

1. Call to Order

The March Board of Supervisors' meeting for Heidelberg Township was held on Wednesday, March 6, 2024, at Porters Fire Company. The meeting was called to order at 6:01pm by Chairman Tim Hansen. Those present:

Tim Hansen, Chairman	Barbara Krebs, Manager
Matt Bollinger, Vice Chairman	
Paul King, Supervisor	Tim Shultis, Solicitor

Approximately 39 residents/members of the general public were present.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Acknowledgment of a quorum

Chairman Hansen acknowledged the declaration of a quorum.

Vice Chairman Bollinger outlined the new procedures for Public Comment. It is asked that anyone making public comment line up in front of the podium so that the Board can get a total number of speakers.

4. Public Comment

Peg Moulton, Laurel Woods Lane, spoke about the York County Rail Trail and Hanover Trolley Trail Project. Grand opening at the section at Jackson Township opening April 27th. She also asked for a donation from the Board of Supervisors.

Mark Hudak, Porters Road, spoke about his RTK requests regarding invoices, healthcare, and the auditors.

Tara Wenzel, Deagan Road, questioned the RTK report and how the citizens can see the report. Manager Krebs explained the information is available at the Township office upon request.

Renan Castillo, Cannery Court, also questioned how to receive the RTK Report with Manager Krebs again stating that you can come into the office to receive it and he questioned the policies for meeting conduct and RTK's.

5. Approval of BOS Minutes

Chairman Hansen made a motion to approve the February BOS meeting minutes, seconded by Vice Chairman Bollinger. Motion passed 3-0.

6. Communications

Chairman Hansen spoke about the York County Rail Trail Authority communication for Trailhead Parking Lot and grant opportunity.

Supervisor King questioned whether we had received any volunteers for the Newsletter and also whether Chairman Hansen had a new phone number. Chairman Hansen stated that he has not received his new phone yet.

Solicitor Shultis spoke about a letter the Township received regarding turning some property that is owned by the Township into a Trailhead parking lot. Supervisor King questioned where the parking lot is being proposed and whether a traffic study is being performed. Peg Moulton answered that it is off of 116 near Smith Station Road.

7. Public Safety

Porters Fire Company, Chief Walker gave the February Fire Report. He noted that they took 10 calls for the month of February with 2 of them being in Heidelberg Township. He provided the Board with a breakdown in the Report. He noted that Cleatus Wentz did pass away. He thanked the community for the large turnout at the Company Social. He then announced their upcoming fundraisers.

Northern York County Regional Police Department, Lt Migatulski reported that the commission awarded construction contracts for the new headquarters with groundbreaking ceremony to be announced. He noted that they have recently finalized the installation of new radios, portable radios, body worn cameras and in car cameras which was completely paid for by grant money. The cell tower located at the Dave Tome substation-the RFP for construction will be going out in next week or so. The next commission meeting will be on the 23rd of April instead of April 16th.

8. Planning/Zoning

Chris Walker offered the February Zoning Report. There were 7 permit applications received, 1 Zoning Permit issued and \$840 was collected.

Vice Chairman Bollinger made a motion and it was seconded by Chairman Hansen to approve Preliminary/Final Subdivision Plan W C Myers Family Farms, LP, Spring Grove PA drawn by Douglas G Crawford, Professional Land Surveyor dated 11/2/2023, last revised 1/31/2024 bearing project number 2436-2024-EE-84. Motion Passed 3-0.

9. Code Enforcement

Chirs Walker said that he is working on a few zoning violations as he learns the job.

10. Finance

- Chairman Hansen made a motion seconded by Vice Chairman Bollinger to approve pre-mixed bituminous stockpile material to York Materials Group, unit price \$116 per ton under the joint bidding process through the Borough of Hanover. Passed 3-0
- Chairman Hansen made a motion seconded by Vice Chairman Bollinger to approve crushed stone material to Vulcan Construction Materials LLC, 2A Stone and 2 RC Stone unit price \$10.80 per ton and the crushed stone, anti-skid and sand material unit price \$15.30 per ton, price per ton for delivery to Heidelberg Township is \$3.80, under the joint bidding process through the Borough of Hanover. Passed 3-0
- Chairman Hansen made a motion seconded by Vice Chairman Bollinger to approve pavement millings services to Miller Soil Solutions LLC, unit price \$2.10 per square yard under the joint bidding process through the Borough of Hanover. Passed 3-0
- Chairman Hansen made a motion seconded by Vice Chairman Bollinger to approve petroleum products bid to Mid Atlantic Cooperative Solutions/dba Aero Energy, regular lead-free gasoline unit price \$2.3618 per gallon, diesel oil #2 straight run unit price \$3.2177 per gallon, and fuel oil #2 unit price \$3.1299 per gallon under the joint bidding process through the Borough of Hanover. Passed 3-0

Heidelberg Township York County, PA
Board of Supervisors' Meeting Minutes

March 6, 2024

- Chairman Hansen made a motion seconded by Vice Chairman Bollinger to approve snow and rock salt to Eastern Salt Company Inc, unit price delivered before 7/1/24 \$79.90 per ton, delivered before 10/1/24 \$79.90 per ton, delivered after 10/1/24 \$80.80 per ton under the joint bidding process through the Borough of Hanover. Passed 3-0

Chairman Hansen made a motion to approve the January's Treasurer's report, seconded by Vice Chairman Bollinger. Supervisor King discussed a typo under the Covid Relief Fund. Manager Kreb's explained that last month we had a check that was not cashed by the Kompani Playground Company that we needed to reissue which answered Supervisor King's question from last month. Motion passed 2-1 with Supervisor King voting against

General Fund- Checking

Beginning Balance	\$ 363,355.93
Revenue	\$ 32,810.89
Expenses	\$147,745.15
Ending Balance	\$ 248,421.67

SouthWest PD Fund

Beginning Balance	\$31,722.59
Revenue	\$0.00
Expenses	\$0.00
Ending Balance	\$ 31,722.59

COVID Relief Fund

Beginning Balance	\$94,141.93
Revenue	\$33.00
Expenses	\$ 0.00
Ending Balance	\$ 94,141.93

State Fund Checking-Savings

Beginning Balance	\$245,324.04
Revenue	\$2.08
Expenses	\$ 0.00
Ending Balance	\$ 245,326.12

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the February's Bills Paid Report. Motion passed 2-1. Supervisor King voted against.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the February Office/Maintenance Activity Report. Motion passed 3-0.

Chairman Hansen made a motion, seconded by Vice Chairman Bollinger to accept the February Right-To-Know Report: Report Accepted. Discussion by Supervisor King regarding decisions by the OOR questioning whether we are including their decisions. Motion passed 2-1 Supervisor King voted against

- 5 New Requests received in February total YTD 15
- 0 voided by applicant in February
- 11 completed in February
- 5 RTK Officer requested additional 30-days for response
- 4 were due in February
- Received 0 Right to Know appeals in February filed on previous RTK requests
- January Estimated Township \$728.88/Solicitor Cost: \$1764.00 Total \$2492.88
- January Estimated Heidelberg Employee Staff Hours Spent on RTK: 19.5 hours

11. Highway, Roads, and Streets

Chairman Hansen reported that roads were plowed, and material was laid for the snowstorm. Patched Mill Road twice, High Rock Road, Hoff Road, Pine Drive and Menges Mill Road. Supervisor King questioned the additional stone on Pamadeva, Hope, and Faith Way and wonders how that happened. Chris Walker reported that only anti-skid and salt would have been put down and said that he would go look at it.

12. Engineer

Nothing to Report.

13. Recreation

Chairman Hansen announced that the first meeting was held on 3/4/24. Supervisor King stated that the meeting was fantastic and well run and invited everyone to attend the next meeting on the third Tuesday of every month at 6:00pm at the Heidelberg Township Office. He continued to question why the meeting wasn't mentioned on Facebook. Chairman Hansen stated that the Township does not have an official Facebook page.

Chairman Hansen made a motion and seconded by Vice Chairman Bollinger to approve Park Facilities Agreement with Rockets Fast Pitch Softball Association to use the 60 ft field at the Heidelberg Rec Park. Motion Passed 3-0

Chairman Hansen made a motion and seconded by Vice Chairman Bollinger to approve Park Facilities Agreement with Raiders baseball Club to use the 90 ft field at the Heidelberg Rec Park. Discussion by Supervisor King regarding the schedule. Motion Passed 2-1 Supervisor King voted against

Chairman Hansen made a motion and seconded by Vice Chairman Bollinger to approve Park Facilities Agreement with Spring Grove Lacrosse Club to use the lacrosse field at the Heidelberg Rec Park. Motion Passed 3-0

14. Water Committee

Nothing to Report

15. Solicitor

Solicitor Shultis updated the board about the work being done by Pierron Reasher and noted that the contract price has been paid in full to Heidelberg Township.

He discussed the Resolution to create the Heidelberg Water Committee that was agreed on at last month's meeting. He received comments from Chairman Hansen and Vice Chairman Bollinger who needs more time. No comments were received from Supervisor King. He suggested the Board table the Resolution until next month's meeting. A motion was made to table the action on the Resolution to create a Heidelberg Water Committee until next month by Vice Chairman Bollinger and seconded by Chairman Hansen. Motion passed 2-1. Supervisor King voted no.

Solicitor Shultis then discussed amending the Park Board Ordinance to add an alternate member. No comments were received from the board. A motion to authorize the advertisement of this amendment to adopt this at the next meeting was made by Chairman Hansen and seconded by Vice Chairman Bollinger. Motion passed 3-0.

Solicitor Shultis discussed the Solid Waste Bid that is going out. The current contract expires June 30, 2024, and a new one is about to go out. He noted that we are asking the bid to be done a bit differently this time. They are asking the bid to include a 96-gallon toter on wheels provided by the collector as an option. Questions were asked by the audience regarding the prices and what other neighboring towns pay. The decision will be made based on the lowest received bid.

16. Supervisors

Chairman Timothy Hansen

No agenda items

Vice Chairman Matthew Bollinger

No agenda items

Supervisor Paul King

Supervisor King had no agenda items but wanted to ask some follow-up questions from last month's meeting. He questioned whether our RTK assistant, Meg Powell, can be an employee of the Township and be on the board of a non-profit. He was assured by the president, Meg Powell, that she checked the bylaws, and it seems to be ok. Solicitor Shultis then commented that if you are on the Heidelberg Park Board and you belong to the 501C3 then you should always check with the Ethics Commission to see if there is a conflict or if you need to refrain from a vote if there's a conflict of interest. Solicitor Shultis then suggested that it should be placed on next month's agenda a statement authorizing him to write a letter to the Ethics Commission advising us about the Park Board members also being involved on the 501C3.

17. Old Business

None.

18. New Business

None.

19. Upcoming Meetings

Chairman Hansen stated that the Planning Commission will meet March 13, 2024, at 6:00pm. The Zoning Hearing Board will meet March 27th, 2024, at 7:00pm. The Board of Supervisor's Regular Scheduled Meeting will be April 3rd, 2024, at 6:00pm. The Rec Board meeting will be April 16th, 2024, at 6:00pm at the Township Building.

20. Adjourn

Chairman Hansen made a motion seconded by Vice Chairman Bollinger to adjourn the meeting at 7:01PM. Motion passed 3-0.

Judy Mustard
Township Secretary