

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes

December 15, 2025

1. Call to Order

The December Board of Supervisors' meeting for Heidelberg Township was held on Monday, December 15, 2025, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Judy Mustard, Manager
Matt Bollinger, Vice Chairman	Katie Holmes, Secretary
Paul King, Supervisor	Timothy Shultis, Solicitor

Approximately 37 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Public Comment

TerryLynn Ross discussed a birthday card for Chairman Hansen's mother who will turn 100 January 1, 2026.

Renan Castillo discussed budget, chart of accounts and raising taxes.

Tara Wetzel discussed rescheduled meetings.

Pat Parsih discussed Right to Knows.

Meg Powell discussed the response letter handout from Chairman Hansen and Vice Chairman Bollinger and the tax increase.

Bob Stine discussed answering questions and following up, misinformation vs disinformation.

Peg Moulton gave a brief update on the Trolley Trail.

Lori Van Tassel thanked Supervisor King for his time in office.

Scott Rabenstine spoke on behalf of Porter Fire Company.

5. Approval of BOS Minutes

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the November BOS Meeting Minutes. Motion passed 2-1.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the November BOS Special Meeting Minutes. Motion passed 2-1.

6. Communications

Chairman Hansen acknowledged receipt of letter from GHI for 2026 Rate Schedule.

Chairman Hansen acknowledged receipt of letter from Comcast regarding price adjustments.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to advertise 2026 Meeting Dates. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the 2026 Holidays. Motion passed 3-0.

7. Public Safety

Porters Fire Report was not available.

Chairman Hansen acknowledged the receipt of the Wellspan EMS October and November Report.

NYCRPD Corpl. Sikali gave the police report.

Chairman Hansen acknowledged the receipt of the NYCRPD 2026 projected budget.

8. Planning/Zoning/ Code Enforcement

Chairman Hansen acknowledged the receipt of the Zoning Activity and Code Enforcement Report.

9. Finance

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the November Treasurer's Report. Motion passed 2-1.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the November Bill's Paid Report. Motion passed 2-1.

Chairman Hansen acknowledged the receipt of 1 Right to Know and 6 completed in November. Year to date 35 RTK's received.

Chairman Hansen acknowledged the disbursement to Porters Fire Company in the amount of \$2,657.95 for June-November 2025 Annual Appropriation.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to authorize the yearly donation to the VNA of Hanover and Spring Grove in the amount of \$3,750.00. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to appoint SEK, CPAs as the 2026 Auditors, to complete the 2025 Financial Records of the Township and file with the appropriate agencies. Motion passed 2-1.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to reappoint Miller, Brown & Ohm to process payroll, balance bank statements and provide assistance with Township financial record keeping and reporting. Motion passed 2-1.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the 2026 Budget for the General Fund, Water Company, Liquid Fuels and PIB Loan. Supervisor King called for discussion. Motion passed 2-1.

Supervisor King made a motion to amend the motion to increase line 301.20 by \$20,000.00. Motion failed due to lack of a second.

Supervisor King made a motion to amend the motion to increase line 310.21 by \$20,000.00. Motion failed due to lack of a second.

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Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2025-11 establishing hourly rates and compensation for township employees and appointed members of the Planning Commission, Zoning Hearing Board, and Board of Supervisors. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve entering into PIB Loan Agreement Resolution 2025-12. Motion passed 2-1.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve 2026 Tax Resolution 2025-13. Motion passed 2-1.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to adopt Ordinance 2025-03, setting Supervisor Compensation for Supervisors entering office after the effective date of the Ordinance. Motion passed 3-0.

10. Highway, Roads and Streets

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

11. Engineer

Chairman Hansen acknowledged the receipt of the November 2025 Engineer Report.

12. Recreation

Meg Powell of the HTRA 501(c)3 gave a brief update on Corn Hole Tournament benefiting the Larry Sterner Memorial Park.

13. Water

Chairman Hansen acknowledged receipt of the letter from York County Planning Commission regarding the Time of Performance extension from December 31, 2025 to June 30, 2026.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve Resolution 2025-14, amending Water System Rates. Motion passed 3-0.

14. Solicitor

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve for advertisement Ordinance 2026-01, speed limit amendments to Ordinance 88-2. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve for advertisement Ordinance 2026-02, as amended, Cannery Road Vehicle Size Limitation. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve for advertisement Ordinance 2026-03, Stop Sign at High Rock Road W and High Rock Road N. Motion passed. 3-0.

15. Supervisors

Chairman Timothy Hansen

None.

Vice Chairman Matt Bollinger

None.

Supervisor Paul King

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to table the Resolution to pay Fire Department additional \$59,000.00 before December 31, 2025.

Supervisor King made a motion for a Resolution to be drafted: That the BOS of Heidelberg TWP, in an effort to protect women, acknowledge that the vast majority of Heidelberg TWP Taxpayers don't want their tax \$ associated with an organization that allows or condones, that a male by birth can enter a woman's locker rooms and/or rest rooms. Motion failed due to lack of a second.

Supervisor King made a motion to bring to discussion a tabled motion to: Motion to delay Tar and Chip on Menges Mill and Cannery RD and replace for 2026 Tar and Chip for Thoman Rd from Yingling Rd to 6148 Block of Thoman Rd. the east bound lane only covering the center painted line. Vice Chairman Bollinger stated that the Assistant Road Master had some other ideas to take care of the issue. Motion failed due to lack of a second.

Supervisor King made a motion to bring to discussion tabled motion to: Motion to have the following made into an ordinance or to have them as an amendment to the TWP Zoning Ordinance:

a. Occupying a Recreational vehicle or camper or tents for more than 15 days in any six-month period is prohibited. A special permit can be issued to extend the time if for the purposes of

1. Providing health/domestic care to the owner of the property.

2. A special permit can be issued to extend the time if for the purposes of renovating a house on the same property. The exemption is for the homeowner only

3. In an agricultural zoning area/district can be granted for farm workers

4. Connecting a Recreational vehicle to the TWP sewer or water system or to a well or septic system of any property owner of the TWP is prohibited.

b. Recreational vehicles and campers legally hooked up to existing sewer or septic systems prior to the passage of these provisions is exempt.

Chairman Hansen stated that we need to review this with the township engineer, in the future we will be reviewing the Zoning Ordinance that supports this. He would like to keep this motion tabled until January. Therefore, motion failed due to lack of a second.

16. Old Business

None.

17. New Business

None.

18. Upcoming Meetings

Chairman Hansen discussed upcoming meetings.

Chairman Hansen offered a hand and thanked Supervisor King for his service.

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19. Adjourn

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to adjourn the meeting at 7:10PM. Motion passed 2-0.

A handwritten signature in blue ink, reading "Katie Holmes", is written over a horizontal line.

Katie Holmes, Secretary

