

The February 3, 2016 meeting of the Heidelberg Township Board of Supervisors was held at the municipal building and called to order by Chairman Tim Hansen at 7:00 PM.

Tim Hansen, Larry Sterner, Matt Bollinger, Steve McKonly, Adams Smith and Norma Markle were present.

Others present were Ed Strausbaugh.

Minutes of the December 23, 2015 and January 4, 2016 meetings were approved as distributed.

Norma Markle read the Planning Commission report.

Norma Markle read the Zoning Officers report. There was \$177.00 revenue for the month.

Adams Smith reviewed the Engineers report.

Steve McKonly stated that every township is required to appoint an open records officer responsible for receiving records requests, directing them to the appropriate person, tracking the progress of responses, and issuing interim and final responses. Tim Hansen made a motion to adopt **RESOLUTION 02-16** to appoint Norma Markle as the Open Record Officer, Matt Bollinger seconded and Larry Sterner concurred.

Steve also checked on feral cats laws in PA and got no response.

Larry Sterner stated he and the road crew did they best with the snow plowing and removal. Larry thanked Sam, Chad, Mike and Chris for their efforts and Menges Mills Market for the food and place to rest.

Tim Hansen also thanked Larry and the team and the extra effort to keep Hayrick Road open.

A meeting will be held February 29, 2016 at 7:00 PM with Rettew to discuss the ACT 537 Plan.

Mileage for 2016 was set at 0.53 cents per mile.

Ed Strausbaugh asked when the speed limit signs will be replaced on Old Hanover Road. Larry stated that this will be done when the weather gets better.

Norma Markle read the Treasures Report.

GENERAL FUND	-	Beginning Balance	46,298.69
		Revenue	23,146.17
		Expenditures	27,724.95
		Ending Balance	41,719.91
STATE FUND	-	Savings	149,365.15

REVENUE - FEBRUARY 3, 2016

Cash	Tag \$	100
York Adams Tax Bureau	Earned Income Tax (Delq)	1,665.05
Clerk of Courts	Criminal Fines	8.03
Tom Reilly	Vehicle Fines	76.16
Tom Reilly	Criminal Fines	136.23
York Adams Tax Bureau	Earned Income Tax ('15)	14,772.61
Recorder of Deeds	Transfer Tax	3,861.20
Dale Myers	Insurance	918.66
Zoning Officer	2 - Bldg. Permits	127
Zoning Officer	Sale of Ord. Books	50
Sherry Thompson	Real Estate Tax ('15)	1,053.39
Sherry Thompson	Per Capita Tax ('15)	126.5
Tax Claim Bureau	Delinquent Taxes	251.34
TOTLA		\$23,146.17

EXPENDITURES - FEBRUARY 3, 2016

PNC Bank	Fee	3	Ach Debit
Norma Markle	Wages	1,022.61	24186
Capital Blue Cross	Insurance	4,462.02	24187
Met-Ed	Elec - Bldg.	109.21	24188
PSATS UC Group Trust	Quarterly Taxes	121.22	24189
PA Dept. of Revenue	Quarterly Taxes	625.97	Ach Debit
York Adams Tax Bureau	Quarterly Taxes	203.9	Ach Debit
PA UC Fund	Quarterly Taxes	13.01	Ach Debit
Verizon	Phone	60.9	24190
Met-Ed	Street Lights	555.28	24191
Norma Markle	Wages	1,022.61	24192
Kress Oil LLC	Heating Fuel	548.77	24193
Post Master	Stamps	49	24194
Verizon	Phone	53.15	24195
at&t	Cell Phones	208.27	24196
Comcast	TV, Phone, Internet	284.59	24197
Met-Ed	Street Lights	501.98	24198
Met-Ed	Park	91.25	24199
Adams Elec. Coop., Inc.	Street Lights	135.8	24200
Staples	Supplies	62	24201
Aero Energy	Gas - Fire Co.	182.88	24202
Penn Waste, Inc.	Garbage Service	61.35	24203
Dept. of Labor & Industry	Tank Inspection	66	24204
MediaOne PA	Legal Ads	221.44	24205
H & H Gen. Exc. Co., Inc.	Truck Parts & Repairs	756.61	24206
Mill Run Express	Truck Repairs	770	24207
Asso. Products Service, Inc.	Park	170.87	24208
Cayden Valley Farm	Snow Removal	2,750.00	24209
Seidensticker, Keiter.....	Legal Fee - ZHB	237.5	24210
Rettew Asso. Inc.	Act 537 Plan	682.5	24211
G. Steven McKonly, PC	Legal Fee - Retainer Fee	6,500.00	24212

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C. S. Davidson, Inc.	Engineering Services	707	24213
Prudy Keffer	Zoning Hearing	35	24214
Peg Moulton	Zoning Hearing	35	24215
Jay Miller	Zoning Hearing	35	24216
Norma Markle	Wages	1,022.61	24217
Sherry Thompson	Tax Reimb & Supplies	615.64	24218
Phyllis Hilbert	Wages	116.68	24219
T. Samuel Myers	Snow Removal	830.36	24220
Larry Sterner	Wages, Supervisors Pay	920.48	24221
Mike Ritz	Snow Removal	56.87	24222
Chris Hoke	Snow Removal	426.62	24223
KLK Welding & Fab.	Snow Plow Repairs	390	24224

TOTAL \$27,724.95

Tim Hansen made a motion to pay the bills, Larry Sterner seconded and Matt Bollinger concurred.

Norma Markle, Sec.