HEIDELBERG
Township Municipal
EST. 1750   YORK COUNTY   PENNSYLVANIA

6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen	Chairman
Matt Bollinger	Vice Chairman
Paul King	Supervisor

Porters Fire Company

6:00 PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet

Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

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1. **Meeting Call to Order**

2. **Pledge of Allegiance**

3. **Acknowledge the Declaration of a quorum.**

4. **Public Comment –**

 comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

5. **Approval of the BOS Meeting Minutes**
   o Motion to approve July BOS Meeting Minutes

6. **Communications**
   o Archery Permits became available 8/1/2024 at the Township Building for the 2024-2025 Season. Must be a Township Resident and are on a first come-first serve basis.

7. **Public Safety**
   - Porters Fire Company
     - Fire Report
   - Northern York County Regional Police Department
     - Police Report

8. **Planning/Zoning**
   - Zoning Activity Report
   - We received 3 permit applications, issued 2 building permits and 1 zoning permit and collected $210.00 in July
   - Motion to approve the request from Yazoo Mills for an additional 90 days granting a time extension to act on their plan. Project # 5051-20

9. **Code Enforcement**
   - Code Enforcement Officer Update

10. **Finance**
    - Motion to approve
      - July's Treasurer's Report
      - July's Bills Paid Report
    - Accept July Office/Maintenance Activity Report
    - Accept the Right to Know Request Report
      - 4 New Requests received in July- total YTD 46.
      - June/July Estimated Township $910.08/Solicitor Cost-$522.00 Total $1432.08
      - June/July Estimated HTWP Employee Hours Spent on RTK-21.25
      - Year to Date Township $7948.24 / Solicitor Cost-$7344.00 Total
      - Year to Date Estimated HTWP Employee Hours Spent on RTK-234.75

11. **Highway, Roads, and Streets**
      - Cold patch was done on High Rock Road
      - Laid 10 ton of DSA on a low spot on Sycamore Drive
      - Mowing continues on Township Roads
      - Storm clean-up on Township Roads
      - Motion authorizing the proper officers of the Township to enter into an agreement with PennDOT for winter maintenance services for a total project cost of $43,498.40

12. **Engineer**
      - Accept the report from Anthony Laine, Engineer from C.S. Davidson

13. **Recreation**
   o Report on Rail Trail-Peg Moulton
   o Report from the Rec Board-John Johnstonbaugh
   o Motion to accept Vickie Senft's resignation as alternate to the Rec Board
   o Motion to accept with regret the resignation of Tara Wenzel to the Rec Board
   o Discussion of Park Rules and Regulation (changes to Ordinance 2004-02)
   o Authorize Solicitor to make changes to Rules and Regulations based on BOS recommendations

14. **Water**
   o Second Quarter Water Bills were due June 30, 2024. We currently have 1 delinquent account. Late notice was sent out via mail.

15. **Solicitor**   **Timothy Shultis**
   o Executive Session
   o Motion to approve Resolution 2024-10 establishing guidelines for Township Boards and/or Committees in providing reports and recommendations to the Board of Supervisors
   o Motion to approve Resolution 2024-11 revising Resolution 2024-07 regarding the ad hoc advisory water committee
   o Motion to approve Amendments to the Amended Employment agreement with the Township Manager

16. **Supervisors**
   - **Chairman**   **Tim Hansen**
      o No agenda items
   - **Vice Chairman**   **Matt Bollinger**
      o Motion to appoint three members to the ad hoc advisory water committee for a one-year term from the following:
        1.Heather Altland
        2.Alan Miller
        3.Travis Laughman
        4.Meg Powell
   - **Supervisor**   **Paul King**
      o That the Heidelberg Water Co. customers be charged, effective the next billing quarter, a service fee of $120.00 per quarter and a fee of $11.00 per 1000 gallons over 5000 gallons per quarter
      o Amend the TWP Managers Ordinance 22.01 as follows: Sect 2-TWP Manager serves until January 2026 organizational meeting and then to renew on a two-year basis

- o Amend the TWP Managers Ordinance 22.01 as follows: Sect 2-Eliminate the words [who shall serve until his/her successor is appointed by majority vote of the BOS of Heidelberg TWP]
- o Amend the TWP Managers Ordinance 22.01 as follows: Sect 7(d) The Manager shall attend all meetings of the BOS and appoint employees to attend the meetings of Commissions, Boards, and Committees set up by the BOS with the right to take part in the discussion
- o Amend the TWP Managers Ordinance as follows: Sect 7(i) eliminate
- o Amend the TWP Managers Ordinance 22.01 as follows: Sect 7(b) & (n) Combine the two and that all complaints regarding personnel of the TWP be referred to the Human Resource Director and a copy of all complaints be given to all members of the BOS
- o Amend the TWP Managers Ordinance 22.01 as follows: Sect 7 (l) (the Manager shall be responsible to ensure that procurement policies be implemented in accordance with provisions of the Second-Class TWP Code) be moved to Sect 7(3). The balance of Sect 7(l) to be eliminated
- o Amend the TWP Managers Ordinance as follows: Add a new section under Sect 7 duties. (Each quarter the TWP Manager shall recommend to the BOS a cost cutting suggestion
- o The Parking lot for the Rails to Trails go before the Planning Commission and the Zoning Board

17. Old Business

18. New Business

19. Upcoming Meetings

- o Planning Commission August 14, 2024, 6:00PM (TWP Building)(Cancelled)
- o Recreation Board August 20, 2024, 6:00PM (TWP Building)
- o Zoning Hearing Board August 28, 2024, 7:00PM (TWP Building)(Cancelled)
- o Board of Supervisor Regular Scheduled Meeting September 4, 2024, 6:00pm (Porters Fire Hall)

20. Adjourn
- Motion to adjourn BOS Meeting-