

## Board of Supervisor's Meeting

July 7, 2021

### 1. Call to Order

The regular monthly meeting of the Heidelberg Township Board of Supervisors was held on Wednesday, July 7, 2021, at the Porter's Fire Hall and via Zoom. The meeting was called to order at 7:00 PM by Chairman Tim Hansen.

Those present:

Tim Hansen, Chairman

Paul King, Supervisor

Heather Billet, Secretary/Treasurer

Julie Kutchi, Administrative Assistant

Tim Shultis, Solicitor

Kurtis Sterner, IT Specialist and approximately 22 residents/members of the general public were present. Others attended via Zoom.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

\*\*\* Tim Hansen asked to for a moment of silence to recognize Robert B. Thoman who recently passed away. Bob worked for Heidelberg Township for 71 years and served as a both a township supervisor and tax collector.

### 3. Public Comment

Residents asked questions about the current and past elected/appointed auditors for the township and if the BOS would consider hiring an independent CPA firm to complete audits for 2017 and 2018. The BOS will take it under consideration.

### 4. Approval on Minutes

Tim Hansen asked if there were any additions or corrections to the June 2021 Minutes. A resident stated the misspelling of a last name recorded.

**On the motion from Paul King, seconded by Tim Hansen, the minutes of the June 2021 Board of Supervisor's Meeting were approved. Vote 2-0.**

### 5. Fire Report

Lieutenant Brown read the June Fire Report. The department responded to 33 calls for the month, 13 in Heidelberg Township. He reminded the audience that drought season is upon us and to be mindful of the situation as it relates to the Fire Department responding to emergencies.

There was some discussion about the regulations regarding the amount and frequency of fireworks. The township does currently have a Fireworks Ordinance (posted on township website) that says when fireworks are permitted. The BOS will look into further ordinances limiting type and amount. An officer from Northern Regional Police Department responded to a resident's question on the reporting of fireworks. He responded that residents should call 911 for an officer to investigate.

### 6. Recreation Board Report

Trent Funt, Heidelberg Township Parks Director, was unable to attend. His report is available at the township office.

## **7. Unfinished Business**

### **a. Bids - Materials**

Paul King stated there were three separate material bids solicited for aggregates, pavement markings, and asphalt. The low bidders were Vulcan Materials Company for aggregate, D.E. Gemmill for pavement markings, and York Materials Group for asphalt. The township will also be requesting a work order change on the Gitts Run Road bid which was awarded to Russell Standard Corporation. The township is amending the order to include materials and the spreading of the aggregate, which will be an additional \$20,570.00.

**Paul King made the motion to adopt the low bidders as indicated by C.S. Davidson's Engineer's Project No. 3890.4.18.00 and that the contract bid change for Gitts Run Road be adopted as well, seconded by Tim Hansen. Vote 2-0**

## **8. Planning Commission Report**

The Planning Commission met on 6/2/21 and the May minutes were approved. No new business was brought forward at this time.

## **9. Subdivisions**

None

## **10. Zoning Officer Report**

Heather read the report from South Penn Code Consultants. South Penn Code Consultants reported 5 issued permits; Heidelberg Township collected \$1,125.00.

## **1. Old and New Business**

### **a. Adam Smith – (absent)**

**b. Tim Shultis** – Tim discussed the Oil Creek Watershed Restoration project that is part of Heidelberg Township. The township has been in contact with the York County Rail Trail Authority, who is seeking a Growing Greener Grant from the DEP for 2021. If the grant is awarded, the township will consider entering into an agreement for operation and maintenance of any restoration work done in Oil Creek. The current actions do not obligate the township to expend any funds.

**Tim Hansen made the motion to ratify the Township's expression of support of and Landowner Letter of Commitment toward the York County Rail Trail Authority's Oil Creek Watershed Restoration Plan in relation to the Authority's application for the 2021 DEP Growing Greener Grant for monies to fund design and permitting of the Oil Creek Watershed Restoration Plan, seconded by Paul King. Vote 2-0**

Zoning and Comprehensive Plan for Heidelberg Township- In 2020, the township approved the Zoning Map amendment with respect to the Fuhman property. At that time, the Comprehensive Plan was not updated to reflect the Zoning Map amendment. In the interim, the township received a request for a Zoning Map amendment by Bowersox. The Heidelberg Township Planning Commission will need to initiate amendments to both plans.

**Tim Hansen made the motion to request the Heidelberg Township Planning Commission to schedule a public meeting in accordance with section 10302 of the Municipalities Planning Code to consider an amendment to the Heidelberg Township Comprehensive Plan relative to the Primary Growth Boundary and the Future Land Use Map relating to the 2020 Zoning Map Amendment (Fuhman Property) and the proposed Zoning Map Amendment requested by Bowersox (to be provided to the Planning Commission), seconded by Paul King. Vote 2-0.**

### **c. Matt Bollinger – (absent)**

d. **Paul King** – Introduction and welcoming of Julie Kutchi, the new Administrative Assistant for Heidelberg Township. Julie is assisting Heather Billet, Secretary/Treasurer, with the transitions within the township.

e. **Tim Hansen**– Nothing to report.

f. **Heather Billet** – The township has officially begun the inputting of financial information onto QuickBooks. Also, the Township office has recently changed phone vendors and has a new phone system with improved options.

## 12. Treasurer's Report

Heather Billet read the following Treasurer's Report:

GENERAL FUND - Beginning Balance	\$ 906,546.90
Revenue	63,891.01
Expenditures	86,850.79
Ending Balance	\$883,587.12
STATE FUND - Savings	\$346,646.13

**Tim Hansen made a motion to pay the bills, Paul King seconded. VOTE 2 – 0**

## 13. Public Comment:

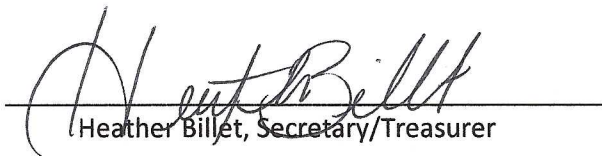
The following actions are in reference to the earlier stated public comments at the beginning of the meeting:

Tim Hansen and Paul King agreed to have Attorney Shultis research the York County Elections Bureau records on the listed auditors for 2015, 2016, & 2017. He will also investigate the ramifications for someone who was appointed to a township position but never sworn in.

Lyle Wallis gave a verbal resignation as an unsworn elected auditor for the township and provided a written resignation letter.

A resident requested that an incorrect W-2 be amended.

## 14. Adjourn – Meeting was adjourned at 8:17 PM

  
Heather Billet, Secretary/Treasurer