



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Company

6:00 PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
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Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

- 1. Meeting Call to Order**

- 2. Pledge of Allegiance**

- 3. Acknowledge the Declaration of a quorum.**

- 4. Public Comment –**

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

Peg Moulton,

5. Approval of the BOS Meeting Minutes

- Motion to approve March BOS Meeting Minutes

6. Communications

- Letter of support for Gladfelter Memorial Library's DCED's grant funding opportunity to carry out capital projects (motion authorizing the Chairman to sign the letter of support)
- York County 2024 Annual Action Plan, authorize the posting on the Township Website and the Municipal Building, the public hearing notice to be held Wednesday, April 10, 2024, at York County Administrative Center for the Community Development Block Program for a Water Feasibility Study. Heidelberg has a Planning Application for the Water Department to conduct an operation and maintenance assessment of the water system.
- YATB Open House for members and elected officials scheduled for Tuesday, May 14th, 2024, at the York office and Wednesday, May 15th, 2024, at the Gettysburg Office. Please let Barbara Krebs know no later than May 8th, 2024, to be registered for attendance.
- Notice of Payment Liquid Fuels \$139,957.78
- NYCRPD Groundbreaking Event
- Letter from YATB PSAT's Resolution #24-26 Appointment of Real Estate Tax Collector
- Free Shredding Event provided by Rep. Seth Grove April 6, 2024 at the York Fairgrounds 9:00am-12:00pm

7. Public Safety

- Porters Fire Company
 - Fire Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report
We received 1 permit application, issued 1 building permit, and collected \$80.00 in March

9. Code Enforcement

- Code Enforcement Officer Update

10. Finance

- Motion to approve
 - January's Treasurer's Report as Amended
 - February's Treasurer's Report

- March Bills Paid Report
- Accept March Office/Maintenance Activity Report
- Accept the Right to Know Request Report
 - 3 New Requests received in March- total YTD 18
 - 0 voided by applicants in March
 - 3 completed in March
 - 2 RTK Officer requested additional 30 days for response.
 - 10 were due in March
 - Received 2 Right to Know appeals in March filed on previous RTK requests.
 - February Estimated Township \$3136.43/Solicitor Cost-\$828.00 Total \$3964.43
 - February Estimated HTWP Employee Hours Spent on RTK-97.75

11. Highway, Roads, and Streets

- Patched Trolley Road, Glatco Lodge Road, Packing House Road, and Locust Road.
- Removed downed trees from Moulstown Road East
- Plows removed from two trucks
- Boom Mower repairs complete, onto next vendor for control update. Estimated to have it back the third week of April for good. Mowing will commence immediately upon return.

12. Engineer

- Nothing to report

13. Recreation

- Held the first Meeting 3/4/2024. Tara Wenzel was named Chairman. John Johnstonbaugh was named Vice Chairman and Gloria Fuhrman-Lear was named Secretary. Next meeting is 4/16/2024 at 6:00pm.
- Motion authorizing the Township Manager and the Solicitor to work with the York County Rail Trail Authority for trailhead parking lot and grant opportunities on Heidelberg Township Municipal owned property
- Approve the Get Outdoors (GO) York Program to utilize Heidelberg Township Park Facility for geocache locations

14. Water

- First quarter water bills were sent out and currently we have no delinquent accounts
- Local Share Assessment Grant of \$156,312.00 from the Commonwealth Financing Authority for water system security upgrades has been awarded to Heidelberg Township. Motion authorizing C. S. Davidson to bid the project improvements as a requirement of the grant award.

15. Solicitor

Timothy Shultis

- Resolution for creation of Heidelberg Water Committee
- Proposed Ordinance Number 2024-01 amending Section of Ordinance Number 2023-03 to establish an alternate member to the Heidelberg Township Park and Recreation Board and also provides for repealer, severability and an effective date.
- Authorization to allow Solicitor Shultis to write a letter to the Ethics Commission asking to advise us on Park Board members also being involved with the 501C3
- A motion to award Municipal Solid Waste and Hauling Bid for contract period July 1, 2024, through June 30, 2027, with an option for (2) one-year extensions to the lowest bidder to _____.

16. Supervisors

○ **Chairman**

Tim Hansen

- Accept the Bridge Inspection Report for bridge # 330 Gitts Run Road over Oil Creek prepared by HRG Engineering
- Motion authorizing the Township Voting Delegate to vote on the 2024 Proposed PSAT's Resolution as recommended by PSAT's.

○ **Vice Chairman**

Matt Bollinger

○ **Supervisor**

Paul King

Begin discussion on Code Enforcement Policy

Things to consider:

A. Complaint form - Ask on form how the perceived violation affects the complainant. ask if you can enter the complaints property to view what the complainant sees.

B. To allow for two written requests for compliance before a violation notice is issued. Ask for timetable for violation to be corrected.

C. Develop office procedures for Zoning officer to inspect, investigate and issue requests and notices and keeping of the files.

17. Old Business

18. New Business

19. Upcoming Meetings

- Planning Commission April 10, 2024, 6:00PM
- Recreation Board April 16, 2024, 6:00PM
- Zoning Hearing Board April 24, 2024, 7:00PM
- Board of Supervisor Regular Scheduled Meeting May 1, 2024, 6:00pm

20. Adjourn

- Motion to adjourn BOS Meeting