

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

June 15, 2022

**1. Call to Order**

The monthly Board of Supervisors' meeting for Heidelberg Township was held Wednesday June 15, 2022 at Porters Fire Company. The meeting was called to order at 12:00pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman  
Matt Bollinger, Vice Chairman  
Paul King, Supervisor

Julie Kutchi, Secretary  
Tim Shultis, Solicitor  
Adam Smith, Engineer

Chief David Lash- Northern York County Regional Police and approximately 21 residents/members of the general public were present.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Public Comment**

- Jay Warner requested a well isolation distance waiver for property 708 Iron Ridge Road from the township due to not being able to meet the 100-foot distance from the well to the septic required by DEP. The system proposed will be 85-ft distance from the well to the septic. Solicitor Tim Shultis recommended that a waiver signed by the property owner releasing the township of any liability for granting the waiver. The waiver would then be recorded with the deed of the property. Chairman Tim Hansen asked Solicitor Tim Shultis to write up the waiver and that it will be voted on in the July meeting.
- A resident commented on the ARPA Resolution for Supplemental Appropriations for the 2022 budget.
- A resident commented about ATV and Disturbing the Peace Ordinance.

**4. Approval of May's Minutes**

**Chairman Tim Hansen made the motion to approve May's Minutes. Supervisor Paul King seconded. Vice Chairman Matt Bollinger abstained. VOTE 2-0. Motion passes.**

**5. Fire Report**

Bob Wilkes read the Porters Fire Company's May report with 7 calls in Heidelberg Township.

**6. Unfinished Business**

**a. Allen F. & Ann T. Harr Add On Subdivision**

**Chairman Tim Hansen made the motion to reapprove the plans. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.**

**7. Zoning Reports**

**a. Planning Commission Minutes**

Julie Kutchi read the May Planning Commission Minutes.

**b. Zoning Report**

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Julie Kutchi read the May Zoning Report with 5 permits issued and \$1,100 collected in permit fees.

**8. New and/or Old Business**

**a. Adam Smith, Engineer**

**i. J. Andrew & Michelle Warehime Subdivision- 6765 E. Moulstown Rd.**

Adam recommended approval contingent on Owners, Planning Commission, and Supervisors signatures and seals from the professional.

**Vice Chairman Matt Bollinger made the motion to approve the plans. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.**

**ii. 577 High Rock Rd-Lot Add On Plan**

Majority of the property is located in Penn Township. It was previously decided that the plan would be approved after Penn Townships approval. It was verified that Penn Township did approve the plans.

**Chairman Tim Hansen made the motion to approve the plans. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.**

**iii. MS4 Waiver Renewal**

C.S. Davidson received notification from DEP that the township is required to renew the MS4 individual permit waiver by August 4, 2022. The application fee is \$2,500 and C.S. Davidson estimated engineering services would be around \$1,000 to prepare the application and additional information needed to be given to DEP.

**Vice Chairman Matt Bollinger made the motion to authorize C.S. Davidson to complete the process for the MS4 Waiver renewal. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.**

**iv. Contract No. 1- Change Order**

Adam Smith asked for authorization for acceptance of the change order for additional material and price adjustment for asphalt.

**Chairman Tim Hansen made the motion to accept the change order. Supervisor Paul King seconded. VOTE 3-0. Motion passes**

**v. Contract No 1.- Application for Payment**

**Chairman Tim Hansen made the motion to make the payment of \$357,984.93. Supervisor Paul King seconded. VOTE 3-0. Motion passes.**

**b. Tim Shultis, Solicitor**

**i. ARPA Resolution For Supplemental Appropriations for the 2022 Budget**

Resolution 2022-5 which is a resolution of the Board providing for supplemental appropriations for the 2022 budget. The resolution takes the money that was received from ARPA and elects the standard allowance for revenue loss to the full amount of the award which at this time is \$159,385.88. It also permits the township to do simple accounting to the government for the money which is consistent with the final rule from the Treasury.

**Chairman Tim Hansen made the motion to adopt Resolution 2022-5. Supervisor Paul King seconded. VOTE 3-0. Motion passes.**

**c. Tim Hansen, Chairman**

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Chairman Tim Hansen announced that the 2017 & 2018 audits were completed and the township has received the draft version at this time. The audits will be available for review at the township office. All questions in regards to the audits must be submitted in writing.

**d. Matt Bollinger, Vice Chairman.**

**i. Disturbing the Peach Ordinance**

In discussion with Chief Lash, disturbing the peace ordinances and noise ordinances are often found unconstitutional by the county court in summary appeal. Chief Lash explained that they often use the crimes code such as harassment or disorderly conduct when they are applicable. At this time the township will not move forward with this ordinance and continue to have the police judge what is considered harassment and disorderly conduct and etc.

**ii. ATV, UTV, Motorcycle, and Recreational Vehicle Ordinance**

Due to ongoing issues from months passed, a process will begin for a development of an ATV, UTV, motorcycle, and recreational vehicle ordinance. The template ordinance that is being reviewed is from Paradise Township and there will be minor repairs to that document.

**Chairman Tim Hansen made the motion to authorize the Solicitor to prepare an ATV, UTV, motorcycle, and recreational vehicle ordinance. Supervisor Paul King seconded. VOTE 3-0. Motion passes.**

**e. Paul King, Supervisor**

**i. Rec Park**

**1. Repair Playground Swing/Shack Gutter/Move Park Rules Sign**

A proposal was received from Mark Middleton to fix the wooden swing set supports at the top by placing a metal cap for water run-off, the snack shack gutter repair, and to move rules of the park sign from one structure to another. The total amount in the proposal was for \$300.

**Supervisor Paul King made the motion to approve the work. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.**

**2. Trees along Porters Road**

Supervisor Paul King called on Matt Kern, forester from Penn State Extension. Matt Kern gave information about treating the exotic, non-native, invasive Tree of Heaven also known, as Ailanthus altissima. This tree is the host for the Spotted Lantern Fly which will be seen in the area this year. Mike Kern explained the process of how to treat these trees with a stem injected herbicide. He volunteered to help assist in the process which would take place after July 4<sup>th</sup> after he evaluates the area. Supervisor Paul King will try to have pricing for tree removal by the July meeting since these trees will need to be removed by the end of the year after being injected.

**Supervisor Paul King made the motion to allow Mike Kern to do the herbicide to the non-indigenous trees along Porters Road and the Rec Park. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.**

**ii. Park & Recreation Fee Schedule Resolution**

Supervisor Paul King stated that other municipalities charge for the use of their playing fields and he obtained West Manheim's Fee Schedule where they charge \$1,000 for a whole season. Currently Heidelberg Township does not charge for the use of their fields and he believes starting next year they should. Supervisor Paul King asked Solicitor Tim Shultis to develop a fee schedule resolution for the use of the park, fields and pavilions. He proposed a fee of \$100/month or

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\$50/portion of a month be paid by the teams in advance when they submit their schedule. Also, a charge of \$60 for the use of the snack shack and \$30 for the use of the pavilion.

**Supervisor Paul King made the motion for Solicitor Tim Shultis to create a fee schedule resolution. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.**

**iii. Port-a-Potties**

Supervisors Paul King advised that the existing port-a-potty in the park does not have soap or hand sanitizer and when inquiring about adding it the port-a-potty it would cost \$15/month extra which would be a total of \$150/month for the service by Associated Products. Additionally, the current port-a-potty is not handicap accessible. Supervisor Paul King received a quote from Smith's Sanitation for a new ADA port-a-potty for \$132.50/ month that includes a sanitation dispenser and a standard port a potty \$90.10/month for a total of \$222.60/month, which is \$87.60 more per month than what the township currently pays but when you factor the soap its only \$72.60 more per month for one additional port-a-potty. He proposed the standard port-a-potty be placed by the pavilion and the ADA port-a-potty by the handicap parking.

**Chairman Tim Hansen made the motion to approve the rental from Smith's Sanitation for two port a potties. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.**

**iv. Trolly Road**

A proposal was received from Sutherland Paving to fix the standing water issue on Trolly Road. Supervisor Paul King was not satisfied with the wording of the proposal and he will be asking for clarification of the proposal.

**v. Unemployment Insurance**

It was discovered that Heidelberg Township has been enrolled in the reimbursable program already since 1992 so no further action will be taken.

**9. Treasurer's Report**

Julie Kutchi read the Treasurer's Report on behalf of Brenner Accounting

**General Fund Checking**

Beginning Balance	\$567,066.67
Revenue	\$64,498.63
Expenses	\$49,701.06
Ending Balance	\$581,864.24

**South West PD Fund**

Beginning Balance	\$58,300.59
Ending Balance	\$58,300.59

**COVID Relief Fund**

Beginning Balance	\$118,857.49
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Expenses	\$7,624.70
Ending Balance	\$111,232.79

**State Fund Checking-Savings**

Beginning Balance	\$359,342.71
Revenue	\$3.05
Ending Balance	\$359,345.76

**Chairman Tim Hansen made the motion to approve the report. Supervisor Paul King seconded. VOTE 3-0. Motion Passes.**

**10. Public Comment**

- A resident made a comment about their neighbor's unsecured pool.

Chairman Tim Hansen will be in contact with the zoning officer to see what the next level of enforcement can be to make sure that the situation is taken care of.

- A resident made a comment about large gatherings and block parties.

**11. The meeting adjourned at 1:20pm**