

**Heidelberg Township York County, PA  
Board of Supervisors' Meeting**

November 16, 2022

**1. Call to Order**

The Board of Supervisors' Budget meeting for Heidelberg Township was held on November 16, 2022 at Heidelberg Township Building. The meeting was called to order at 12:01pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman	Katie Holmes, Secretary
Matt Bollinger, Vice Chairman via Zoom	Barbara Krebs, Administrator
Paul King, Supervisor	
Tim Shultis, Solicitor	

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Acknowledge the Declaration of a quorum**

**4. Public Comment** – no public comment

**5. Solicitor Tim Shultis, Salzman Hughes, P.C.**

Solicitor Shultis addressed the following:

Township Manager's Employment Agreement

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve and ratify the Manager's Employment Agreement. Motion passed 3-0.

**6. Chairman Tim Hansen**

Manager Krebs reviewed the proposed General Fund, State Fund and Covid Fund budgets for 2023. Noting that the general fund expenses exceeded the revenues and the board needed to look at what changes can be made to make a balanced budget. After discussion the changes approved by the board are:

General Fund Revenue Account	378.11	Added	\$5,000	Water
General Fund Expense Account	405.45	Remove	\$10,000	Scan Tek
	454.00	Remove	\$5,000	Recreation
	430.74	Remove	\$5,000	Tree Trimming
	409.74	Remove	\$12,000	Equipment purchase
State Fund Expense Account	439.00	Remove	\$25,000	Street Improvements
	471.00	Remove	\$38,310.74	Loan Payment
				Extra Principal
COVID Fund Expense Account	439.00	Remove	\$100,000.00	Street Improvements

The General Fund now represents a positive balance of \$5,477.70

Covid Fund represents a positive balance of \$203,400.00

State Fund represents a positive balance of \$67,885.81

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**7. Public Comment**

Resident thanked the board and manager for a well put together budget in comparison to other years.

Resident spoke about High Rock Road and agrees to the work being done.

Resident questioned a new office position in budget. The manager, Barbara Krebs, explained it is a future position she is just trying to prepare for. Resident also asked if ScanTek can be bid out, Manager Krebs stated we can take our time, look at costs and then decide.

Resident asked if the township researched cost difference for outside lawn services. Supervisor, Paul King, said we have used outside services in the past and he believes there is a potential for savings. It will require more information on the current time. Chairman Hansen stated that the one missed objective is the quality of work that is done currently and contracting out could give us less quality.

**8. Meeting adjourned at 1:40pm.**

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**Katie Holmes, Secretary**

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