

**Heidelberg Township York County, PA
Board of Supervisors' Meeting**

September 22, 2022

1. Call to Order

A special meeting of the Board of Supervisors for Heidelberg Township was held Thursday September 22, 2022 at Heidelberg Township Municipal Building. The meeting was called to order at 12:01 pm by Vice Chairman Matt Bollinger.

Those present:

Tim Hansen, Chairman (via speaker phone)	Julie Kutchi, Secretary
Matt Bollinger, Vice Chairman	Tim Shultis, Solicitor
Paul King, Supervisor	

Katie Holmes, and 3 residents/members from the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comment

- A resident questioned Julie Kutchi's new position.

Vice Chairman Matt Bollinger recessed the public meeting to hold an executive session. An executive session was held from 12:02pm to 12:31pm to discuss employment and appointment of perspective township employees.

4. New Business

a. Vote to hire Secretary

Vice Chairman Matt Bollinger made motion to hire Katie Holmes as Secretary at \$20/hr with an average of 20hrs/week and offer 2 weeks PTO (4hrs a day) and paid Township approved holidays. Supervisor Paul King seconded. VOTE 3-0. Motion passes.

b. Vote to hire Administrative Assistant

Vice Chairman Matt Bollinger made a motion to hire Supervisor Paul King as Assistant Secretary. Pay to be determined by Auditors. No PTO and no paid holidays. Hours not to exceed 20 hours per week or as needed. Chairman Tim Hansen seconded. VOTE 2-0. Supervisor Paul King abstained. Motion passes.

Supervisor Paul King made a motion to amend 'item c' of the agenda to read "Vote to Hire Administrator" The reason for the amendment is to address the needs of the Township at the present moment. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

c. Vote to hire Administrator

Vice Chairman open the room to public comment on the new agenda item.

- A resident commented on who was being considered for the administrator position.
- A resident commented on pay for administrator.
- A resident commented on public's knowledge of current township employment situation.

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Vice Chairman made a motion to hire Barb Krebs as Administrator at \$32.50/hr with an average of 20-30hrs/week and offer 3 weeks PTO (6hrs a day) and paid Township approved holidays. Supervisor Paul King seconded. VOTE 3-0.
Motion passes.

5. Public Comment- None

6. Meeting adjourned at 12:49pm



Julie Kutchi, Secretary