisor King noted that he never received minutes from the Rec Board Meeting and he got them from a RTK request. He then proceeded to pass them out to the Board.

### 17. Old Business

Audience member asked for an update on the land being gifted or donated for the Hanover Trolley Trail. It was noted that we are still working on this and waiting on new updates.

Supervisor King asked that we give Chairmen and Committee heads longer than three minutes when reporting about their committees.

### 18. New Business

None.

### 19. Upcoming Meetings

Chairman Hansen stated that the Planning Commission will meet July 17, 2024, at 6:00pm

The Zoning Hearing Board's Meeting was cancelled on July 31, 2024, due to lack of business

The Board of Supervisor's Regular Scheduled Meeting will be August 7, 2024, at 6:00pm at Porters Fire Company

The Recreation Board will meet August 20, 2024, 6:00pm at the Municipal Building

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20. Adjourn

Chairman Hansen made a motion seconded by Supervisor King to adjourn the meeting at 1:20PM. Motion passed 3-0.

  
Judy Mustard  
Township Secretary