

Board of Supervisor's Meeting

December 1, 2021

1. Call to Order

The regular monthly meeting of the Heidelberg Township Board of Supervisors was held on Wednesday, December 1, 2021, at the Porters sideling Fire Co. and via Zoom. The meeting was called to order at 7:00 PM by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman
Matt Bollinger, Vice Chairman

Paul King, Supervisor
Heather Billet, Secretary/Treasurer

Tim Shultis, Solicitor

Julie Kutchi, Administrative Assistant

David Lash, Chief of Northern Regional Police Department, Kurtis Sterner, IT Specialist, and approximately 31 residents/members of the general public were present. Others attended via Zoom.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comment

No public comments were made.

4. Approval of Minutes

Tim Hansen asked if there were any additions or corrections for last month's minutes. **On the motion from Tim Hansen, seconded by Paul King, the minutes of the November 2021 Special Budget Meeting were approved. Vote 2-0. On the motion from Tim Hansen, seconded by Paul King, the minutes of the November 2021 Board of Supervisors Meeting were approved. Vote 3-0.**

5. Fire Report

Dean Warner read the November 2021 Fire Report. The department responded to 11 calls for the month, 3 in Heidelberg Township. 191 YTD calls.

6. Spring Grove EMS Report

Jackie Heffner, Spring Grove EMS Chief was absent.

7. Recreation Board Report

Trent Funt, Heidelberg Township Parks Director, was unable to attend. There is no report provided this month.

8. Unfinished Business

None.

9. Zoning Reports

a. Planning Commission Minutes

The Planning Commission met on 11/10/21. The minutes were approved as read.

Jerald Crummy, Executive Director of Britelife Recovery, requested that the Township compose a letter on their behalf, stating their intention is to retain the same business model as the former Clarity Way. The Planning Commission recommend that the Supervisors write a letter affirming that Britelife intends to continue the same usage for which Clarity Way received approval in 2007.

No one appeared regarding the Porter Property and Warehime Property Minor Subdivision Lot Add On Plan at 577 High Rock Road. The Commission reviewed the proposal, but no action could be taken for the small section of the plan which lies in Heidelberg Township.

b. Zoning Officer Report

Permits issued for November was 4 and Heidelberg Township collected \$2,309.50 in permit fees.

c. Subdivisions

1. Alan Harr - waiting on final plan
2. Porter Lot Add-on Plan to Warehime Property at 577 High Rock Rd - waiting on plan

10. Old and New Business

a. Adam Smith, C.S. Davidson

Absent. Advertisement for Act537 plan to be move to 2022.

b. Tim Shultis

1. Board of supervisors met in an executive session on November 19, 2021 from 12:00pm - 1:00pm to discuss the promotion and appointment of a current public employee under section 708(a)(1) under the Sunshine Act.
2. Board of supervisors to consider the adoption of the proposed Heidelberg Township Zoning Ordinance Amendment. Ordinance No. 2021-01

On the motion from Tim Hansen to adopt Ordinance 2021-01, seconded by Paul King. VOTE 3 - 0.

c. Matt Bollinger

None.

d. Paul King

By making an additional \$90,000.00 payment on the Bridge Loan and if the township is able to make another payment of the same size next year as well as our regular payment the township can save approximately \$20,000.00

On the Motion from Paul King to take \$90,000.00 from the Liquid Fuels money to pay an additional payment on the Gitts Run Road Bridge Loan, seconded by Matt Bollinger. VOTE 3 - 0.

Drain Cleaning Update at Ebenezer Bible School - Very successful cleaning. Drains are in good Shape. There will be additional work that needs done.

EMS Board Vacancy- Daniel Schmidt was nominated to the EMS Board to represent Heidelberg Township, which all board members were in agreeance.

On the Motion from Tim Hansen to nominate Daniel Schmidt to the Spring Grove EMS Board, seconded by Matt Bollinger. Vote 3 - 0.

e. Tim Hansen–

Tim announced the current Secretary Heather Billet will be resigning. Current Administrative Assistant, Julie Kutchi, will be promoted to Secretary to replace Heather. At this time, the Board will look at an outside company for the Treasurer role. Brenner Accountants is in mind for this and Tim will be discussing details with them along with Heather and Julie. There will be a three-month period and then the Board will reevaluate after three months what tasks will stay with them and what tasks Julie will take on.

Well wishes were made to Heather in her future endeavors and thank you for your service to Heidelberg Township.

f. Heather Billet –

None.

11. Treasurer’s Report

Heather Billet read the following Treasurer’s Report:

GENERAL FUND	-	Beginning Balance	\$ 680,809.78
		Revenue	62,562.06
		Expenditures	329,440.81
		Ending Balance	\$ 413,931.03
STATE FUND	-	Savings	\$ 312,112.14
Covid Relief Fund	-	Beginning Balance	\$ 159,358.88
		Revenue	0.00

Expenditures	18,423.24
Ending Balance	\$ 140,935.64

South West Police Department- \$ 58,302.59

Tim Hansen made a motion to approve the report and pay the bills, Paul King seconded. VOTE 3 – 0

12. Public Comment:

A comment was made regarding the status of 2017 & 2018 audits.

-Response was provide that the Board has moved forward with Limited Audits of 2017 & 2018 which is currently underway.

A comment was made regarding the Covid Relief Fund expenses from November.

A comment was made by Peg Moulton as the Heidelberg Township Liaison for the York County Rail Trail Authority. Peg provided updates / status to the public regarding the progress of Oil Creek and the York County Rail Trail Authority.

David Lash, Chief of Northern Regional Police Department announced the new program to start in late January or early February called Project Life Saver. Project Life Saver uses radio transmitters that look like a watch that can be put on people that are known to be “wanderers.” NYCRPD will be the first Police Department in the county that will be participating with this program. The Police commission has approved up to \$10,000.00 to get the project started. The start up costs per person a year initially is \$325.00. People that are outfitted with the transmitters will be assigned to an officer that will visit with that person every 2 months at which time they will change the batteries in the transmitters. This will allow the officer to get engagement with the person and also build report and trust with Officers in Uniform.

13. Adjourn – Meeting was adjourned at 7:20 PM

Heather Billet, Secretary/Treasurer