

## **1. Call to Order**

The January Board of Supervisors' Reorganization meeting for Heidelberg Township was held on Tuesday, January 3, 2023 at Porters Fire Company. The meeting was called to order at 6:05PM pm by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman  
Matt Bollinger, Vice Chairman  
Paul King, Supervisor  
Tim Shultis, Solicitor

Katie Holmes, Secretary  
Barbara Krebs, Manager

Kurtis Sterner-IT Specialist and approximately 35 residents/members of the general public were present.

## **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **3. Acknowledgment of a quorum**

## **4. Public Comment**

John Johnstonbaugh 790 Menges Mills Road - asked if we could provide a list of the positions and salary. Manager Krebs will provide a copy of the Resolution that was available at the December meeting.

## **5. Reorganization 2023**

Solicitor Shultis chairs the meeting during the nomination process. The Solicitor explained that any member of the board can nominate any other member of the board, it does not need to be seconded, then a vote in the order the nominations were received.

Matt Bollinger nominated Tim Hansen as Chairman. No other nominations were received. Solicitor Shultis closed nominations.

Supervisor King asks for a discussion, what are Tim Hansen's goals as Chairman this year?

Tim Hansen stated his goals are the same as the past 20 years, keep it as rural as possible, maintaining costs, and promoting an agricultural township. As townships are growing, we are still maintaining our population and there are many steps taken to ensure that we stay that way. This is his goal not only as a board member but as a chairman.

Solicitor Shultis takes a vote, all in favor, 3-0. Motion passes.

Chairman Hansen takes over meeting asking for the nomination of Vice Chairman.

Chairman Hansen nominates Matt Bollinger for Vice Chairman. No other nominations were received. Chairman Hansen closed nominations and asked for discussion. There was no discussion. Chairman Hansen takes a vote, all in favor, 3-0. Motion passes.

## **6. Appoint the following officers of the Township**

The Board sets the following officers of the Township.

**Heidelberg Township York County, PA  
Board of Supervisors' Reorganization Meeting**

**January 3, 2023**

Manager/Treasurer/Right to Know Officer	Barbara Krebs
Secretary	Katie Holmes
Solicitor	Tim Shultis

**7. Resignation**

Chairman Hansen regrets to announce the resignation of Larry Sterner as Road Master for more than 40 years. We would like to wish him the best of luck going forward.

**8. Appointment of the following positions**

The Board sets the following positions of the Township.

Engineer	C.S. Davidson, Inc.
Sewage Enforcement Officer	Doug Stambaugh
Alternate SEO	Reg Baugher
Zoning Officer	Simon Schilling
Vacancy Board	Sam Myers
Police Commission	Matt Bollinger
Temporary Road Master	Sam Myers

Chairman Hansen noted that we do intend to name a Road Master, it has not been determined as of now. Supervisor King would like to suggest that the Board write a letter to Sam Myers to ask if he would be our Road Master. Sam has worked alongside Larry the whole time; Sam knows the roads and the equipment. The BOS needs to be sure what they want to do.

Chairman Hansen agrees that Sam is next in line, it is up to Sam if he wants this position or not. The board will further discuss in executive session.

Supervisor King suggests we discuss now in front of the residents.

Supervisor King makes a motion to have the board write a letter asking Sam to take the part time Road Master position. Motion fails for lack of second.

**9. Planning Commission**

Chairman Hansen makes a motion to reappoint Judy Tessem to the Planning Commission for a 4-year term starting 1.1.2023 through 12.31.2026, second by Vice Chairman Bollinger, vote 3-0. Motion passes.

**10. Zoning Hearing Board**

Chairman Hansen makes a motion to reappoint Andrew Brough to the Zoning Hearing Board for a 3-year term starting 1.1.2023 through 12.31.2025, second by Vice Chairman Bollinger, vote 3-0. Motion passes.

**11. YATB Representative**

Chairman Hansen makes a motion to appoint Paul King as the YATB Representative, second by Vice Chairman Bollinger, vote 3-0. Motion passes.

Chairman Hansen makes a motion to appoint Barbara Krebs as the YATB Alt Representative, seconded by Vice Chairman Bollinger, vote 3-0. Motion passes.

Supervisor King recognizes we failed to list Phil Smith as the EMA Representative. Solicitor Shultis states under Act 65 a motion can be made to add this to the agenda.

Vice Chairman Bollinger makes a motion to add EMA Representative Phil Smith to the agenda, second by Supervisor King, vote 3-0. Motion passes.

Chairman Hansen makes a motion to appoint Phil Smith as the EMA Representative, second by Vice Chairman Bollinger, vote 3-0. Motion passes.

**12. Holidays**

The Board sets the following Federal Holidays.

New Year's Day	1/1/2023
Martin Luther King Jr Day	1/16/2023
President's Day	2/20/2023
Good Friday	4/7/2023
Easter	4/10/2023
Memorial Day	5/29/2023
Juneteenth	6/19/2023
Independence Day	7/4/2023
Labor Day	9/4/2023
Columbus Day	10/9/2023
Veteran's Day	11/10/2023
Thanksgiving	11/23/2023
Day after Thanksgiving	11/24/2023
Christmas Eve	12/24/2023
Christmas Day	12/25/2023

**13. Municipal Voting Delegate State Convention**

Chairman Hansen makes a motion to appoint Barbara Krebs as the Township voting delegate at the State Convention, second by Vice Chairman Bolling, vote 3-0. Motion passes.

**14. Meeting adjourned at 6:21pm.**

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Katie Holmes, Secretary