



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Amended

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen	Chairman
Matt Bollinger	Vice Chairman
Paul King	Supervisor

Porters Fire Company

6:00 PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
Zoom Info:	https://us02web.zoom.us/j/89828598935
	To call in, they can dial 1-305-224-1968 or 1-309-205-3325 and use Webinar ID: 898 2859 8935

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

- 1. Meeting Call to Order**
- 2. Pledge of Allegiance**
- 3. Acknowledge the Declaration of a quorum.**

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

5. Approval of the BOS Meeting Minutes

- Motion to approve December BOS Meeting Minutes

6. Communications

- The York County Solid Waste Authority will hold a FREE Christmas Tree Recycling Program for all York County residents. Beginning December 26, 2023, residents may bring their tree to the parking lot directly across the street from the York County Resource Recovery Center in Manchester Township located at 2651 Blackbridge Rd. Residents must remove any ornaments, lights, tinsel, and protective bags prior to dropping their tree off. H & H General Excavating will recycle the trees into mulch. (This has been placed on the township website.)
- Statement of Financial Interest forms will be issued to public officials, public employees, committees, and board members. Supervisors form is in their packet. Please note that they must be filed no later May 1, 2024, with the township secretary
- Drought watch remains in effect for York County

7. Public Safety

- Porters Volunteer Fire Company
 - Fire Report
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report

We submitted 2 permits and collected \$60.00 in December
- Motion to approve Preliminary/Final Subdivision Plan Mary S Sterner Estate 6520 Sterner Drive, Spring Grove PA drawn by Douglas L Stambaugh Professional Land Surveyor dated 9/27/2023, last revised 10/31/2023 bearing project number 162970

9. Code Enforcement

- Accept the December Report of Code Enforcement Officer

10. Finance

- Motion to approve
 - November's Treasurer's Report
 - December Bills Paid Report

- Accept December Office/Maintenance Activity Report
- Accept the Right to Know Request Report
 - 0 New Requests received in December total YTD 66
 - 1 voided by applicants
 - 7 completed in December
 - 0 RTK Officer requested additional 30-days for response.
 - 0 due in January
 - 3 Received Right to Know appeals filed on the above RTK requests.
 - November Estimated Township/Solicitor Cost-\$2900.76
 - November Estimated Employee Hours Spent on RTK-52

11. Highway, Roads, and Streets

- Cleared a downed tree on Wildasin
- Evaluated drainage issues on Glatco Lodge and Trolley and also High Rock
- Ordered new road signs for Gardner and Deagen
- Motion to authorize C. S. Davidson to advertise for public bids for the 2024 street improvement projects (bids will administered through Penn Bid), anticipated bid opening 2-7-2024

12. Solicitor

Timothy Shultis

13. Supervisors

- **Chairman** **Tim Hansen**
- Motion authorizing the Chairman to execute the engagement and representation agreement with Timothy Shultis, Salzmann Hughes PC
- Motion to approve Resolution 2024-01 Tax Rates for 2024
- Motion to approve Resolution 2024-02 Fee Schedule 2024
- Motion to approve Resolution 2024-03 setting wage rates for employees/appointees (amends previous Resolution 2023-16 adding the Right to Know Officer hourly rate)
- Motion to approve Resolution 2024-04 for submission to the York County Planning Commission, for the submission for a Community Development Block Grant Program grant to conduct a water services feasibility study for \$20,000.

- **Vice Chairman** **Matt Bollinger**
- Motion to enter into annual Contract with Laboratory Analytical & Biological Services to provide water testing as required by DEP
- Water Committee- Grant applications are being submitted under CDBG program. We are accepting volunteer applications to create a water committee to assist with a needs assessment for the Water Company.

- Rec Park Board Discussion
- **Supervisor** **Paul King**
- Authorize resolution to be prepared to increase by \$30 a quarter fee to be added to the Heidelberg Water Company customers quarterly bill

14. Old Business

- September bill in the amount of \$650.00 from Miller, Brown, Ohm, and Associates was for 4 months for payroll preparation, tax returns, and QuickBooks accounting

15. New Business

16. Upcoming Meetings

- Zoning Hearing Board January 30, 2024, 7:00PM
- Board of Supervisor Regular Scheduled Meeting February 7, 2024, 6:00pm
- Planning Commission January 10, 2024, 6:00PM

17. Adjourn

- Motion to adjourn BOS Meeting