

1. Call to Order

The October Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, October 4, 2023, at Porters Fire Company. The meeting was called to order at 6:00PM pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman

Matt Bollinger, Vice Chairman

Paul King, Supervisor

Barbara Krebs, Manager

Judy Mustard, Secretary

Kurtis Sterner-IT Specialist and approximately 35 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

4. Announcement of Executive Session

Chairman Hansen announced that they held an executive session on personnel matters. Solicitor Shultis gave further details commenting that tonight from 5:30 until 5:50 pm., the Board of Supervisors met to discuss personnel issues regarding former and prospective employees of the township.

5. Public Comment

Vicki Senft, Danner Drive, spoke about community concerns and complaints, history, and support.

Janice Smith, representing Glatfelter Memorial Library, stated that their records indicate that the township has not made the usual contribution of \$4,000 for 2023 yet and made two 2024 budget requests; the first request was for the regular annual donation amount of \$4000 to be increased by \$1,000 to \$1,500, the second request was for a one-time donation for Keystone Grant support of \$5,000 to share in cost overages for HVAC installation, and ADA compliant sidewalks and doors.

Paul King spoke about citizens' comments made at a meeting in the park on 9/18/23 on transparency and encouraged residents to get their own answers from the government and will hold his next meeting 10/16/23 at the Rec Park regarding some issues about the 2024 Budget.

Mark Hudak, Porters Road, spoke about meeting attendee's behavior and actions, healthcare facts and/or lack of and the reality of looking forward without looking back.

Nick Gentile, Iron Ridge Road, thanked Matt Bollinger for keeping us safe in regard to the police, fire department and EMS, and running a respectful campaign.

John Johnstonbaugh, Menges Mills Road, addressed Paul King and questioned his statement about transparency, a township employee, and the cost of township security.

Meg Powell, Porters Road, spoke about the success of sending the newsletter to the printer last week, and her disappointment that the URL information was taken and used to interfere with individual campaigns.

Board of Supervisors' Meeting

Peg Moulton, Laurel Woods Lane, representing the Trolley Trail project, offered a brief update, and spoke about division in the community.

Pat Parrish, Hoff Road, spoke about citizens getting along is a two-way street, transparency of Paul's actions, Medicare reimbursement, the cost of right-to-know requests, and taxes.

Tara Wenzel, Deagen Road, spoke about the cost of right-to-know requests, transparency of Park actions and statements, taxes, and campaign issues.

Sandi Stine, Straw Acres Road, spoke about the draft newsletter being shared with non-supervisors.

Renan Castillo, Cannery Court, spoke about the community and thanked Paul for holding a transparency meeting at the Park.

Suzy Shaeffer, Yingling Drive, spoke about campaign issues.

Lori Van Tassel, Cannery Court, spoke about health insurance, water company, grants, taxes, and campaign issues.

Matt Bollinger, spoke about the May election results, moving forward and water rate adjustments, costs and grant requirements.

6. Approval of BOS Minutes

Chairman Hansen made a motion to approve the September BOS minutes, seconded by Vice Chairman Bollinger. Motion passed 3-0.

7. Communications

Chairman Hansen announced the York County Board of Commissioners' issued Resolution 2023-21 on 9/21/2023, a 15 day county-wide burn ban on any and all open burning. This burn ban shall supersede any municipal ordinance to the contrary, with an expected expiration date of 10-5-2023.

8. Public Safety

Porters Fire Company Chief Walker gave the September Fire Report. He spoke about the safety requirements for burning, and looking at a 2008 pumper to replace Engine 53-1.

Northern York County Regional Police Department Chief Lash reminded residents that the Officer David Tome Memorial Community Picnic will be on Oct 18, 2023, from 5:30-7:30pm at Little Creek Park in Jackson Township.

9. Planning /Zoning

Judy Mustard offered the September Zoning Report. There was 1 permit issued and \$50.00 collected.

10. Code Enforcement

Chairman Hansen made a motion to accept the Code Enforcement Report seconded by Vice Chairman Bollinger. Motion passed 2-1. Supervisor King voted against.

11. Finance

Chairman Hansen made a motion to approve the August Treasurer's report, seconded by Vice Chairman Bollinger. Motion passed 3-0.

General Fund Checking

Beginning Balance	\$439,309.87
Revenue	\$82,871.47
Expenses	<u>\$82,542.05</u>
Ending Balance	\$439,639.29

Southwest PD Fund

Beginning Balance	\$31,722.59
Revenue	\$0.00
Expenses	<u>\$0.00</u>
Ending Balance	\$31,722.59

Covid Relief Fund

Beginning Balance	\$196,799.37
Revenue	\$0.00
Expenses	<u>\$67,203.47</u>
Ending Balance	\$129,595.90

State Fund Checking-Savings

Beginning Balance	\$279,813.16
Revenue	\$2.08
Expenses	<u>\$34,499.40</u>
Ending Balance	\$245,315.84

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the Bills Paid Report. Motion passed 2-1. Supervisor King voted against.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve a donation to Gladfelter Memorial Library in the amount of \$8,000 as budgeted. Motion passed 2-1. Supervisor King voted against.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the September Office/Maintenance Activity Report. Motion passed 3-0.

Board of Supervisors' Meeting

Chairman Hansen stated that there were 10 Right-To-Know (RTK) requests received in September, making a total of 47 year-to-date. In September- 10 completed, 3 requesting additional 30-days by the Township, 3 due in October and 3 of the requests received appeals. Estimated Township/Solicitor cost is \$5,216.45 plus 85 employee hours that, at average pay rate, totals close to \$8,000 spent in August on right-to-know requests. Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the September Right-To-Know Report. Discussion about posting RTK request information on website. Chairman Hansen answered resident questions, stating that the current RTK activity volume is unusually high in comparison to prior years and that information posted to the website will be in accordance with the Solicitor's guidance. Motion passed 3-0.

12. Highway, Roads and Streets

Chairman Hansen reported that the Locust Road was mowed and branches were trimmed, Wildasin Drive had trees removed, the Speed Limit sign on Jacobs Mill Road is done, and the No Littering sign on Locust Road is back up.

13. Parks and Recreation

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve the agreement with Lacy French/ Color Mix to hold paint classes in the Rec Park Pavilion 10/22/23 from 2:00-3:30pm- a certificate of liability insurance will be provided, however; she will not be providing liability and hold harmless agreements for individual participating members and is requesting waiver of any fees that may apply. Discussion: Cost of event is \$25, a portion of which will be donated to the fire company. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve the agreement with Cindy Jeng-Yoga and Wellness to hold Autumn Yoga in the Park 10/28/23 at 9:00am a certificate of liability insurance will be provided, however; she will not be providing liability and hold harmless agreements for individual participating members and is requesting waiver of any fees that may apply. Motion passed 3-0.

14. Solicitor

Solicitor Shultis presented several work-products that were introduced in draft form for comment at the prior meeting:

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen to approve Resolution 2023-11 for distribution of COVID Funds in the amount of \$25,000 to the Fire Department. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to approve Resolution 2023-12 Agenda Setting Procedure. Motion passed 3-0.

Vice Chairman Bollinger made a motion, seconded by Chairman Hansen to adopt Ordinance 2023-03 to create a Park and Recreation Board, and providing for membership, organization, Board minutes, reports, restrictions, powers and duties, rules and regulations, recreational activities, and general provisions. The ordinance has been advertised in accordance with law and is ready for adoption. Discussion addressing resident comments and future changes to the Ordinance is possible without stopping the adoption of the Ordinance. Amendments will be made on an as needed basis. Motion passed 3-0.

Solicitor Shultis suggested placing the Pennsylvania Property Tax or Rent Rebate Program Guidelines information on the township website.

15. Supervisors

Chairman Timothy Hansen

Chairman Hansen stated that the Volunteer Fire Relief Association state aid allocation for 2023 was in the amount of \$20,137.34 and made a motion to authorize payment of the amount to the Porters Fire Company Relief Association. Vice-Chairman Bollinger seconded. Motion passed 3-0.

Chairman Hansen made a motion to approve the RTK Report to be placed on township website. Vice-Chairman Bollinger seconded. Motion passed 3-0.

Chairman Hansen made a motion to accept the resignation of Katie Holmes, Township Secretary, effective 9/18/2023. Vice-Chairman Bollinger seconded. Motion passed 3-0.

Chairman Hansen made a motion to appoint Judy Mustard Township Secretary at the rate of \$27.50 per hour effective immediately. She has successfully completed her 90-day probation period and will be bonded by the Township. Vice-Chairman Bollinger seconded. Motion passed 2-1. Supervisor King voted against.

Chairman Hansen made a motion to approve Resolution 2023-15 setting wage rates for various employees/appointees (sets the Secretary rate). Vice-Chairman Bollinger seconded. Motion passed 2-1. Supervisor King voted against.

Vice Chairman Matthew Bollinger

Vice Chairman Bollinger made a motion to approve the Northern York County Regional Police 2024 Minimum Municipal Obligation (MMO) for uniform and non-uniform personnel. Heidelberg Township's obligation is \$43,937.46 which is covered by the department's budget. Chairman Hansen seconded. Motion passed 3-0.

Vice Chairman Bollinger made a motion to approve the Heidelberg Township Police Pension Plan for 2024 Minimum Municipal Obligation (MMO). Heidelberg Township's obligation is \$0.00. The motion is a formality. There is one living police officer that is still on the legacy, old, Heidelberg Township Police Pension. Chairman Hansen seconded. Motion passed 3-0.

Vice Chairman Bollinger made a motion to approve Resolution 2023-13 requesting Category 4 Facilities Local Share Assessment grant of \$156,312.00 from the Commonwealth Financing Authority to be used for Water System Security upgrade. This is a grant submitted through York County. Chairman Hansen seconded. Motion passed 3-0.

Motion to approve Resolution 2023-14 requesting Statewide Local Share Assessment grant of \$80,000 from the Commonwealth Financing Authority to be used for the purchase of a 4x4 pickup truck with utility bed. This is a grant submitted through the state. Chairman Hansen seconded. Discussion truck will be used to carry signs, equipment, pick up parts, and run errands. Motion passed 3-0.

Vice Chairman Bollinger mentioned that he did ask for peace moving forward for our community and whoever took the website URLs', he asks that they not be linked to some crazy link to another website.

16. Old Business

Chairman Hansen stated that the Park Equipment installation start date is October 8, 2023.

17. New Business

None.

18. Upcoming Meetings

Chairman Hansen stated that the Planning Commission Meeting scheduled for October 11th is cancelled due to lack of business. The Planning Commission will meet in November. The Zoning Hearing Board Meeting scheduled for October 25th at 7:00pm will be determined closer to the scheduled date.

19. Announcements

The Larry Sterner Memorial Park dedication will be Oct 28th at 11:00am. Please come.

Chairman Hansen made a closing comment stating that he loves Porters' and wants to keep Porters' the same. He likes the Township rural. He wants the fighting to stop so we can all get back to normal.

20. Adjourn

Chairman Hansen made a motion seconded by Vice Chairman Bollinger to adjourn the meeting at 7:21PM. Motion passed 3-0.

Judy Mustard, Secretary