



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Company

6:00 PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

| | |
|---------------------|------------------|
| Please Sign: | Attendance Sheet |
|---------------------|------------------|

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

Peg Moulton, Laurel Woods Lane,

5. Approval of the BOS Meeting Minutes

- Motion to approve April BOS Meeting Minutes

6. Communications

- VNA of Hanover and Spring Grove donation request

- Hoke House Relocation donation request-The Hoke House is the oldest building in Spring Grove Borough and was the first business in town. Once it is relocated and restored it will be used for Veteran Support services and community events.
- The YATB Board of Directors Meeting/Audit

7. Public Safety

- Porters Fire Company
 - Fire Report
 - In the month of March Wellspan EMS responded to 20 calls in Heidelberg Township
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report
- We received 2 permit application, issued 1 building permit, and collected \$200.00 in April
- Motion to approve a 90-day time extension to process the preliminary land development plan for Yazoo Mills prepared by “dc gohn Associates” bearing project # 5051-20 (this extension will provide the applicant the additional time necessary to address the Township engineer comments for Heidelberg Township and Penn Township and obtain approval from the York County Conservation District.)
- Approve application for consideration of a modification to Heidelberg Township subdivision land development ordinance for waiver request section 402.D.13, requirement for replacement area for sewage system. This request is for Andrew Myers and James Millar subdivision plan 1337 Moulstown Road. The request is recommended for approval by the Planning Commission and Township Engineer.
- Approve application for consideration of a modification to Heidelberg Township subdivision land development ordinance for waiver request to sections 305.A, 402.C.10, and 406.A, all tracts show D plot and tracts affected by subdivision are shown on a scale of 1-inch equals 50 feet. This request is for Andrew Myers and James Millar subdivision plan 1337 Moulstown Road. The request is recommended for approval by the Planning Commission and Township Engineer.
- A motion to approve a final subdivision plan for Dean E and Lureen K Nelson, 502 Iron Ridge Road, prepared by Doug Stambaugh Professional Land Surveyor-Group Hanover Inc., bearing project # 231350, dated 2-14-2024, last revised 4-19-2024. This was recommended by the Planning Commission and will be voted on at the next Jackson Township BOS meeting.
- A motion to approve a final subdivision plan for Erik A and Kelli K Brough, 6895 East Moulstown Road, prepared by Doug Stambaugh Professional Land Surveyor- Group Hanover Inc., bearing Project # 183521, dated 12-20-2023 last revised 4-15-2024

9. Code Enforcement

- Code Enforcement Officer Update

10. Finance

- Motion to approve
 - March's Treasurer's Report
 - April's Bills Paid Report
- Accept April Office/Maintenance Activity Report
- Motion to authorize Treasurer to prepare a refund for the following per York County Tax Assessment Office:
 - a) Heath and Kristi Manelli refund amount \$546.29
 - b) Kinsley Equities III LP refund amount \$21.68
 - c) Robert and Christine Dewar refund amount \$4.92
 - d) Allen and Ann Haar refund amount \$4.92
- Accept the Right to Know Request Report
 - 13 New Requests received in April- total YTD 31
 - 0 voided by applicants in April
 - 6 completed in April
 - 12 RTK Officer requested additional 30 days for response.
 - 2 were due in April
 - Received 0 Right to Know appeals in April filed on previous RTK requests.
 - March Estimated Township \$1700.91/Solicitor Cost-\$1404.00 Total \$3104.91
 - March Estimated HTWP Employee Hours Spent on RTK-46.75

11. Highway, Roads, and Streets

- Removed all winter equipment from trucks
- Cleared storm drains in an attempt to keep roads clear from standing water
- Boom mower repairs almost complete-estimated to be back first week in May-
Mowing will begin immediately!

12. Engineer

- Nothing to report

13. Recreation

- Motion to approve alternate member to the Recreation Board
 - Applications Received: TerryLynn Ross

14. Water

- First quarter water bills were due 4/13/2024 and currently we have 4 delinquent accounts
- Engineer preparing bids for security improvements at the water pump station

15. Solicitor

Timothy Shultis

- Resolution for creation of Heidelberg Water Committee
- An executive session was held on Monday 4/29/2024

16. Supervisors

○ **Chairman**

Tim Hansen

- Congratulations to Chris Walker for completing certification for Building Code Official through PA Construction Codes Academy and the course in Community Planning through the PA State Association of Boroughs
- Authorize Manager to complete the process of hiring Chris Walker full time once documents are executed in relationship to benefits for his position as Assistant Road Master and Code Enforcement/Zoning Officer.

○ **Vice Chairman**

Matt Bollinger

○ **Supervisor**

Paul King

- Newsletter-Survey Recreation Parks
- PSAT's courses for Board Members
- Shrub Planting

17. Old Business

18. New Business

19. Upcoming Meetings

- Planning Commission May 8, 2024, 6:00PM
- Recreation Board May 21, 2024, 6:00PM
- Zoning Hearing Board May 29, 2024, 7:00PM
- Board of Supervisor Regular Scheduled Meeting June 5, 2024, 6:00pm

20. Adjourn

- Motion to adjourn BOS Meeting