

Heidelberg Township York County, PA  
Board of Supervisors' Meeting Minutes

August 6, 2025

## **1. Call to Order**

The August Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, August 6, 2025, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman

Judy Mustard, Manager

Ben Niner, Asst Road Master

Matt Bollinger, Vice Chairman

Katie Holmes, Secretary

Anthony Lain, Engineer

Paul King, Supervisor

Timothy Shultis, Solicitor

Chris Walker, Zoning Officer - absent

Approximately 22 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **3. Acknowledgment of a quorum**

Chairman Hansen acknowledged the declaration of a quorum.

## **4. Public Comment**

Peg Moulton gave a brief update on the York County Rail Trail and the Hanover Trolley Trail

Pat Parish read her food for thought about following rules, motions and decisions, she then questioned the Lawsuit between Supervisors. Supervisor King responded, stating that he discontinued the suit.

Tara Wenzel questioned the opening of a money market account with Liquid Fuels money and entering into an agreement with PennDOT on Winter Maintenance services.

Scott Rabenstine asked if the Fire Company could use another trash service besides Penn Waste. Solicitor Shultis responded, yes.

Mike Myers stated that he has shopped around for trash and Penn Waste has lowered their price when he has made them aware.

Mark Hudak stated that he is committed to working with the township to resolve issues and ensuring everyone is treated the same and asked the Board if they are committed to working with residents on issues. Chairman Hansen responded, stating that we are willing to do what we can, we always try to do what is right, and looks forward to a more cooperative relationship with Mr. Hudak and others.

Travis Laughman questioned why he did not receive a Citizen Survey. The secretary stated that we used the last newsletter mailing list, there are extras in the township office for pickup if you did not receive one. We will try to update the list as we move forward with information.

## **5. Approval of BOS Minutes**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the June BOS Meeting Minutes. Motion passed 2-1. Supervisor King voted against.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the July BOS Meeting Minutes. Motion passed 2-1. Supervisor King voted against.

## **6. Communications**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the Intergovernmental Agreement creating a County Board of Appeals. Supervisor King called for discussion, questioning what this was for. Solicitor Shultis responded that the County has created a Board of Appeals to act for UCC appeals. Motion passed 3-0.

Chairman Hansen acknowledged the receipt of letter from PennDOT regarding reimbursement for the Winter Traffic Services Agreement in the amount of \$20,493.48.

## **7. Public Safety**

Chairman Hansen acknowledged the receipt of the Porters Fire Report and the Wellspan EMS June Report.

NYCRPD read the Police Report, also stated that the new building open house will be held 9/13 from 10:30-1:00PM, and the Dave Tome Memorial Picnic will be held on 10/16 from 5:30-7:30PM at Little Creek Park.

## **8. Planning/Zoning/ Code Enforcement**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the floodplain and stormwater management plans for the Rail Trail Project. Motion passed 3-0.

Chairman Hansen acknowledged the receipt of the Zoning Activity Report.

Chairman Hansen acknowledged the receipt of the Code Enforcement Report. Supervisor King questioned this report regarding the property on Porters Road. Chairman Hansen stated they are living on the Heidelberg side of the property even though 90% of the property is in North Codorus Township.

## **9. Finance**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the June Treasurer's Report. Motion passed 2-1. Supervisor King voted against. (See attached)

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the June Bill's Paid Report. Motion passed 2-1. Supervisor King voted against. (See attached)

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the July Treasurer's Report. Motion passed 2-1. Supervisor King voted against. (See attached)

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the July Bill's Paid Report. Motion passed 2-1. Supervisor King voted against. (See attached)

Chairman Hansen acknowledged the 7 Right to Knows received and 2 completed in July. Year to date 26 RTK's received.

## **10. Highway, Roads and Streets**

Chairman Hansen acknowledged the receipt of the Road Maintenance Report.

## **11. Engineer**

Chairman Hansen acknowledged the receipt of the June 2025 Engineer Report.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the advertisement for the Mill Road Project for bides to complete work. Motion passed 3-0.

## **12. Recreation**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve recommendation received of a Donation Form. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve the by-laws created by the Rec Board. Motion passed 3-0.

## **13. Water**

None.

## **14. Solicitor**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve advertisement for adoption of Ordinance 2025-02 Amendment to Ordinance 88-2 (speed limit on Pamadeva Road). Supervisor King called for discussion, asking will Ordinance 88-2 be available for review at the Township office and were there any other amendments to the Ordinance since 1988. Solicitor Shultis responded that it will be available and that there are no other known amendments to this Ordinance. Motion passed 3-0.

Mark Hudak questioned how to get a road speed limit changed. Solicitor Shultis responded that the Township sets the speed for township road and by a traffic study on state roads.

Victoria Senft questioned lowering the speed limit on Porters Road. Anthony Lain, Engineer, responded that a state road would require a traffic study through PennDOT. Chairman Hansen stated that he willing to request it, we can place it on the next meeting Agenda for action. Vice Chairman Bollinger added that it would be a good idea to get everyone's ideas on what they'd like changed.

## **15. Supervisors**

### **Chairman Timothy Hansen**

Chairman Hansen discussed PennDOT and YCPC information/conversations for traffic control and traffic lights. He also stated that we are going to continue to look into this and see if there are any grants to help fund these types on improvements. Supervisor King asked how we are on the budget with the Engineer. Manager Mustard stated she will be able to provide the budget numbers on Engineers next month.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to authorize the Manager to open a money market account at Truist for the Liquid Fuels money to earn higher monthly interest. Motion passed 3-0.

### **Vice Chairman Matt Bollinger**

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to authorize the proper officers of the Township to enter into an agreement with PennDOT for Winter Maintenance Services for a total project cost of \$44,368.21. Motion passed 3-0.

### **Supervisor Paul King**

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to request a traffic study by PennDOT to determine the need for a four-way traffic stop at the intersection at Hoff Road and Smith Station Road. Motion passed 3-0.

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Supervisor King requested volunteers at the Park on August 23 at 11:00am to weed around trees and mulch. Please bring a shovel, rake, bucket and bag of mulch. Meet at the flags.

**16. Old Business**

None.

**17. New Business**

None.

**18. Upcoming Meetings**

Chairman Hansen discussed upcoming meetings.

**19. Adjourn**

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to adjourn the meeting at 6:45PM. Motion passed 2-0  
Supervisor King did not vote.

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Katie Holmes, Secretary