



Meeting Agenda

6424 York Road Spring Grove, Pennsylvania 17362

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen
Matt Bollinger
Travis Laughman

Porters Fire Company

Immediately following ReOrg Meeting

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance was recited at the start of the ReOrganization Meeting

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

5. Approval of the BOS Meeting Minutes

- Motion to approve December BOS Meeting Minutes

6. Communications

- None.

7. Public Safety

- Porters Volunteer Fire Company
 - Acknowledge receipt of the Fire Report
 - Motion to allow a 2-week extension from January 15th to January 29th to submit notarized eligibility list per Ordinance 2023-01 for the Volunteer Service Credit Program
 - Acknowledge receipt of the Wellspan EMS Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning/Code Enforcement

- Acknowledge receipt of the Zoning Activity Report
- Acknowledge receipt of the Code Enforcement Officer Report

9. Finance

- Motion to approve December's Treasurer's Report
- Acknowledge receipt of December Bills Paid Report
- Right to Know Requests – Received 3 and completed 0 in December. YTD 38.
- Authorize the purchase of new supervisor laptop in the amount of \$1,524.00 from 3rd Element Consulting
- Motion to approve Resolution 2026-01 Fee Schedule for 2026

10. Highway, Roads, and Streets

- Acknowledge receipt of the Road Maintenance Report
- Authorize the bid documents to be secured for a Rubber Tire Backhoe to be purchased from the Large Equipment Grant secured 10/22/2024 by the Township and to be used by June 30, 2027.
- Acknowledge receipt of PennDOT Traffic Study Letter reducing speed limit to 25MPH on Porter's Road from approximately a ½ mile north of Berlin Street to Thoman Road.

11. Engineer

- Acknowledge receipt of Engineer's Report

12. Recreation

- Discussion regarding Recreation Board

13. Water

- Discussion of composition of the Water Committee

14. Solicitor

- None.

Timothy Shultis

15. Supervisors

Tim Hansen

- Motion authorizing the Chairman to execute the engagement and representation agreement with Timothy Shultis, Salzman Hughes PC

Matt Bollinger

- Motion to enter into annual contract with Laboratory Analytical & Biological Services to provide water testing as required by DEP

Travis Laughman

- None.

16. Old Business

17. New Business

18. Upcoming Meetings

- Elected Auditors January 6, 2026, at 1:00PM Township Building
- Planning Commission January 14, 2026, 6:00PM Township Building
- Recreation Board January 20, 2026 6:00PM Township Building
- Water Committee January 28, 2026, 5:30PM Township Building
- Zoning Hearing Board January 28, 2026, 7:00PM Township Building
- Board of Supervisor Regular Scheduled Meeting February 4, 2026, 6:00pm Porters Fire Hall

19. Adjourn

- Motion to adjourn BOS Meeting