



6424 York Road Spring Grove, Pennsylvania 17362

Meeting Agenda

Heidelberg Township, York County PA

Board of Supervisors

Tim Hansen Chairman
Matt Bollinger Vice Chairman
Paul King Supervisor

Porters Fire Company
6:00 PM
1199 Porters Road
Spring Grove, PA 17362

Attendee Info:

Please Sign:	Attendance Sheet
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Additional Info:

Please be aware that during the meeting, person(s) may be using audio or recording devices

1. Meeting Call to Order

2. Pledge of Allegiance

3. Acknowledge the Declaration of a quorum.

4. Public Comment –

comments can be made regarding any item(s) listed on the agenda and any non-agenda items (3 minutes per speaker) *(Persons who have made prior arrangements to be placed on the agenda will have first priority) Prior to addressing the board you must come to the podium, state your full name and address.*

5. Approval of the BOS Meeting Minutes

- Motion to approve September BOS Meeting Minutes

6. Communications

- 2025 Liquid Fuels Allocation \$137,200.33

7. Public Safety

- Porters Fire Company
 - Fire Report-Chris Walker will give a report next month for September and October as he left for vacation prior to September ending and was unable to complete a report. But as you can see-they are proud to announce that renovations to the kitchen and dining hall are complete
 - Trunk or Treat is October 13th, and details are on their FB page
 - Motion to authorize the disbursement to Porters Fire Company for the Volunteer Fire Relief Association funds received by the Commonwealth of Pennsylvania in the amount of \$20,411.87
- Northern York County Regional Police Department
 - Police Report

8. Planning/Zoning

- Zoning Activity Report
- We received 7 permit applications and collected \$480.00 in September

9. Code Enforcement

- Code Enforcement Officer Update-We currently have 4 ongoing issues with notable improvements on 3 properties and one that is ready to proceed to Magistrate for non-compliance.

10. Finance

- Motion to approve
 - September's Treasurer's Report
 - September's Bills Paid Report
- Accept September Office/Maintenance Activity Report
- Covid Fund Budget Reallocation of Funds
 - Account 430.3 Other Services/Public Works Budget Balance \$13,818.69 to be allocated to cover Plow Lights for Dump Truck, Loader Leak Repairs, International Repairs, Concession Stand Windows, and \$3000 for Contracted Tree Trimming
- Accept the Right to Know Request Report
 - 0 New Requests received in September- total YTD 46.
 - Year to Date Township \$8319.04 / Solicitor Cost-\$7344.00 Total (September bill not received yet)
 - Year to Date Estimated HTWP Employee Hours Spent on RTK-242.75

11. Highway, Roads, and Streets

- Boom Mowing is complete for the season

- 2010 Mack, 2002 Ford and 1986 International DOT inspections completed. The Mack and the International both needed work to pass inspection
- 2010 Mack frame blasting and recoating has been completed and the truck should outlast us.
- Received estimate from Eastern Lift (JCB Services) for \$6704.91 (attached) to service and repair the loader. Loader is leaking from both differentials, and no one knows when it was last serviced
- Request motion and approval to proceed with repair of Sycamore Drive and creek bank stabilization of Oil Creek along Sycamore. DEP Emergency permit is approved and in hand. Once work is completed, we would apply for DEP General Permit 3. A second Dirt and Gravel Grant has been applied for through York County Conservation District. The grant funds would reimburse the Township for all cost associated with the project with the exception of the cost of using our own loader and trucks. Labor, materials, and rental equipment would all be reimbursed.

12. Engineer

- Accept Engineer's Report from C S Davidson

13. Recreation

- Report on Rail Trail-Peg Moulton
- Report from the Rec Board-John Johnstonbaugh
- Accept with regret the resignation of Gloria Fuhrman-Lear from the Recreation Board
- Accept with regret the resignation of Sandi Stine from the Recreation Board
- Motion to suspend the appointment of new members to the Rec Board until we analyze how to move forward with the committee.
- New glass has been ordered to fix the broken windows in the concession stand with a one-to-two-week delivery time
- Outside electrical outlet has been replaced and a new cover has been replaced as well

14. Water

- First Water Committee meeting was held on September 25, 2024, where Travis Laughman was named Chairman, Alan Miller was named Vice Chairman and Heather Altland was named Secretary

15. Solicitor

- Township Manager Ordinance Revision Ordinance # 2024-02

Timothy Shultis

- Motion to approve Resolution #-2024-12 dealing with retention of Municipal Records

16. Supervisors

- **Chairman**

Tim Hansen

- Proposed Budget Discussion
- Motion to advertise the proposed budget
- Motion to accept the Retainer Contract for Klugh Animal Control Services for 2025
- New Staff Assignments for Township Manager/Treasurer and Secretary/Assistant Treasurer
- Recognize Barbara Krebs for her 2 years of service and acknowledge retirement

- **Vice Chairman**

Matt Bollinger

- Motion to authorize CS Davidson to apply for the State Local Share Grant for a new water source

- **Supervisor**

Paul King

- File insurance claim Snack Shack incident 4/27/24. Police report #2024-017691-using estimate from W Hoover Mechanical
- Hire tree trimmer for Hoff Road, hill coming up from RR tracks and Hayrick
- Fill dirt to grassy area Porters Road behind Fire Hall for trail fill in
- Katie Holmes to York County TWP Convention
- Clean drain and gutter Glatco Lodge Road and place stone at discharge on Whispering Oak
- Traffic Study on Rt 116 at location for possible Parking lot. PennDOT
- Have three signs made for woods TWP allows bow hunting. Should read Active Bow Hunting wear bright orange clothing
- Trees 10/23/24 to replace ones that died
- Sean Wareheim to cut grassy area Porters Road behind Fire Hall \$60.00

17. Old Business

18. New Business

19. Upcoming Meetings

- Planning Commission October 9, 2024, 6:00PM **Cancelled** (TWP Building)
- Recreation Board October 15, 2024, 6:00PM (TWP Building)
- Zoning Hearing Board October 30, 2024, 7:00PM **Cancelled** (TWP Building)
- Board of Supervisor Regular Scheduled Meeting November 6, 2024, 6:00pm (Porters Fire Hall)
- Water Committee Meeting January 29, 2025, 5:30pm (TWP Building)

20. Adjourn

- Motion to adjourn BOS Meeting-