

The December 6, 2017 meeting of the Heidelberg Township Board of Supervisors was held at the municipal building and called to order by Chairman Tim Hansen at 7:00 PM.

Tim Hansen, Larry Sterner, Matt Bollinger, Steve McKonly, Adam Smith and Norma Markle were present.

Others present were Bob & Sandi Stine, Matt Bruce Jones, Laura Lash and Scott Rabenstine.

Minutes of the November meeting were approved as presented.

There were no officers attending to present the Police Report.

Scott Rabenstine presented the October and November Fire Reports, there were 13 calls in October and 11 in November.

Bruce Jones stated that JF Rohrbaugh is buying his business and they are interested in purchasing 64 acres from Arwco, off of Deagen Road to build a large warehouse. This is currently an Agricultural District and this would require an Industrial District. The Supervisors feel this would be spot zoning and do not want to set a precedent.

Sandi Stine asked what the ACT 537 Plan was.

RESOLUTION 2017-04 to cease the collection of the Per Capita Tax was presented. Tim Hansen made a motion to eliminate this tax, Matt Bollinger seconded and Larry Sterner concurred.

The 2018 Budget was presented. Tim Hansen made a motion to adopt **RESOLUTION 2017-05** to set the millage rate at 2.25 mills, Larry Sterner seconded and Matt Bollinger concurred.

Tim Hansen made a motion to adopt **RESOLUTION 2017-06** to adopt the 2018 Budget of \$1,200,000.00, Matt Bollinger seconded and Larry Sterner concurred.

Norma Markle read the November 2017 Planning Commission report.

A request was made by Kinsley's to release the Hanover Iron Works security bond for their project. Adams Smith stated that the final inspection was completed and the bond can be released.

Norma Markle read the Zoning Officers report, there were 3 permits issued in November for a total of \$ 296.00 revenue.

Adam Smith stated that the new drawings have been submitted for the Glatco Lodge Lake project. The MS4 has been completed and submitted. The ACT 537 Plan will need to be completed by September 2018. The Gitts Run Road bridge is cracking, may need to post weight restricted signs. Adam spoke to Penn DOT about the intersection of Route 116 and Porters Road, may suggest a street light be installed and a study will be done to see if any other improvements are warranted.

Steve McKonly will work on a weight limit ordinance.

The 2018 Reorganizational Meeting will be held on Tuesday January 2, 2018 at 7:00 PM.

Matt Bollinger stated that the police department is still trying to iron out a contract.

Larry Sterner stated that the snow equipment has been mounted. The 1978 truck was sold for \$2,650.00.

Norma Markle presented the 2018 Treasures Bond to be signed.

The 2018 SPCA agreement was presented and signed.

Norma Markle presented the Treasures Report.

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|--------------|---|-------------------|------------|
| GENERAL FUND | - | Beginning Balance | 175,673.02 |
| | | Revenue | 93,379.03 |
| | | Expenditures | 100,231.78 |
| | | Ending Balance | 168,820.27 |
| STATE FUND | - | Savings | 164,808.31 |

GENERAL FUND - REVENUE - DECEMBER 6, 2017

| | | |
|-----------------------|-------------------------|-----------|
| Tax Claim Bureau | Deliquent Taxes | 11.8 |
| GHI Eng. & Survors | Septic Permits | 1,550.00 |
| York Adams Tax Bureau | Earned Income Tax | 49,944.78 |
| Tom Reilly | Vehicle Fines | 223.62 |
| Tom Reilly | Crimnal Fines | 29.52 |
| Commonwealth of PA | 17/'18 Winter Agreement | 33,748.97 |
| Cody Snyder | Truck | 2,650.00 |
| Dale Myers | Insurance | 476.88 |
| Cash | Tag \$ | 400.00 |
| Recorder of Deeds | Transfer Tax | 705.60 |
| Zoning Officer | 3 - Bldg. Permits | 296.00 |
| Sherry Thompson | Real Estate Tax ('17) | 2,035.68 |
| Sherry Thompson | Per Capita Tax ('17) | 27.50 |
| Sherry Thompson | Per Capita Tax (Prior) | 22.00 |
| Commonwealth of PA | State Police Fines | 1,256.68 |

TOTAL**\$93,379.03**GENERAL FUND - EXPENDITURES - DECEMBER 6, 2017

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|-----------------------------|------------------------|-----------|-----------|
| IRS - US Treasury | Tax Deposit | 1,643.56 | Ach Debit |
| PNC Bank | Service Fee | 3 | Ach Debit |
| Norma Markle | Wages | 1,032.75 | 24980 |
| Capital Blue Cross | Insurance | 5,199.66 | 24981 |
| Comcast | TV, Internet, Phone | 257.64 | 24982 |
| Discover Business Card | Supplies | 95.90 | 24983 |
| Met-Ed | Street Lights | 596.78 | 24984 |
| Met-Ed | Elec - Bldg | 106.96 | 24985 |
| PSATS UC Group Trust | Quarterly Taxes | 39.08 | 24986 |
| VOID | | | 24987 |
| Yohe Paving LLC | West Side Avenue | 25,450.00 | 24988 |
| DC Door LLC | Door Repairs | 216.50 | 24989 |
| Norma Markle | Wages & Mileage | 1,084.93 | 24990 |
| Kress Oil LLC | Fuel Oil | 668.97 | 24991 |
| Verizon | Phone | 60.33 | 24992 |
| AT&T | Cell Phones | 198.51 | 24993 |
| Met-Ed | Elec - Park | 115.13 | 24994 |
| Adams Elec. Coop., Inc. | Street Lights | 140.00 | 24995 |
| Asso. Products Service Inc. | Park | 431.04 | 24996 |
| Staples | Supplies | 14.30 | 24997 |
| Doceo | Copier | 24.92 | 24998 |
| D. E. Wildasin & Son | Service Call & Filters | 129.75 | 24999 |
| H & H Gen. Exc. Co., Inc. | Mulch | 12.50 | 25000 |
| Vulcan Materials | Stones | 57.73 | 25001 |

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|----------------------------|-------------------------|-----------|-------|
| MediaOne PA | Legal Ads | 186.98 | 25002 |
| Dressel Welding Supply | Tank Contracts | 219.42 | 25003 |
| M & T Bank | Loader - Final Pym. | 22,956.98 | 25004 |
| Brian & Christine Bankert | Tax Reimb. | 11.33 | 25005 |
| H. A. Thomson | Treasures Bond | 683.00 | 25006 |
| Glatelter Mem. Library | Donation | 2,500.00 | 25007 |
| Visiting Nurse Association | Donation | 2,500.00 | 25008 |
| Porters Comm. Fire Co. | Fire Relief Monies | 20,418.51 | 25009 |
| Tammy Rinehart, RPR | Steno - ZHB | 100.00 | 25010 |
| GHI Eng & Surveyors | Septic Permits | 1,638.00 | 25011 |
| G. Steven McKonly, PC | Nov - Legal Services | 1,365.00 | 25012 |
| C. S. Davidson, Inc. | Eng. Services/Act 537 | 4,221.34 | 25013 |
| Met-Ed | Elec - Bldg | 123.74 | 25014 |
| Met-Ed | Street Lights | 596.78 | 25015 |
| Aero Energy | Gas - Fire Co. | 127.26 | 25016 |
| Gate & Gates | Legal - ZHB | 225.00 | 25017 |
| Discover Business Card | Tire Chains | 1,119.47 | 25018 |
| ID Answers | ID Card | 10.00 | 25019 |
| Prudy Keffer | Zoning Hearing | 35.00 | 25020 |
| Peg Moulton | Zoning Hearing | 35.00 | 25021 |
| Jay Miller | Zoning Hearing | 35.00 | 25022 |
| Norma Markle | Wages | 1,032.75 | 25023 |
| Sherry Thompson | Tax Reimb & Supplies | 138.31 | 25024 |
| Phyllis Hilbert | Wages | 420.74 | 25025 |
| Paul Hilbert | Wages | 306.54 | 20526 |
| T. Samuel Myers | Wages | 92.91 | 20527 |
| Larry Sterner | Wages & Supervisors Pay | 289.39 | 20528 |
| Tim Hansen | Supervisros Pay | 413.81 | 20529 |
| Matt Bollinger | Supervisros Pay | 383.81 | 20530 |
| Larry Rohrbaugh | P/C Meetings | 66.21 | 20531 |
| Judy Tessem | P/C Meetings | 44.13 | 25032 |
| Andrew Warehime | P/C Meetings | 44.13 | 25033 |
| Kris Raubenstine | P/C Meetings | 66.21 | 25034 |
| Phil Marks | P/C Meetings | 44.13 | 25035 |
| Barry Crowl | Ck # 24462 | 0.00 | 25036 |
| Cash | Petty Cash | 200.00 | 25037 |

TOTAL \$100,231.78

Tim Hansen made a motion to pay the bills, Larry Sterner seconded and Matt Bollinger concurred

Meeting adjourned at 7:32 PM.

Norma Markle, Sec.