

**Heidelberg Township York County, PA
Board of Supervisors' Meeting**

October 5, 2022

1. Call to Order

The monthly Board of Supervisors' meeting for Heidelberg Township was held on October 5, 2022 at Porters Fire Company. The meeting was called to order at 7:02pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman
Matt Bollinger, Vice Chairman
Paul King, Supervisor
Tim Shultis, Solicitor

Julie Kutchi, Secretary
Katie Holmes, Secretary
Barbara Krebs, Administrator

Kurtis Sterner-IT Specialist and approximately 18 residents/members of the general public were present. Others attended via Zoom.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comment- None

4. Approval of September Minutes

Chairmen Tim Hansen made a motion, seconded by Supervisor King, to approve the September minutes. Motion passed 3-0.

5. Fire Report

Fire Chief Chris Walker read the Porters Fire Company's September fire report with 9 calls in Heidelberg Township.

The Chief also mentioned approximately \$91,000 would be needed for the purchase of a new Utility Truck to replace the suburban.

6. Spring Grove EMS-

Jackie Hefner announced Spring Grove EMS is looking in to consolidating with another facility to handle the increase call volume and lack of personal. EMS is currently out of service 50% of the time.

7. Zoning Reports

Secretary Julie Kutchi read the September Planning Commission Minutes.

September Zoning report was read by Secretary Julie Kitchi. There were 4 permits issued and \$240.00 collected.

8. New and/or Old Business

Solicitor Tim Shultis, Salzman Hughes, P.C.

Solicitor Shultis addressed the following:

Tax Exemption for Volunteer Fire/EMS under Act 172 was handed out for review and consideration by the board.

Intergovernmental Cooperation Agreement for Regional Emergency Management. The Township currently has an agreement with all parties through 12/18/23

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Board of Supervisors' Meeting

Penn Mar Radio Club President and Chairman Hansen met to discuss the utilization of the side room in the recreation building. They would need to use a space heater during their meetings. Providing this space at no charge will benefit the Township during emergencies. A motion was made by Chairman Hansen, seconded by Vice Chairman Bollinger to allow the use of the recreation building to Penn Marr Radio Club at no fee. Motion Passed 3-0.

A Recreational Park Usage Agreement was handed out to the board to review and comment prior to the next (BOS) Board of Supervisors Meeting in November.

Chairman Hansen made a motion, seconded by Supervisor King to authorize Solicitor Shultis to advertise the proposed Manager Ordinance for adoption at the November 2022 Board of Supervisors meeting. Motion passed 3-0.

Solicitor noted that an Executive Session was held from 6:17-7:00PM in accordance with Section 708.A1 of the Sunshine Act.

Chairman Tim Hansen

Chairman Hansen made a motion, seconded by Supervisor King to appoint Barbara Krebs as the Right to Know Officer for the Township. Motion passed 3-0.

Vice Chairman Matt Bollinger

Vice Chairman Bollinger acknowledged receipt of the 2023 Pension (MMO) Minimum Municipal Obligation for Northern Regional Police Department, no contribution from the Township is needed.

Supervisor Paul King

Family Fun Day was hold on September 24, 2022. The event expense totaled \$2,201.18

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to donate \$100.00 from the ARPA account to the Hanover Fire Museum. Motion passed 3-0.

Supervisor King made a motion, seconded by Chairman Hansen, to award Oath Keepers \$1,800 for tree removal contract. Motion passed 3-0.

Emily Nerdeigh from York Conservation presented a Tree Planting presentation in hopes of starting this project in the Spring of 2023. Along with a potential grant of \$15,000, the shrubs will be free of charge from Keystone Tree Partner. Supervisor King made a motion, seconded by Chairman Hansen, to authorize moving forward with the project and securing grant and funding. Pending final approval for the project. Motion passed 3-0.

Playground Safety Audit requires that the wooden structures are removed due to their placement and repairs required. Township Resident Bob Strausbaugh has offered to complete the task at no cost.

Jackie Hefner from Spring Grove EMS will apply for Park Grants for Electric to Lacrosse Pavilion/Deck at Pavilion. Supervisor King made a motion, seconded by Chairman Hansen, to authorize Jackie Hefner to secure the grant to move forward for Park Improvements. Motion passed 3-0.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to approve payment to Earl Brown for the fuel tank drain pipe in the amount of \$5,600. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve painting fuel tanks by Duque Painting and Home Improvements at a cost of \$1,330. Motion passed 3-0.

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Board of Supervisors' Meeting**

A proposal to scan municipal documents was received from ScanTek and provided to the board for review consideration.

Supervisor King made a motion, seconded by Vice Chairman Bollinger, to approve payment on Roadway Improvements to Stewart & Tate for \$38,745.50. Motion passed 3-0.

A proposal for pipe replacement and ditch restoration on Locust Road and Hoff Road was received by Alt Paving & Sealing in the amount of \$11,350.00. After further discussion the board decided to secure additional bids for the project. Vice Chairman Bollinger made a motion, seconded by Chairman Hansen, to authorize the work to be done at a cost not to exceed \$11,799.57. Subject to obtaining at least 2 other quotes and awarding to the lowest bidder. Supervisor King voted against. Motion passed 2-1.

Vice Chairman Bollinger made a motion, seconded by Supervisor King, to approve securing the pipe ourselves for \$416.57. Motion passed 3-0.

Supervisor King made a motion, seconded by Hansen, to approve EMA Agency 2023 Budget request of \$1,000. Motion passed 3-0.

Administrator Barbara Krebs

York County Solid Waste Fall Municipal Recycling meeting will be held 11/10/22 at 10AM, anyone wanting to attend please contact the office.

Administrator Krebs received a request from the SPCA for a yearly donation in the amount of \$1,585.17 for 2023. Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve SPCA Donation. Motion passed 3-0.

The Township received the Volunteer Fire Relief Association allocation in the amount of \$20,585.48. Chairman Hansen made a motion, seconded by Vice Chairman Bollinger, to approve. Motion passed 3-0.

Administrator Krebs noted that the Township received communication from Hoffman Homes for a donation, suggesting this be discussed at yearly budget meeting.

9. Treasurer's Report

Secretary Julie Kutchi read the Treasurer's Report on behalf of Brenner Accounting.

General Fund- Checking

Beginning Balance	\$24,1350.00
Revenue	\$24,6841.94
Expenses	\$23,0351.29

South West PD Fund

Beginning Balance	\$47,616.59
Ending Balance	\$47,336.59

COVID Relief Fund

Beginning Balance	\$94,235.15
Expenses	\$6,012.07
Ending Balance	\$248,085.07

State Fund Checking-Savings

Beginning Balance	\$216,868.24
Revenue	\$1.78
Expenses	\$
Ending Balance	\$216,870.02

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Chairman Hansen made a motion, seconded by Supervisor King, to approve the September Treasurer's report. Motion passed 3-0.

10. Public Comment

A resident commented on the letter sent to him about his code violation complaints.

Residents spoke about truck traffic on Moulstown Road and Old Hanover Road.

A resident commented about playground grant and incorporation of new design.

A resident commented on a dead tree obstructing view when pulling out of Pine Road and Moulstown Road

A resident commented on the noise coming from the Haunted Mill.

Police Chief spoke on the Officer David Tome Memorial Picnic for the public 10/21 from 5:00-7:00PM at Little Creek Park.

11. Meeting adjourned at 8:23pm.



Katie Holmes, Secretary