

**Heidelberg Township York County, PA
Board of Supervisors' Meeting**

December 14, 2022

1. Call to Order

The monthly Board of Supervisors' meeting for Heidelberg Township was held on December 14, 2022 at Porters Fire Company. The meeting was called to order at 7:02PM pm by Vice Chairman Matt Bollinger.

Those present:

Tim Hansen, Chairman via Zoom
Matt Bollinger, Vice Chairman
Paul King, Supervisor
Tim Shultis, Solicitor

Katie Holmes, Secretary
Barbara Krebs, Manager

Kurtis Sterner-IT Specialist and approximately 15 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

4. Public Comment

Bill from Penn Mar Radio Club asked the Board if they are able to proceed with using the building for meetings. Solicitor Shultis has the Park Usage Agreement drafted for the Board. Penn Mar Radio club requests that the Park Usage Agreement be on the next meeting agenda.

Tara Wetzel asked the Board about the new contract with Miller, Brown & Ohm. Manager Krebs responded that we will be bringing some work back in house and using MBO will also allow for checks and balances on our accounts.

John Johnstonbaugh asked the board about the tree grant and if that had anything to do with the Timber contract. Manager Krebs replied – two different areas. Tree grant is for the park.

Ed Strausbaugh requested the board allow comments on the agenda after the agenda items are spoke about. Manager Krebs responded that public is allowed to do so in section 12 of the agenda.

5. Approval of November Minutes

Vice Chairmen Bollinger made a motion, seconded by Supervisor King, to approve the November minutes. Motion passed 3-0.

6. Approval of November Budget Meeting Minutes

Vice Chairmen Bollinger made a motion, seconded by Supervisor King, to approve the November Budget Meeting minutes. Motion passed 3-0.

7. Fire Report

Chief Walker read the Porters Fire Company's November fire report with 5 calls in Heidelberg Township.

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8. Spring Grove EMS Report

Jackie Heffner announced the discontinuation of Spring Grove EMS January 31, 2023. Wellspan will take over service the same day. The official announcement will be posted to the Township Website for the public.

9. Zoning Reports

November Zoning report was read by Secretary Katie Holmes. There were 7 permits issued and \$250.00 collected.

10. New and/or Old Business

Solicitor Tim Shultis, Salzman Hughes, P.C.

Solicitor Shultis addressed the following:

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to adopt Ordinance 2022-02 Intergovernmental Cooperation Agreement with Jackson Township and Spring Grove Borough. Motion passed 3-0.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to enter in to Intergovernmental Agreement with West Central York County Regional Management Agency to adopt the Ordinance 2022-01. Motion passed 3-0.

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to prepare an ordinance for Real Property Tax Credit/Earned Income Tax Credit for Fire/EMS Volunteers under Act 172 of 2016 to include both options with a cap of \$500.00. Motion passed 2-1. Supervisor King voted against.

Chairman Tim Hansen

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to approve the 2023 Budget for General Fund, positive ending balance of \$5,477.70, COVID Fund positive ending balance of \$203,400.00, and State Liquid Fuel Fund positive ending balance of \$67,885.81. Motion passed 3-0.

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to approve Resolution 2022-10 establishing 2023 Hourly Rates and compensation for the township employees and appointed members of the Planning Commission, Zoning Hearing Board and Board of Supervisors. Motion passed 3-0.

Vice Chairman Matt Bollinger

Water Update – Vice Chairman Bollinger and Manager Krebs met with a well driller to discuss the process and time line for new well for water company. The goal would be to award Phase one, a study and site recommendation and Phase two, test drilling, at the January meeting. The H2O grant deadline was missed because we do not have an established site. We also need a professional Geologist stamp of approval, as well as DEP. Upon completion of Phase two we should be able to determine pricing, should the board want to bid the remaining phases.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to approve Resolution 2022-09 Setting Public Water Rate and supplying water and administrative fees. Motion passed 3-0.

Supervisor Paul King

Road Improvement

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to hire Gerald Shue at a rate of \$40.00/hour for High Rock Rd. Motion passed 3-0.

Tree Update – Supervisor King stated they have downsized the area and will be applying for 500 free trees under the Tree Grant. They are looking for a volunteer foundation to help plant the trees.

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Supervisor King made a motion, seconded by Vice Chairman Bollinger, to approve the tree planting and securing grant. Motion passed 3-0.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to not allow Spring Grove EMS access to fuel for the remainder of the year. Motion passed 3-0. Jackie Heffner EMS noted that they have sufficient funds to cover expenses.

Manager Barbara Krebs

2022-2023 Winter Maintenance Funds were received in the amount of \$43,268.92 from the State

Joint Bid Process – Manager Krebs has contacted Hanover Borough to join their joint bid process to get deals on materials at a better price.

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to advertise the 2023 Township meeting dates, time and location. Motion passed 2-1. Supervisor King voted against.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to appoint SEK, CPAs as the 2023 Auditors. Motion passed 3-0.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to enter in to agreement with Miller, Brown & Ohm CPAs to process payroll, balance bank statements and provide assistance with Township Financial record keeping and reporting. Motion passed 3-0.

11. Treasurer's Report

Manager Barbara Krebs read the official Treasurer's Report for October on behalf of Brenner Accounting.

General Fund- Checking

| | |
|-------------------|--------------|
| Beginning Balance | \$241,350.00 |
| Revenue | \$34,581.87 |
| Expenses | \$210,478.15 |
| | \$65,453.72 |

South West PD Fund

| | |
|-------------------|-------------|
| Beginning Balance | \$47,336.59 |
| Ending Balance | \$47,336.59 |

COVID Relief Fund

| | |
|-------------------|--------------|
| Beginning Balance | \$248,085.81 |
| Expenses | \$4,592.23 |
| Ending Balance | \$243,493.58 |

State Fund Checking-Savings

| | |
|-------------------|--------------|
| Beginning Balance | \$216,780.02 |
| Revenue | \$1.24 |
| Expenses | \$79,879.25 |
| Ending Balance | \$136,992.01 |

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to approve October Treasurer's Report. Motion passed 3-0.

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November Treasurers Report is unofficial due to questions for the Treasurer for starting and ending balances. We will present this report at the January meeting.

12. Public Comment

The following residents were in attendance to address the board with the following:

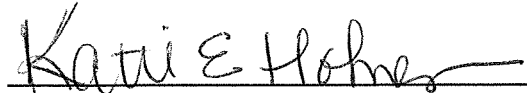
Pat Parish 6231 Hoff Rd addressed the board with her concern about trucks driving too fast and safety hazards.

Bill Hoff Rd addressed the board about changing the table format for the meetings.

Tara Wentzel addressed the board about posting zoom meetings be put on the website for 10 days.

Chief Walker mentioned a very successful Santa Run.

13. Meeting adjourned at 8:38pm.



Katie Holmes, Secretary