

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

May 4, 2022

**1. Call to Order**

The monthly Board of Supervisors' meeting for Heidelberg Township was held Wednesday May 4, 2022 at Porters Fire Company. The meeting was called to order at 7:00pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman  
Paul King, Supervisor

Julie Kutchi, Secretary  
Tim Shultis, Solicitor

Chief David Lash- Northern York County Regional Police and approximately 23 residents/members of the general public were present.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Public Comment**

- A resident made comments about ordinances on the agenda and the previous executive session.
- A resident commented on the proposed water line on Gitts Run Rd.

**4. Approval of April's Minutes**

**Chairman Tim Hansen made the motion to approve April's minutes. Supervisor Paul King seconded. Vote 2-0. Motion passes.**

**5. Fire Report**

Fire Chief Chris Walker read the Porters Fire Company's April fire report with 9 calls in Heidelberg Township.

**6. Spring Grove EMS Report**

Jackie Heffner was not present but Supervisor Paul King announced that the EMT class ends May 7<sup>th</sup> and 4 students will be graduating and joining the force. There is also another class starting in July.

**7. Rail Trail Report**

Peg Moulton gave a brief history on the subject. She announced that next month the section in Spring Grove which is 0.3 miles will be finished and there will be a ribbon cutting session that is open to the public. The ribbon cutting session will be held on June 2<sup>nd</sup> at 4:00pm on East Railroad Street. She also mentioned other events that will be held such as "Give Local York" on May 6<sup>th</sup> at noon- 10pm at Fat Bat Brewery and June 11<sup>th</sup> at the Heritage Park Rail Trail.

**8. Brite Life**

Jerald Crummy invited the community to their open house and are accepting patients as of May 9<sup>th</sup>.

**9. Hanover Hornets Baseball**

Shane Foreman gave an update on the improvements done to the fields by the organization and Heidelberg Township such as: fence coverings, new dirt on the 90 ft diamond, replaced & improved the home plate, replaced and built a new

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

pitcher's mound, improved behind the 3<sup>rd</sup> base dugout for better storage of field maintenance tools and all the same things will be happening for the 70ft field as well. Also, the organization is pairing with Spring Grove EMS who will be doing concessions for the next 3 tournaments.

**10. Unfinished Business- None**

**11. Road Report- None**

**12. Zoning Reports**

**a. Planning Commission Minutes**

Julie Kutchi read the April Planning Commission Minutes.

**b. Zoning Report**

Julie Kutchi read the Zoning Report with 5 permits issued in April and \$650 collected in permit fees.

**13. New and/or Old Business**

**a. Tim Shultis, Solicitor**

**i. Cohen Law Group- Cable Franchise Agreement**

The township's cable franchise agreement is set to expire within a year and the issue is whether to hire Cohen Law Group who specialize in negotiating cable franchise agreement as special counsel in negotiating with Comcast. A proposal was received from Cohen Law Group, their fee is part of a consortium of other townships in York County. Cohen Law Group is proposing to represent the township in negotiating a new cable franchise agreement for \$3,600.

**Supervisor Paul King made a motion to accept The Cohen Law Group as negotiator for the Cable Franchise Agreement. Chairman Tim Hansen seconded. VOTE 2-0. Motion passes.**

**ii. ARPA Resolution**

The new rules permit the township to take as a standard allowance all of the full amount of the ARPA award. To do that properly the township needs to do a supplemental budget appropriation; moving the money from its existing account into the General Fund. Tim Shultis asked for authorization to prepare the resolution for June's meeting.

**Chairman Tim Hansen made the motion to allow Solicitor Tim Shultis to prepare the ARPA Resolution. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**ii. Providence Community, Inc.**

Providence Community Church which is doing a development in Heidelberg Township. They had posted a letter of credit to the township with North West Bank. The developer was recently refinancing its loan obligations and requested the township accept a new letter of credit from their new lender and cancel the old one which happened this month. Solicitor Tim Shultis asked to make a motion to ratify the return of the letter of credit from North West Bank and the acceptance of the new letter of credit from Fulton Bank.

**Chairman Tim Hansen made the motion to ratify the return of the letter of credit from North West Bank and the acceptance of the new letter of credit from Fulton Bank. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

**Chairman Tim Hansen made a motion to amend the agenda to put the issue of Timber Ridge Forestry service order for action. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**iii. Timber Ridge Forestry Service Order**

Since the last meeting the township received the updated service order. The subject matter is the timbering of approximately 45 acres of the township's property off of Porters Road. Timber Ridge Forestry has given the township a proposal to do that but as discussed at the last meeting, it was not correct. They came back with a two-part service order. The first part, they would do the timber inventory for \$950.00 which is a process where they go through the soft wood to identify for the bid. The second part, is the actual preparation, supervision and administration of the contract once they bid it out. Tim Shultis opened the floor to public comment since this is a new agenda item.

- A resident commented about a state forester.
- A resident commented on the location.

**Chairman Tim Hansen made a motion to approve the Timber Ridge Forestry service order dated April 21, 2022. Supervisor Paul King seconded. VOTE 2-0 Motion passes.**

**b. Tim Hansen, Chairman**

**i. Street Abandonment Resolution**

Chairman Tim Hansen explained that the township has no procedure to abandon a road. He advised that this does not mean Trolley Road will be closed but when that discussion was brought to the Planning Commission it led to a lot of questions as to how to abandon a road. Solicitor Tim Shultis advised that the township should have a resolution if the township would decide to abandon a road in the future.

**Chairman Tim Hansen made a motion to adopt Resolution 2022-4 Street Abandonment Resolution. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**ii. SWM Simplified Approach Ordinance**

Since hiring Group Hanover Inc. to handle the township Stormwater Management, it was recommended to enact a simplified approach ordinance which would be for smaller projects such as driveways. The ordinance proposed was found to not be consistent with the current stormwater management ordinance. The plan is to adopt a new stormwater management ordinance which would include the simplified approach. Solicitor Tim Shultis and Doug Stambaugh, of Group Hanover Inc., will work together to provide those ordinances at a later date.

**Chairman Tim Hansen made a motion to authorize Tim Shultis and Doug Stambaugh to develop a new stormwater management ordinance along with the simplified approach. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**iii. VNA Donation**

**Chairman Tim Hansen made a motion to donate \$3,750 to the VNA. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**c. Vice Chairman- Absent**

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

**d. Paul King, Supervisor**

**i. Rec Park Expenditure Report**

Supervisor Paul King gave an update on projects and expenses of the Rec Park which included the fence estimated at \$1,500 and the actual cost was \$1,260. Dirt was spread for \$100, the dirt cost \$79. Also, spreading of the diamond tex on the 70ft field for \$260. Other work previously discussed was done by employees of the township. The Hilbert's pulled out tires out of the culvert.

**ii. Unemployment Insurance**

A bond is needed for the reimbursement program. That bond is calculated based on payroll. The Board is waiting on complete information from the accounting firm to be able to make a decision.

**iii. Gitts Run Road Water Line**

**Supervisor Paul King made a motion to give permission to Hanover Borough Water Company to connect the two water lines within the Heidelberg Township right of way. Chairman Tim Hansen seconded. VOTE 2-0. Motion passes.**

**iv. Trolley Road**

Supervisor Paul King advised that the road crew had performed some work on Trolley Road but the water is still getting on the road. He is working on getting some plans together and will report next month.

**v. Pixelle Ore Hole on Pine Drive**

The fire department met with Pixelle and they are willing to allow the fire department to use the ore hole but it is surrounded by other property owners.

**Chairman Tim Hansen made a motion to have Solicitor Tim Shultis determine the property owners and contact them for permission for the fire department to go across their property to access the ore hole. Additionally, for the fire department to alter the gate system for access. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

Supervisor Paul King gave his discretionary spending report which was \$769 to clear the drains at the Ebenezer Bible School and \$125 for a sprayer for the grounds crew, and \$250 for a refrigerator for concessions at the park.

**e. Secretary- None**

**14. Treasurer's Report- Brenner Accounting**

General Fund

Beginning Balance	\$324,660.42
Revenue	\$363,377.72
Expenses	\$120,971.47
Ending Balance	\$567,066.67

South West Police Dept

Beginning Balance	\$58,300.59
Ending Balance	\$58,300.59

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

COVID Relief Fund

Beginning Balance	\$126,179.64
Expenses	\$7,322.15
Ending Balance	\$118,857.49

State Fund Checking-Savings

Beginning Balance	\$359,339.76
Revenue	\$2.95
Ending Balance	\$359,342.71

**Chairman Tim Hansen made a motion to approve the report. Supervisor Paul King seconded. VOTE 2-0. Motion passes.**

**12. Public Comment**

- A resident commented on the expenses of the COVID Relief Fund and mowing at the park.
- A resident commented about the noise on Yingling Drive.

**13. The meeting adjourned at 7:55pm**

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