

**Heidelberg Township York County, PA
Board of Supervisors' Meeting**

April 6, 2022

1. Call to Order

The monthly Board of Supervisors' meeting for Heidelberg Township was held on Wednesday April 6, 2022 at Porters Fire Company and via Zoom. The meeting was called to order at 7:00pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman
Matt Bollinger, Vice Chairman
Paul King, Supervisor

Julie Kutchi, Secretary
Tim Shultis, Solicitor

Lieutenant Neidigh- Northern Regional Police Department, Kurtis Sterner- IT Specialist, and approximately 22 residents/members of the general public were present. Other attended via Zoom.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Announcement of Executive Session

In accordance with the Sunshine Act, Solicitor Tim Shultis made an announcement that the Board of Supervisors met in an executive session on March 31, 2022 from 12pm to 2pm to discuss matters involving the appointment of a specific perspective public officer or employee and discuss agency business, which if conducted in public would violate a lawful privilege under section 708 (a) (1) and (a) (5) of the Sunshine Act.

4. Public Comment

None

5. Approval of March's Minutes

Chairman Tim Hansen made the motion to approve March's Minutes. Supervisor Paul King seconded. Vote 3-0. Motion passes

6. Fire Report

Dean Warner read the Porters Fire Company's March fire report with 7 calls in Heidelberg Township.

7. Spring Grove EMS Report

Jackie Heffner reported 12 calls in Heidelberg Township in March. She reported that new employees have been hired and potentially 4 more after they graduate in May. Memberships will be going out the 2nd week in May to everyone in Heidelberg Township.

8. Unfinished Business

None

9. Zoning Reports

a. Planning Commission Minutes

Julie Kutchi read the March Planning Commission Minutes.

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b. Zoning Officer Report

Julie Kutchi read the zoning report with 6 permits issued in March and \$877.00 collected in permit fees.

11. New/Old Business

a. Tim Shultis, Solicitor

No report

b. Tim Hansen, Chairman

i. Commonwealth Code Inspection Service- Zoning

Chairman Tim Hansen made the announcement that Neal Doyle has resigned as Zoning Officer.

Chairman Tim Hansen made the motion to hire Commonwealth Code Inspection Service for zoning and code enforcement. Supervisor Paul King seconded. VOTE 3-0. Motion passes.

ii. Group Hanover, Inc- Stormwater Management

Chairman Tim Hansen made the motion to hire Group Hanover, Inc for stormwater management. Supervisor Paul King seconded. VOTE 3-0. Motion passes.

iii. Resolution Fee Schedule

Chairman Tim Hansen made the motion to pass Resolution 2022-3 Fee Schedule. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

c. Matt Bollinger, Vice Chairman

Matt Bollinger announced that the Northern Regional Board of Commissioners will be meeting at the substation, on April 19th at 7:00pm. Additionally, he informed that there is collaboration with Northpointe developer in Manchester Township. There is a plot of land being considered to be given to the Northern Regional Commission and a pledged amount of money from the developer for the new building headquarters.

d. Paul King, Supervisor

i. Baseball Fields- ARPA Funds- Hanover Hornets

Hanover Hornets Baseball made safety improvements to the baseball fields which include: fence protection, rubber backstop, a new nail drag, rework of the pitcher's mound, home plate clay, and field striping and paint

Supervisor Paul King made a motion to reimburse Hanover Hornets Baseball for improvements done to the baseball fields that totaled \$3,794.99. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.

ii. Pavilion Roofs- ARPA Funds

Three proposals were received for metal roofing on the 4 pavilions at the park. The lowest bid was from Middleton's Roofing & Siding for \$8,400. The other bids were Bealing Roofing at \$10,933 and Cool Water Roofing at \$14,650.

Supervisor Paul King made the motion to accept Middleton's Roofing & Siding Proposal. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

iii. Solvency- Unemployment Insurance

The Solvency program is through the PA Department of Labor that the employer (Heidelberg Township) waives unemployment insurance; but if any employee would become eligible for unemployment benefits the employer would need to pay the unemployment benefits. Supervisor Paul King will provide more information to the Board on the program.

iv. Traffic Contract/ ARPA FUNDS

A proposal has been received for Porters Road, Iron Ridge Road, and Yingling Road at \$8,000 for a traffic study.

Supervisor Paul King stated that more time was needed to gather more information for the traffic study.

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v. Timber Contract/ ARPA FUNDS

Solicitor Tim Shultis gave an update that the timbering of the township's forest is two contracts in one. The contract to sell the timber is one and a second contract to engage an expert forester to manage the bidding and the work itself. The sale of the timber has to be bid out but the second would fall under professional services under the second-class township code. A motion could not be made until the township has received two separate contracts.

vi. Public Safety Fuel- ARPA Funds

Supervisor Paul King made a motion to pay the public safety fuel for the fire department and the EMS from the ARPA Fund going forward. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes

vii. Join Co-Stars

Supervisor Paul King made a motion to join Co-Stars. Vice chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

viii. Porta Potties

A proposal was received from Associated Products for \$1,020 to rent additional porta potties for the five weekends of baseball tournaments.

Supervisor Paul King made the motion to contract for the additional porta potties and that it be paid from the ARPA Fund. Chairman Tim Hansen seconded. Vote 2-1. Motion passes.

Supervisor Paul King made a motion that the Hanover Hornets Baseball reimbursement and pavilion roofs be paid from the ARPA Fund. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.

ix. Park Improvements

1. Park improvements

The deck has been torn down alongside the playground last year. The fence has to be extended out into that area. Some materials were saved but it will require twelve additional posts which would be less than \$1,500.

2. Playground dirt

A truck load of dirt is needed which can be delivered to the site by Larry Sterner.

3. Park Bobcat Projects

A skid loader is need for some repairs, dirt distribution at the playground, and ground leveling including spreading the diamond tex on the baseball fields. Also tires need to be removed from the stormwater culvert by the fire company sign off Rt 116.

Vice Chairman Matt Bollinger asked for approximate price of these projects and Paul King stated the fence would \$1,500 and Mike Ritz would be handling the bobcat projects and would be paid his hourly employee wage plus the rental of the equipment with the total being less than \$5,000.

Supervisor Paul King made the motion for the projects to be approved and paid from the ARPA Fund. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

Supervisor Paul King updated his discretionary spending report that he recited last month and that he authorized \$750 for the basketball court to be restriped after it has been sealed. This month he approved \$22.32 for keys, \$215.36 for new flags, \$50.00 for a photo-cell light for the flags pole, \$150.00 for cement parking curbs.

e. Secretary

No Report

11. Treasurer's Report- Brenner Accounting

General Fund

Beginning Balance	\$236,797.52
Revenue	\$145,029.73

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Expenses	\$57,166.83
Ending Balance	\$324,660.42

South West Police Dept

Beginning Balance	\$58,300.59
Ending Balance	\$58,300.59

COVID Relief Fund

Beginning Balance	\$126,179.64
Ending Balance	\$126,179.64

State Fund Checking- Savings

Beginning Balance	\$222,618.29
Revenue	\$136,721.47
Ending Balance	\$359,339.76

Chairman Tim Hansen made the motion to approve the report. Supervisor Paul King seconded. VOTE 3-0. Motion Passes

12. Public Comment

- Julie Hollinger requested to be on the agenda for Noise Ordinance but did not want to approach the podium.
- A resident commented about the Secretary's position and salary.
- A resident commented on the ARPA Fund and COSTARS.
- A resident commented on the quick response of the road crew.
- A resident commented on the police presence in the township.


Julie Kutchi, Secretary