

January 3, 2022

**Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes**

1. Call to Order

The monthly Board of Supervisors' meeting for Heidelberg Township was held Monday, January 3, 2022 at Porters Fire Company and via Zoom. The meeting was called to order at 7:11pm by Chairman Tim Hansen immediately following the Reorganizational Meeting.

Those present:

Tim Hansen, Chairman

Julie Kutchi, Secretary

Matt Bollinger, Vice Chairman

Neal Doyle, Zoning Officer

Paul King, Supervisor

Kurtis Sterner- IT Specialist, Heather Billet- former Treasurer, and approximately 15 residents/members of the general public were present. Others attended via Zoom.

Chairman Tim Hansen made a motion to amend the agenda due to incorrect meeting date, the year was listed as 2021 and needed to be changed to 2022. Supervisor Paul King seconded. VOTE 3-0

2. Public Comment

A resident requested an itemized treasurer's report

3. Approval of December's Minutes

Chairman Tim Hansen made a motion to approve December 15, 2021 Special Meeting Minutes. Paul King seconded. VOTE 3-0

Chairman Tim Hansen made a motion to approve December 1, 2021 Board of Supervisors' Meeting Minutes. Paul King seconded. VOTE 3-0

Chairman Tim Hansen made a motion to approve December 1, 2021 Zoning Hearing Minutes. Paul King seconded. VOTE 3-0

4. Fire Report

Dean Warner read the Porters Fire Company's December fire report with 10 calls in Heidelberg Township. Their YTD calls in Heidelberg Township were 114 calls.

5. Spring Grove EMS Report

Jackie Heffner read the Spring Grove EMS report with 10 calls in Heidelberg Township. Noting that they missed 11.7% of calls due to being short staffed and not being able to respond. Spring Grove EMS will be having an EMT class starting March 1st 2022 for anyone interested in becoming an EMT.

6. Unfinished Business

a. Modified Meeting Schedule:

Peg Moulton requested that the Board consider holding daytime meetings. She suggested 1 meeting every quarter at noon to be more inclusive to all residents. Tim Hansen asked residents if there were any objections to daytime meetings. There were

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questions about past attendance and a mixture of people who were and were not in favor of the time change. Tim Hansen suggested that it be posted on the web page for people to reach out with their input. Paul King also stated that work sessions have been changed to noon as needed for the people who can not make it the regular meetings. Paul King also suggested that if someone is not able to attend, they can call into the office for their topic to be brought up during the meeting. Tim Hansen tabled the topic until the February meeting.

b. Winter Weather Road Maintenance:

Peg Moulton requested the use of salt instead of cinders during winter weather events and icy conditions. Larry Sterner informed that the road crew does use a mixture of salt and anti-skid on the roads and it depends on the temperatures on what ratios are used. He said that he would use a higher salt ratio in the area that Peg Moulton is concerned about.

7. Zoning Reports:

a. Planning Commission Minutes

Neal Doyle read the Heidelberg Zoning Commission meeting minutes which was held on Wednesday December 8, 2021.

b. Zoning Report:

Neal Doyle read the zoning report that 3 permits were issued that totaled \$438.50.

c. Subdivision:

Plans of David & Patricia Glenn were signed at the conclusion of the meeting.

8. New and /or Old Business

a. Vice Chairman Matt Bollinger

1. NYCRPD Scanner Donation

Vice Chairman Matt Bollinger asked the Supervisors to consider donating towards Northern York County Regional Police Department for a license plate reader.

Supervisor Paul King asked if the donation qualifies for the use of the ARPA funds.

Matt Bollinger stated that according to Chief Lash the donation for this use does qualify.

Chief Lash stated that Manchester Township has purchased 4 devices for investigative purposes and the department is requesting all municipalities to donate money towards additional license plate readers which would help investigative activity, especially when responding to violent calls.

Vice Chairman Matt Bollinger made a motion that \$10,000 from the ARPA fund be donated to Northern York County Regional Police Department for their license plate reader project. Supervisor Paul King seconded. VOTE 3-0.

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Matt Bollinger announce that Porters will be getting a cell tower. Chief Lash updated that Senator Kristin Philips Hill discovered unspent money from the first round of stimulus that dates back to 2008-2009. She has had a million dollars allocated to her and chose to use it to improve cellular communications and broadband in Porters area. Verizon has the most interest in the project and they plan to bring FIOS internet into the area as well as the cell tower. It is in the very early stages at this point. Chief Lash also announced that patrols have begun to be dispatched out of the substation and it will be the same 12 officers for the next 12 months and a full time civilian at the front desk Monday- Thursday 7am-4:30pm.

- b. Supervisor Paul King
 - 1. Resolution 2022-01 Fee Schedule
Supervisor Paul King made a motion to adopt Resolution 2022-01, Vice Chairman Matt Bollinger seconded. VOTE 3-0
 The resolution lists Heidelberg Township building, zoning fees and subdivision fees as well as administrative costs.
 - 2. ARPA Funds
 Supervisor Paul king requested the Board consider reimbursing the general fund from the ARPA fund of money spent on fuel for the EMS. Paul King stated the funds can be used for that purpose once we have the yearly totals.
- c. Chairman Tim Hansen
 - 1. Resolution 2022-02 Tax Rates for 2022
Chairman Tim Hansen made a motion to adopt Resolution 2022-02, Supervisor Paul King seconded. VOTE 3-0
 Tax Rate will remain the same with General being 2.00 mills, which is 0.20 dollars on each one hundred dollars of assessed valuation of taxable property and for Fire Protection 0.25 mills, which is 0.025 dollars on each one hundred dollars of assessed valuation.
- d. Julie Kutchi- Secretary
 Nothing to report

9. Treasurer's Report

Heather Billet read the Treasurer's Report for the month of December as follows:

General Fund Checking	
Beginning Balance:	\$413,931.03
Revenue	\$60,456.60
Expenses	\$157,539.09
Ending Balance	\$316,848.54

COVID Relief Fund -ARPA	
Beginning Balance	\$140,935.64
Revenue	\$0.00
Expenses	\$2.00
Ending Balance	\$140,933.64

South West PD Fund

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Beginning Balance	\$58,302.59
Revenue	\$0.00
Expenses	\$2.00
Ending Balance	\$58,300.59

State Fund Checking- Savings	
Beginning Balance	\$312,112.14
Revenue	\$2.55
Expense	\$90,000.00
Ending Balance	\$222,114.69

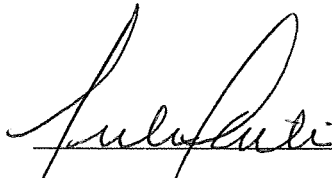
Chairman Tim Hansen made a motion to approve the report and pay the bills, Supervisor Paul King seconded. VOTE 3-0

10. Public comment

Paul Hilbert, Heidelberg Employee, asked about his position.

A resident asked about municipal office hours and Secretary's salary. Additionally, it was asked which employees will be receiving holiday pay.

11. Meeting adjourned at 7:55pm



Julie Kutchi, Secretary