



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen	Chairman
Matt Bollinger	Vice Chairman
Paul King	Supervisor

Porters Fire Company

6:00 PM

1199 Porters Road

Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
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Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have priority)*
Prior to addressing the board you must come to the podium, state your full name and address.

- TerryLynn Ross – Porters Cemetery
- Michael Peters – Cletus Wentz 1075 Porters Road - well to septic minimum distance

5. Approval of the BOS Meeting Minutes

- Motion to approve November BOS Meeting Minutes

6. Communications

- Motion to accept SEK 2023 Audit Summary
- Motion to advertise 2025 Meeting Dates

7. Public Safety

- Porters Fire Company
 - Fire Report-Chris Walker
 - Wellspan EMS
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report
- We received 5 permit application and collected \$410.00 in November
- Motion to approve Haar/Nutting subdivision plans, project number 9145-20, drawn by Wayne Baugher of Hanover Land Services last updated 11/25/2024

9. Code Enforcement

- Code Enforcement Officer Update

10. Finance

- Motion to approve
 - November's Treasurer's Report
 - November's Bills Paid Report
- Right to Know Requests – 3 New Requests received and completed 2 in November
- Authorize staff to issue a check to Porters Volunteer Fire Department in the amount of \$1,320.04 as required per resolution # 2023-09 Annual Appropriation to Porters Fire Company
- Motion to approve purchase of replacement solar lights at flag poles in amount of \$600.00 from COVID
- Motion to approve purchase of shop tools in the amount of \$1,552.51 from COVID
- Motion to appoint SEK, CPA's as the 2025 auditors, to complete the 2024 financial records of the township and file with the appropriate agencies
- Motion to reappoint Miller, Brown and Ohm to process payroll, balance bank statements and provide assistance with Township financial record keeping and reporting
- Approve 2025 Budget for the General Fund, Covid Fund and State Liquid Fuels Fund
- Approve Resolution 2024-14 establishing hourly rates and compensation for township employees and appointed members of the Planning Commission, Zoning Hearing Board and Board of Supervisors
- Approve Resolution 2024-15 expenditure of ARPA Funds

11. Highway, Roads, and Streets

- Road Maintenance Report
- Hoff Road and Sycamore Road tree trimming was done November 12

12. Engineer

- Nothing to report

13. Recreation

- Report on Rail Trail - Frank Kempf to present request
- Motion to accept with regret the resignation of Chairman John Johnstonbaugh effective November 6, 2024
- Motion concerning Rec Board appointments

14. Water

- Next meeting - January 29, 2025
- Started process with C S Davidson to apply for the State Local Share Grant to be used for a new water source

15. Solicitor

Timothy Shultis

- Authorize advertisement of the draft Weed Ordinance

16. Supervisors

Chairman

Tim Hansen

Vice Chairman

Matt Bollinger

- \$500 Donation to Porters Fire Company for Trunk or Treat was sent in November
- Mill Road repair – applying for low volume road grant

Supervisor

Paul King

- Nominate to the Park & Recreation Board
 - Richard Cook – Expire 12/31/2026
 - LeRoy Baumgardner – Expire 12/31/2026
 - Lori Van Tassel – Expire 12/31/2027
- Nominate as alternate to the Park & Recreation Board
 - Pam Zimmer
- Newsletter: Authorize Supervisor Paul King to sell advertising to the newsletter
 - In the next and future newsletter no information about candidates or issues that will be on the ballot. This is not the function of the government. It is for the campaigns.

17. Old Business

18. New Business

19. Upcoming Meetings

- Planning Commission December 11, 2024, 6:00PM (TWP Building) CANCELLED
- Recreation Board December 17, 2024, 6:00PM (TWP Building)
- Zoning Hearing Board December 18, 2024, 7:00PM (TWP Building) CANCELLED
- Board of Supervisor ReOrganization Meeting January 6, 2025, 6:00pm (Porters Fire Hall)
- Elected Auditors ReOrganization Meeting January 7, 2025, 1:00PM (TWP Building)
- Water Committee Meeting January 29, 2025, 5:30pm (TWP Building)

20. Adjourn

- Motion to adjourn BOS Meeting