



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Company

6:00 PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
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Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

5. Approval of the BOS Meeting Minutes

- Motion to approve August BOS Meeting Minutes

6. Communications

- Department of Transportation/PIB loan is paid in full

7. Public Safety

- Porters Fire Company
 - Fire Report
 - In the month of July WellSpan EMS responded to 28 calls in Heidelberg Township and In August they responded to 34 calls in Heidelberg Township
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report
- We received 3 permit applications, issued 1 building permit and 2 zoning permits and collected \$200.00 in August
- Motion to approve the preliminary land development plan for Yazoo Mills, 37 Industrial Drive Penn Township and Heidelberg Township- Project # 5051-20, drawn by Todd E Smeigh, registered professional engineer, DC Gohn Associates dated January 8, 2024, and last revised April 8, 2024
- Motion to approve the final subdivision plan for Derrick and Brandy Baker, 1451 and 1425 Jacobs Mill Road-Project # 83-2189, drawn by Doug Crawford, professional land surveyor, dated July 2, 2024, and last revised August 2, 2024

9. Code Enforcement

- Code Enforcement Officer Update-Progress has been noted on several properties that were sent Notices of Violations and a few are still in progress

10. Finance

- Motion to approve
 - August's Treasurer's Report
 - August's Bills Paid Report
- Accept August Office/Maintenance Activity Report
- Accept the Right to Know Request Report
 - 0 New Requests received in August- total YTD 46.
 - Year to Date Township \$8319.04 / Solicitor Cost-\$7344.00 Total (August bill not received yet)
 - Year to Date Estimated HTWP Employee Hours Spent on RTK-242.75

11. Highway, Roads, and Streets

- Boom Mowing is ongoing
- Mack dump truck is or will be back very soon from frame blasting and recoating to prevent further salt damage. This will come out of the Covid fund

- Update on storm damage from Debbie- trees were cleared from roads throughout the Township and storm drains were checked as frequently as other problems would allow. It should be noted that the storm drains do work with the exception of a few, and we are aware of those.
- A log jam developed in Oil creek along Sycamore Drive, and we are in the process of removing it. The resulting flooding washed out a portion of the new road surface and severely eroded the creek bank at the edge of the road. We are removing the log jam to prevent further issues and will be applying for a grant from York County Conservation District to cover the cost. We are also in the process of acquiring an emergency permit through DEP to restore and armor the creek bank as well as restore the road surface. We are also applying for grant funding for these expenses with another DGR grant. The York County Conservation District has been a huge help for this event along with Jackson Township who allowed us to use their backhoe.
- A motion to approve Resolution 2024-08 for the Municipal Winter Maintenance Service Agreement as required by PennDOT

12. Engineer

- Nothing to report

13. Recreation

- Report on Rail Trail-Peg Moulton
- Report from the Rec Board-John Johnstonbaugh
- Sandi Stine Report on State Ethics Commission Ruling
- Motion to appoint one of the following to fill the vacant position of Tara Wenzel which expires 12/31/28 from the following:
Alternate Dan Wilmot
Applicant Meg Powell
Applicant Ray Wenzel
Applicant John Watson
Applicant Mary Uffelman
- Motion to approve, if needed, someone to fill the alternate position to the Rec Board from the above remaining candidates
- Motion to approve the purchase of two dog waste stations by the 5013C to be placed strategically in the park as recommended by the Rec Board

14. Water

- Motion to authorize Chairman of the Board, Timothy Hansen to execute a contract by and between the County of York and Heidelberg Township in the amount of \$20,000.00 to conduct a water services feasibility study

15. Solicitor

Timothy Shultis

- Township Manager Ordinance Revisions (approval and authorization to advertise)
- Park Rules and Regulations-Ordinance Amendment (review and approval to advertise)
- Agreement-Township Manager (approve)
- Park Board Bylaws draft review

16. Supervisors

• **Chairman**

Tim Hansen

- No agenda items

• **Vice Chairman**

Matt Bollinger

- Motion to approve MMO for the Heidelberg Township Police Pension Plan

• **Supervisor**

Paul King

- Authorize Solicitor to draft a resolution to Adopt Municipal Documents Retention Manual
- Additional Amendments to Managers Ordinance 22-01
 - a) Sect 2, add the following: The Township Manager shall be subject to removal at any time with thirty days' written notice by a majority vote of the BOS of Heidelberg Township. The Manager shall be subject to removal for cause at any time without thirty days' notice
- Authorize Judy to attend York County TWP Association Convention
- Ben Niner to take CDL classes. Agreement to drive plow for x# of years or to repay all or some of the cost of the classes

17. Old Business

18. New Business

19. Upcoming Meetings

- Planning Commission September 11, 2024, 6:00PM (TWP Building)
- Recreation Board September 17, 2024, 6:00PM (TWP Building)
- Zoning Hearing Board September 25, 2024, 7:00PM (TWP Building)
- Board of Supervisor Regular Scheduled Meeting October 2, 2024, 6:00pm (Porters Fire Hall)

20. Adjourn

- Motion to adjourn BOS Meeting-