

Heidelberg Township (page 1/4)

APPLICATION FOR **ZONING / BUILDING PERMIT** OR USE & OCCUPANCY

(Phone) 717-225-6606 Please leave a detailed message for a return call

(Email) Zoning@Heidelbergtwpmunicipal.com

Use this form **ONLY** for Municipal Zoning Ordinance Compliance

LOCATION OF PROJECT

Site Address: _____

Tax Parcel Number: _____ Lot # _____ Subdivision: _____

Property Owner(s): _____

Owners Address if different than site: _____

Owners Phone #: _____ Owners Email: _____

CONTRACTORS INFORMATION

NOTE: ALL Contractors or persons working in Heidelberg Twp. are required to have the appropriate license(s)

General Contractor: _____ Phone: _____ License _____

Contact Person _____ Phone: _____ License _____

Plumber: _____ Phone: _____ License _____

Electrician: _____ Phone: _____ License _____

HVAC: _____ Phone: _____ License _____

Additional Specialty: _____

TYPE OF WORK	USE PROPOSED	
<p>Check all that apply:</p> <p><input type="checkbox"/> Fence less than 6', not for pools*</p> <p><input type="checkbox"/> Alteration*</p> <p><input type="checkbox"/> Repair, replacement*</p> <p><input type="checkbox"/> Patio or sidewalk*</p> <p><input type="checkbox"/> Deck under 30 inches*</p> <p><input type="checkbox"/> Accessory building under 1000 square feet*</p> <p><input type="checkbox"/> Agriculture building*</p> <p><input type="checkbox"/> Windows/Siding/Gutters*</p> <p><input type="checkbox"/> Roof Replacement *</p> <p><small>*Must meet the exemption requirements of PA Act 45 UCC, or a building permit application is required</small></p>	<p>Residential</p> <p>Change of Use Created: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><input type="checkbox"/> Attached <input type="checkbox"/> Detached</p> <p><input type="checkbox"/> One-Family Dwelling</p> <p><input type="checkbox"/> Two-Family Dwelling</p> <p><input type="checkbox"/> Multi-Family - # of Units = _____</p> <p><input type="checkbox"/> Accessory Building</p> <p><input type="checkbox"/> Other _____</p> <p><small>If project requires inspections or meets inspection criteria, a building application should be used - NOT THIS ZONING PERMIT APPLICATION</small></p>	<p>NON-Residential</p> <p>Change of Use Created: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><input type="checkbox"/> Industrial</p> <p><input type="checkbox"/> Commercial</p> <p><input type="checkbox"/> Service Station, Repair Garage</p> <p><input type="checkbox"/> Hospital, Institutional</p> <p><input type="checkbox"/> Office, Professional</p> <p><input type="checkbox"/> Transient Hotel, Motel, Dormitory</p> <p># of Transient Units = _____</p> <p><input type="checkbox"/> Other _____</p>

MUST BE FILLED OUT:

ESTIMATED COST OF IMPROVEMENT: \$ _____ OWNERSHIP: Private _____ Public _____

HEIDELBERG TOWNSHIP (page 2/4)

APPLICATION FOR ZONING / BUILDING PERMIT OR USE & OCCUPANCY

TYPE OF WORK	USE PROPOSED	
<p>Check all that apply:</p> <p><input type="checkbox"/> New Construction</p> <p><input type="checkbox"/> Electrical</p> <p><input type="checkbox"/> Plumbing</p> <p><input type="checkbox"/> Mechanical</p> <p><input type="checkbox"/> Addition</p> <p><input type="checkbox"/> Structural Alteration</p> <p><input type="checkbox"/> Accessory Building</p> <p><input type="checkbox"/> Moving, Relocating</p> <p><input type="checkbox"/> Demolition</p> <p><input type="checkbox"/> Foundation/Slab</p> <p><input type="checkbox"/> Deck over 30 inches</p> <p><input type="checkbox"/> Other _____</p>	<p style="text-align: center;">Residential</p> <p>Change of Use Created: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><input type="checkbox"/> Attached <input type="checkbox"/> Detached</p> <p><input type="checkbox"/> One-Family Dwelling</p> <p><input type="checkbox"/> Two-Family Dwelling</p> <p><input type="checkbox"/> Multi-Family - # of Units = _____</p> <p><input type="checkbox"/> Accessory Building</p> <p><input type="checkbox"/> Other _____</p> <p>_____</p> <p>If project is exempt from inspections or does not meet inspection criteria, a zoning application should be used and not this Building Permit Application</p>	<p style="text-align: center;">NON-Residential</p> <p>Change of Use Created: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><input type="checkbox"/> Industrial</p> <p><input type="checkbox"/> Commercial</p> <p><input type="checkbox"/> Service Station, Repair Garage</p> <p><input type="checkbox"/> Hospital, Institutional</p> <p><input type="checkbox"/> Office, Professional</p> <p><input type="checkbox"/> Transient Hotel, Motel, Dormitory</p> <p style="text-align: center;"># of Transient Units = _____</p> <p><input type="checkbox"/> Other _____</p>
<p>MUST BE FILLED OUT:</p> <p>ESTIMATED COST OF IMPROVEMENT: \$ _____ OWNERSHIP: Private _____ Public _____</p>		

CHARACTERISTICS OF BUILDING		
<p style="text-align: center;">CONSTRUCTION TYPE</p> <p><input type="checkbox"/> Stick built on site</p> <p><input type="checkbox"/> Pre-Built Structure</p> <p><input type="checkbox"/> Manufactured Industrialized</p> <p><input type="checkbox"/> Other _____</p>	<p style="text-align: center;">PRICIPAL TYPE OF FRAME</p> <p><input type="checkbox"/> Wood Framed</p> <p><input type="checkbox"/> Masonry (wall bearing)</p> <p><input type="checkbox"/> Structural Steel</p> <p><input type="checkbox"/> Reinforced Concrete</p> <p><input type="checkbox"/> Other(specify) _____</p>	<p style="text-align: center;">PRINCIPAL ROOF TYPE</p> <p><input type="checkbox"/> Asphalt Shingle</p> <p><input type="checkbox"/> Metal</p> <p><input type="checkbox"/> Wood</p> <p><input type="checkbox"/> Rubber</p> <p><input type="checkbox"/> Other(specify) _____</p>
<p style="text-align: center;">PARKING SPACES OFF STREET</p> <p><input type="checkbox"/> Enclosed Spaces (Garages)</p> <p><input type="checkbox"/> Outdoor Spaces</p> <p><input type="checkbox"/> Handicap if required</p> <p><input type="checkbox"/> Van Accessible if required</p> <p><input type="checkbox"/> TOTAL _____</p>	<p style="text-align: center;">SEWAGE DISPOSAL</p> <p><input type="checkbox"/> Public System</p> <p><input type="checkbox"/> Private on-site system</p> <p>Type: _____</p> <p>Permit #: _____</p>	<p style="text-align: center;">SINDING TYPE(S)</p> <p><input type="checkbox"/> Vinyl Siding</p> <p><input type="checkbox"/> Wood Siding</p> <p><input type="checkbox"/> Metal or Aluminum</p> <p><input type="checkbox"/> Masonry Brick, Block, Stone, Etc.</p> <p><input type="checkbox"/> Stucco / Dryvit</p> <p><input type="checkbox"/> Other(specify) _____</p>

HEIDELBERG TOWNSHIP (page 4/4)

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The owner of this property and the undersigned agree to conform to all State, federal, and Local Laws and Ordinances of Heidelberg Township and that by signing this application further states that any misrepresentation of the facts set forth on this application will result in criminal and civil penalties as set forth in the PA Crimes Code Title 18, Sections 4903 and 4904 dealing with false statements. I also certify that the proposed work is authorized by the property owner of record and that I have been authorized by the owner to make this application as their authorized agent.

I understand permits may be returned by the County or other State and Local agencies and it is my responsibility to obtain any required permits prior to the start of construction. I understand that this application is for Zoning Related work only, and any work requiring inspections or fall under UCC requirements will not be performed under this application.

Signature of applicant/representative: _____ Date: _____

Print Name of Owner: _____

Print Name of Representative: _____ Title: _____

\$50.00 Deposit at time of permit application drop off for residential work.

Delay in deposit will result in the processing of application.

THIS BOX TO BE COMPLETED BY TOWNSHIP

Deposit Paid _____ Cash _____ Check# _____ Date _____

Copy of Check Y/N

Received by: _____