

**Heidelberg Township York County, PA
Board of Supervisors' Meeting**

1. Call to Order

The monthly Board of Supervisors' meeting for Heidelberg Township was held Wednesday March 2, 2022 at Porters Fire Company and via Zoom. The meeting was called to order at 7:01pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman	Julie Kutchi, Secretary
Matt Bollinger, Vice Chairman	Neal Doyle, Zoning Officer
Paul King, Supervisor	Tim Shultis, Solicitor

David Lash- Chief of Northern Regional Police Department, Kurtis Sterner-IT Specialist, and approximately 37 residents/members of the general public were present. Others attended via Zoom.

2. Pledge of Allegiance

The Pledge of Allegiance was recited

3. Public Comment

A resident commented about putting the Glatfelter Memorial Library on the website.

4. Approval of February's Minutes

Chairman Tim Hansen made a motion to approve February's minutes. Supervisor Paul King seconded. VOTE 3-0. Motion passes.

5. Fire Report

Chief Chris Walker read the Porters Fire Company's February fire report with 9 calls in Heidelberg Township.

6. Spring Grove EMS Report- None

7. Unfinished Business

a. Continued discussion about Yingling Drive

Vice Chairman Matt Bollinger gave an update on Yingling Drive complaints. He stated that he had a meeting with the property owner, where a discussion took place that change needed to happen or there could be consequences such as Ordinances which may include penalties. The property owner advised during the meeting that he has ordered silencers for his machines and there was an agreement made of acceptable times to operate the machines once the silencers arrive. Matt Bollinger stated that he chose this route to address the issues because after the last meeting there were very strong objections to any type of noise and/or ATV/UTV/Motorcycle ordinances. Ordinances were extremely opposed. A close eye will be kept on the matter and action will be taken as needed when the time is appropriate.

Supervisor Paul King updated about traffic studies within the Township. He spoke with Transportation Resource Group (TRG) about Porters Road, Iron Ridge Road and Yingling Drive. TRG feels that it is an uphill battle with state roads, Porters Road and Iron Ridge Road, but confident in reduction of speed on Yingling Drive. Counts of speed and traffic volumes will be required and then the data will be evaluated. It could take 4-6 weeks and the cost should not exceed \$9,000. Paul King mentioned that \$9,000 is below the bid limit so it does not need to be bid out.

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Supervisor Paul King made a motion to request a proposal from Transportation Resource Group for a traffic study on Porters Road, Iron Ridge Road, and Yingling Drive. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.

b. Glatfelter Memorial Library Donation

The Glatfelter Memorial Library requested a donation increase to \$4.00 per person totaling \$3,884.00. Chairman Tim Hansen made a motion to accept the request and make a donation to the Glatfelter Memorial Library for \$3,884.00. Supervisor Paul King seconded. VOTE 3-0. Motion passes.

8. Zoning Reports

a. Planning Commission Minutes

Neal Doyle read the February minutes from the Planning Commission.

b. Zoning Officer Report

Neal Doyle read the zoning report with 5 permits issued in February and \$1,541.50 was collected in permit fees.

9. Treasurer's Report

Secretary Julie Kutchi read the February Treasurer's Report prepared by Brenner Accounting.

General Fund

Beginning Balance	\$190,657.04
Revenue	\$90,231.94
Expenses	\$44,091.46
Ending Balance	\$236,797.52

Southwest PD Fund

Beginning Balance	\$58,300.59
Revenue	\$0.00
Expenses	\$0.00
Ending Balance	\$58,300.59

COVID Relief Fund

Beginning Balance	\$136,179.64
Revenue	\$0.00
Expenses	\$10,000.00
Ending Balance	\$126,179.64

State Fund Checking-Savings

Beginning Balance	\$222,616.58
Revenue	\$1.71
Expenses	\$0.00
Ending Balance	\$222,618.29

Chairman Tim Hansen made a motion to approve the Treasurer's Report. Supervisor Paul King seconded. VOTE 3-0. Motion passes.

10. New and/or Old Business

a. Tim Shultis, Solicitor

No report

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b. Tim Hansen, Chairman

i. Medicare Reimbursement Rescindment

Chairman Tim Hansen announced that due to Medicare being different than group insurance and that to be reimbursed it has to be approved at the beginning of a supervisor's term.

Chairman Tim Hansen made a motion to rescind the Medicare reimbursement request for Supervisor Paul King. Vice Chairman Matt Bollinger seconded. VOTE 2-0. Paul King abstained. Motion passes.

ii. Stormwater Management Plans Review by C.S. Davidson

Chairman Tim Hansen made a motion to approve C.S. Davidson to review stormwater management plans submitted. Vice Chairman Matt Bollinger seconded. Vote 3-0. Motion passes.

c. Matt Bollinger, Vice Chairman

No report

d. Paul King, Supervisor

i. Roads/Bids For Work and Materials

Supervisor Paul King read the lowest bidders for each contract. Contract No. 1- Roadway improvements (Clinton Court, Gardner Road, Manor Drive and Thoman Drive) lowest bid was Kinsley Construction, Inc. at \$311,998.00. Contract No. 2 - Pavement Preservations lowest bid was Stewart & Tate, Inc. at \$46,984.00. Contract No. 3- Pavement Preservations lowest bid was York Building Products at \$46,650.00 from the plant and \$67.650.00 delivered. Line Painting lowest bid was D.E. Gemmill, Inc at \$3,600.00 for Thoman Drive. Asphalt lowest bid was York Materials Group at \$20,095.00 from the plant and \$22,270.00 delivered.

Chairman Tim Hansen made the motion to issue a notice of intent to award to the apparent low bidder in each of the contracts subject to review of their bid documentation. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

ii. Snack Shack

Supervisor Paul King stated that in February 2021 the Board approved \$2,000 to repair the snack shack. Of that money approximately \$450 was spent for repairs and water damage. Supervisor Paul King asked the Board to suspend the balance of the funds until it can be determined how to keep any water from entering the building and what will be done.

Supervisor Paul King made the motion to rescind the remaining funds of the snack shack. Chairman Tim Hansen seconded. VOTE 3-0. Motion passes.

iii. \$2,000 spending limit

Supervisor Paul King announced a list of items from memory that money was spent under the \$2,000 spending limit for Supervisors

- \$270- Bird houses
- \$1,500- Side shoot for truck
- \$450- Attach fence at lacrosse field & fix shack lights
- \$200- Recycle tires littered at park
- \$99- Additional tires littered at park
- \$975- Tree trimming at the park
- \$250- Office A/C repairs and insulating
- \$975-Door closure for security at the office
- \$1,200- Repair garage heater
- \$1,120- Road repairs on High Rock Rd and Woodland Dr

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- \$250- Bobcat use to level tree stumps
- \$2,000- Stormwater drain project on Straw Acres
- \$150- Cold patch on Glatco Lodge Rd
- \$100- Cold Patch on Menges Mills Rd
- \$975- Tree Trimming on Deagan Rd
- \$250- Camera to determine drain blockage at Ebenezer Bible School
- \$450- Porta Potties for at baseball tournament games. Which \$350 was reimbursed by the teams.
- \$800- Edging on the walking paths
- \$250- Grass cutting at a property on Porters Rd
- \$35- MS4 Class for Paul King

Paul King stated he will update every month of his discretionary spending. For the month of February, he authorized \$500 to Spring Grove Ambulance for a mailing list that will then be shared with Heidelberg Township office and also authorized \$300 for an electric outlet to be installed on the outside of the municipal building.

iv. Baseball Fields

Supervisor Paul made a motion to authorize the purchase of 5 truckloads of Diamond Tex to the baseball fields which will total \$5,495.56. Vice Chairman Matt Bollinger seconded. VOTE 3-0. Motion passes.

v. Tree Trimming

Paul King asked the Board to authorize tree trimming with Wentz Tree Service for Glatco Lodge Road and other roads that tree trimming is needed at a cost of \$975 a day.

Chairman Tim Hansen made the motion to authorize Wentz Tree Service for tree trimming. Vice Chairman Matt Bollinger seconded. VOTE 3-0

vi. Dry Fire Hydrants

Paul King gave an update that he and Fire Chief Chris Walker plan on meeting with Andy Warehime's property manager to look at ponds on the property to use for dry fire hydrants.

11. Public Comment

- A resident had a question about the "fines" category on the Treasurers' Report. Also, a question in regards to the snack shack.
- A resident commented about Yingling Drive concerns and speed limit.
- A resident commented about the community getting along.

12. Adjourn- Meeting Adjourned at 7:47pm


Julie Kutchi, Secretary